

EFT SECURITY BOND REFUND REQUEST

(return to P&E Admin)

This form is not to be used for Rates/Water refunds

This form is a formal statement to request an EFT security bond refund held by Council. Refunds will be provided at the completion of works or when the development has been formally accepted at final works acceptance stage.

- Requests may take a minimum of 3 - 4 weeks. Incomplete requests will not be processed

Applicant details

Name/s (individual name/s or company name in full)

Company contact name

Postal address

Suburb

State

Postcode

Contact telephone number

Mobile number (non-mandatory)

Email address (providing your email address, provides Council your consent to send all correspondence in relation to your refund electronically)

Development information

Lot number	Registered plan	Property address	Stage number	Development application number (eg 8/10/)

Reason for refund of security bond

Security bond type

Type (please select)	Amount	Council official use only
<input type="checkbox"/> Maintenance Bond (operational works, construction security bond)	Amount \$	T513
<input type="checkbox"/> Uncompleted Works Bond	Amount \$	T513
<input type="checkbox"/> Early Plan Sealing Bond	Amount \$	T513
<input type="checkbox"/> Driveway Bond	Amount \$	T302
Total	\$	

Account details for refund

- Cairns Regional Council is under no obligation to verify the accuracy of the bank details provided.
- Cairns Regional Council will take no responsibility for any delay in payment or errors due to factors outside reasonable control of Cairns Regional Council, including but not limited to delays or errors in the banking system or errors in the account details supplied.

Council bond receipt number

Account holder's name

Bank and branch

BSB -

Account number

Remittance options

Printed

Address

Fax

Number

Email

Address

Signature

Signature

Date / /

How to request a refund

By Person

Over the counter at Council's main Customer Service Center
119-145 Spence Street
CAIRNS QLD 4870

This office is open from 8am to 5pm weekdays (excluding public holidays)

By Mail

Cairns Regional Council
Attention: Manager, Strategic Planning & Approvals
PO Box 359
CAIRNS QLD 4870

Email

Engineering_Admin@cairns.qld.gov.au

Manager Strategic Planning & Approvals

Signature

Date / /

Cairns Regional Council – Information Privacy Statement

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the Local Government Act 2009. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.