



Date: Thursday 1 October 2015 Start Time: 10.30am Finish Time: 12.00noon Location: City Library

Meeting Intent: **Flying Fox Advisory Committee.
Opening Meeting**

Proposed Items

No	What	Timing	Who
1	<p>Welcome and Acknowledgement of Traditional Owners: <i>I would like to acknowledge the traditional custodians and owners of the land that we meet upon today; and pay respect to their Elders both past and present.</i></p> <p>Welcome and Acknowledgement of Councillors attending</p>	10.30	Brett Spencer
	<p>Welcome to members and new members Round table introduction</p>	10.35	Brett Spencer All
2	<p>Business arising:</p> <ul style="list-style-type: none"> a) Election of Chair Person b) Flying Fox Advisory Committee Terms of Reference c) Draft CRC Community Engagement & Communication Plan (to be tabled) d) Update on works at City Library e) Update on Perceptions Survey by Charles Crockford 	10.45	Brett Spencer
3	<p>New Business:</p> <ul style="list-style-type: none"> a) Discussion on potential awareness initiatives b) Invitations to next meeting. Kaedyn Lammon, Adele Lindsay, Charles Crockford 	11.15	<i>Chair</i> <i>All members</i>

4	General Business:	11.40	All members
5	Next meeting: a) to be determined	11.55	All members
Code of Cooperation <ul style="list-style-type: none"> ○ We start on time and finish on time ○ We all participate and contribute - everyone is given opportunity to voice their opinions ○ We use improvement tools that enhance meeting efficiency and effectiveness ○ We actively listen to what others have to say, seeking first to understand, then to be understood 		<ul style="list-style-type: none"> ○ We follow-up on the actions we are assigned responsibility for and complete them on time ○ We give and receive open and honest feedback in a constructive manner ○ We use data to make decisions (whenever possible) ○ We strive to continually improve our meeting process and build time into each agenda for reflection 	