



Date: Thursday 30 March 2017 Start Time: 9.00am Finish Time: 11.00am Location: Council Chambers

Meeting Intent: **Flying Fox Advisory Committee Meeting**

Proposed Items

No	What	Timing	Who
1	<p>Welcome and Acknowledgement of Traditional Owners: <i>I would like to acknowledge the traditional custodians and owners of the land that we meet upon today; and pay respect to their Elders both past and present.</i></p> <p>Welcome and Acknowledgement of Councillors attending</p>	9.00	Chair
2	Welcome to members and guests	9.00	Chair
3	Previous minutes:	9.05	Chair
	<p>Business arising:</p> <ul style="list-style-type: none"> a) Update by Brett Spencer. b) Present draft checklist and procedure for deceased bats. c) Update regarding the fig tree at 141 Lake Street c) Update by Gemma Gould – marketing and community engagement. 	<p>9.10</p> <p>9.15</p> <p>9.20</p> <p>9.25</p>	<p>Brett Spencer</p> <p>Steve Bailey</p> <p>David Parsons</p> <p>Gemma Gould</p>
4	<p>New Business:</p> <ul style="list-style-type: none"> 1. Lake Street Works at Car Park. 2. New FFAC committee members. 3. Update on flying fox research including a central repository for flying fox 	<p>9.30</p> <p>9.35</p> <p>9.40</p>	<p>Brett Spencer</p> <p>Brett Spencer</p> <p>Maree Treadwell-Kerr</p>

	management plans 4. Community education toolkit being developed in NSW (subject to grant outcome). 5. Data Collection and bat statistics from CBP camp	9.45 9.50	Maree Treadwell-Kerr Maree Treadwell-Kerr
5	General Business: 1. Formation of not for profit Flying Fox or Bat Carers group. 2. School talks – draft school talk outline. 3. Bat Chats at the City Library update. 4. Cairns Bat Festival update. 5. Permit to have a live bat at presentations update.	9.55 10.05 10.15 10.25 10.35	Martin Cohen Martin Cohen Maree Treadwell-Kerr Maree Treadwell-Kerr Connie Kerr
6	Next meeting: (Easter April 14-17, 2017)		All members
Code of Cooperation <ul style="list-style-type: none"> ○ We start on time and finish on time ○ We all participate and contribute - everyone is given opportunity to voice their opinions ○ We use improvement tools that enhance meeting efficiency and effectiveness ○ We actively listen to what others have to say, seeking first to understand, then to be understood 		<ul style="list-style-type: none"> ○ We follow-up on the actions we are assigned responsibility for and complete them on time ○ We give and receive open and honest feedback in a constructive manner ○ We use data to make decisions (whenever possible) ○ We strive to continually improve our meeting process and build time into each agenda for reflection 	