

Checklist for Dwelling Relocation

Under Queensland Development Code NMP1.6

Effective : 25 July 2017

The following is to record details for the bond that is required under the Planning Regulation 2017, Schedule 9, Table 7 to relocate a structure within Cairns Regional Council's boundaries. It also contains a checklist for your information.

For further information please contact / co-ordinate with the National Heavy Vehicle Regulator (NHVR) in relation or obtaining all necessary permits before the NHVR issues to relevant approval to move permit. The NHVR can be contacted on 1300 696 487 or metropolitan.permits@tmr.qld.gov.au or further information can be obtained at www.nhvr.gov.au.

Please note that Cairns Regional Council does not regulate the relocation.

Applicant details

Applicant's name

Postal address

Applicants phone number

Applicants e-mail address

Certifier details

Certifier's name

Postal address

Certifier's phone number

Certifier's e-mail address

Starting Location

Street Address

Locality/Suburb

Legal Description

Receiving Location

Street Address

Locality/Suburb

Legal Description

OFFICE USE

Parcel		Assessment		DM5	
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PAYMENT OF BOND DETAILS

Receipt Type	T516	Payment Amount	\$15,402.00	Receipt No:	
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Relocation Route

Please provide details of the route that the relocation will be using, or attach map.

Checklist / Advice

This is advice only – For further information please contact NHVR on 1300 696 487

1.	A permit is to be obtained from Department of Transport and Main Roads, Telstra, Ergon Energy and Queensland Rail with respect to movement of the structure and submitted to the NHVR..	
2.	The applicant is to provide the NHVR with confirmation of placement of cover i.e. Public Liability Insurance Policy.	
3.	A security deposit (bond) of \$15,402 must be paid to Cairns Regional Council prior to the dwelling being moved. No personal cheques will be accepted.	
4.	A development application for building works (demolition) must be lodged with a licensed Building Certifier and a development approval obtained prior to relocation.	
5.	An application for plumbing works (sewer cap off) must be lodged with Council's Water & Waste Department and a compliance certificate obtained prior to relocation.	
6.	A development application for building works (new dwelling) must be lodged with a licensed Building Certifier and a development approval obtained prior to relocation.	
7.	So far as the roads and streets within the Cairns Local Government area are concerned, where these are under the control of the Council, conditions are: <ul style="list-style-type: none">• Any damage to the pavement, the shoulders of any road, the water table or any kerbing and channelling or part of the footpath is to be made good and fully replaced to the complete satisfaction of the Chief Executive Officer;• Any water main or house connection services which may be damaged or interfered with are to be fully replaced to the satisfaction of the Chief Executive Officer;• Any reinstatement of road shoulders must be in gravel, with the material being approved by the Chief Executive Officer;• No trees shall be lopped or otherwise interfered with in any way whatsoever unless agreed by the Chief Executive Officer;• Any street signs or other work under its control of Council which may be damaged as result of the transport of the said structure must be repaired or replaced immediately after to the satisfaction of the Chief Executive Officer.	
8.	The building work must substantially start within 2 months after the giving of the approval and be completed within 6 months after the giving of the approval.	
9.	The location of the existing sewer main must be taken into consideration when siting the dwelling on the proposed allotment.	
10.	If 'Asbestos Product' (fibro) or 'Asbestos Material' (Thermal or Acoustic insulation) is removed or encountered during the relocation of the dwelling, the removal is to be carried out in accordance with Workplace Health & Safety Act 1995.	
11.	Compliance with the Queensland Development Code NMP 1.6 – Removal Houses and Structures must be achieved by the applicant and associated parties. Further details can be found at www.hpw.qld.gov.au/construction/BuildingPlumbing/Building/BuildingLawsCodes/QueenslandDevelopmentCode/Pages/QueenslandDevelopmentCodeCurrentParts.aspx	

Refund of Bond

Refund of Bond requests must be received in writing to Planning Approvals, Cairns Regional Council, stating what stage the refund is for.

Stage 1.	Once relocation is complete and structure is secure 50% of the bond can be refunded. (an inspection of the route will be required before release)
Stage 2.	Once final inspection has been approved for the structure the remaining 50% of the bond can be refunded.

Cairns Regional Council – Information Privacy Statement

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.