

For further enquiries, please contact 1300 69 22 47

Search Fees

Non-refundable fee *per Search* **\$48.80**

- As historical plans are limited, please refer to the following page for availability of Building Plans for your area.
- To conduct this search you must provide a copy of the requestor's Photo ID.
- Non-owners must supply either an Owner Permission Letter or a Contract of Sale.
- For commercial searches a Letter of Permission must be supplied on Body Corporate letterhead.

Additional Fees May Apply

Offsite Retrieval Fee	<i>per Search</i>	\$46.60	USB Copy	<i>per USB</i>	\$30.70
A1 Copy	<i>per Search</i>	\$12.70	USB Scanned & Copied	<i>per USB</i>	\$122.00

Please note

- This search does not include sewerage or plumbing plans
- Processing can take up to 10 business days from receipt date
- You will be advised if any additional fees are due and when the plans will be available for release (via email) or collection. If the additional fees are not paid within 20 business days, this request will be considered withdrawn and a new request will need to be submitted.

Property Details

Assessment no. *As per Rates Notice*

Lot & Plan no. _____

Property address _____

Property owner _____

Contact Information

Is the requestor the property owner? Yes No

Contact name _____

Daytime no. _____ Mobile no. _____

Email _____

OFFICE USE ONLY

Receipt Code – T335

ID Check Photo ID Letter of Permission Contract of Sale

Search Fee	\$48.80		
	<i>Amount paid</i>	<i>Receipt no</i>	<i>Date</i>

Additional Fee			
	<i>Amount to be paid</i>	<i>Receipt no</i>	<i>Date</i>

Cairns Regional Council – Information Privacy Statement

Your personal information has been collected for the purpose of assessing your application for building plans. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy act 2009* and will be assessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

Availability of Plans Historical Mulgrave Shire

Prior to 1994 There are minimal to no domestic & commercial building plans available

1994 onwards Council should have domestic & commercial building plans available

Northern Mulgrave Area

- Barron
- Brinsmead
- Buchan Point
- Caravonica
- Clifton Beach
- Ellis Beach
- Freshwater
- Holloways Beach
- Kamerunga
- Kewarra Beach
- Machans Beach
- Palm Cove
- Redlynch
- Smithfield
- Stratford
- Trinity Beach
- Trinity Park
- Yorkeys Knob

Southern Mulgrave Area

- Aloomba
- Babinda
- Bartle Frere
- Bayview Heights
- Bellenden Ker
- Bentley Park
- Bramston Beach
- Deeral
- East Russell
- East Trinity
- Edmonton
- Eubenangee
- Fishery Falls
- Fitzroy Island
- Goldsborough
- Gordonvale
- Green Hill
- Green Island
- Kamma
- Little Mulgrave
- Meringa
- Mirriwinni
- Mount Peter
- Mount Sheridan
- Packers Camp
- Waugh Pocket
- White Rock
- Wopen Creek
- Woree
- Wrights Creek

Historical Cairns City Area

1970 onwards Council should have domestic & commercial building plans available

- Aeroglen
- Bungalow
- Cairns City
- Cairns North
- Earlville
- Edge Hill
- Kanimbla
- Manoora
- Manunda
- Mooroolool
- Parramatta Park
- Portsmith
- Westcourt
- Whitfield

BUILDING ADMINISTRATION USE

Additional Fees

- Offsite Retrieval A1 photocopy USB Copy USB Scanned & Copied

NOTES