



Date: Thursday 4 May 2017 Start Time: 9.30am Finish Time: 11.00am Location: Council Chambers

Meeting Intent: **Flying Fox Advisory Committee Meeting**

Proposed Items

No	What	Timing	Who
1	<p>Welcome and Acknowledgement of Traditional Owners: <i>I would like to acknowledge the traditional custodians and owners of the land that we meet upon today; and pay respect to their Elders both past and present.</i></p> <p>Welcome and Acknowledgement of Councillors attending</p>	9.30	Chair
2	Welcome to members and guests	9.30	Chair
3	Previous minutes:	9.30	Chair
	<p>Business arising:</p> <ul style="list-style-type: none"> a) Update by Brett Spencer. <ul style="list-style-type: none"> a. Lake Street development b. Lake Street tree b) Update regarding Lake Street Car Park. c) Update by Gemma Gould – marketing and community engagement. 	9.40 9.45 9.50	Brett Spencer Ray Plasto Gemma Gould
4	<p>New Business:</p> <ul style="list-style-type: none"> 1. Frequency of meetings. 2. Assessment of Potential Flying Fox Roosts in the Cairns CBD Report 3. Review Terms of Reference, decision matrix and summary of what the 	10.00 10.05 10.10	Brett Spencer Dr Martin Cohen Maree Treadwell-Kerr

	FFAC has done.		
5	General Business: <ol style="list-style-type: none"> 1. Bat Chats at the City Library update. 2. Cairns Bat Festival conclusion. 3. Permit to have a live bat at presentations update. 4. School talks in development. 5. Formation of not for profit Flying Fox or Bat Carers group. 	10.20 10.25 10.30 10.40 10.50	Dr Martin Cohen Maree Treadwell-Kerr All All All
6	Next meeting:		All members
Code of Cooperation <ul style="list-style-type: none"> ○ We start on time and finish on time ○ We all participate and contribute - everyone is given opportunity to voice their opinions ○ We use improvement tools that enhance meeting efficiency and effectiveness ○ We actively listen to what others have to say, seeking first to understand, then to be understood 		<ul style="list-style-type: none"> ○ We follow-up on the actions we are assigned responsibility for and complete them on time ○ We give and receive open and honest feedback in a constructive manner ○ We use data to make decisions (whenever possible) ○ We strive to continually improve our meeting process and build time into each agenda for reflection 	