

Submission Against / For a proposed Development

Submissions are NOT confidential. Submissions are made available for viewing or purchase through the public scrutiny process [under the Planning Regulation 2017; for more information see <https://planning.dilap.qld.gov.au/>]

This form has been provided to assist you in lodging a submission with respect to a development application. It is not essential that you use this form. A signed letter or email containing the required information is acceptable. However, State legislation states that only a 'properly made submission' will be considered. The *Planning Act 2016* requires that a 'properly made submission' MUST:

- Be in written form (dot point is acceptable)
- State clearly your grounds of submission and the facts and circumstances relied upon to support the grounds of submission. Grounds of submission may be in support of or objection to the proposed development
- Be made to Cairns Regional Council (the Assessment Manager)
- Be received during the notification period
- State the name, residential or business address, and be signed by each person who made the submission

Application Details

Proposal			
Applicant			
Application number (e.g. 8/8/123 or 1234/2018)			
Address of development			
	Suburb		

Submitter/s Details

Name/s			
Residential / Business Address			
	Suburb		
	State		Postcode
Postal / Email Address			
If your postal address is the same as your residential / business address, please write "as above". <i>If providing your email address, this provides your consent to Council to send all future correspondence electronically.</i>			

Grounds for Submission

Please attach more pages if required

Cairns Regional Council – Information Privacy Statement

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the Local Government Act 2009. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.