

## Meeting Minutes

Date	30 March 2017	Start Time	9.00am	Finish Time	11.00am	Location	Chambers
Meeting Purpose	Flying Fox Advisory Committee						
Attendees	Maree Treadwell-Kerr, Dr Martin Cohen, Connie Kerr, Gemma Gould, Stephen Bailey, Brett Spencer, Marcelle Kentwell, Cr John Schilling, Cr Ritchie Bates, Dr David Westcott, David Parsons, Sera Steves, Rebecca Koller						
Apologies	Matt Brien, Simon Booth						
Observers	nil						

### Actions and Agreements

No	What	Who	When	Completed
1	<b>Meeting opened by Dr Martin Cohen with welcome and acknowledgement of traditional owners, councillors and committee members.</b>	Dr Martin Cohen	30/3/2017	complete
2	<p><b>Minutes of the Previous Meeting</b></p> <p><b>Recommendation:</b> Minutes of the meeting held 17 November 2016 were adopted as a true and accurate record of the proceedings.</p> <p><b>Moved:</b> Maree Treadwell-Kerr <b>Seconded:</b> Connie Kerr</p>	Dr Martin Cohen	30/3/2017	complete
3	<p><b>Business Arising</b></p> <ul style="list-style-type: none"> <li>• Ray Plasto updated the committee on works at Shield St and Lake St Carpark, expects works to start June-August.</li> <li>• Brett Spencer updated the committee on; <ul style="list-style-type: none"> <li>○ Report to Council.</li> </ul> </li> </ul>	<p>Ray Plasto</p> <p>Brett Spencer</p>	<p>Next meeting</p> <p>Next meeting</p>	<p>In progress</p> <p>In progress</p>

	<ul style="list-style-type: none"> <li>• Steve Bailey updated the committee on; <ul style="list-style-type: none"> <li>○ Procedure for deceased bats.</li> </ul> </li> <li>• David Parsons updated the committee on; <ul style="list-style-type: none"> <li>○ Replacement tree at 141 Lake Street.</li> </ul> </li> <li>• Gemma Gould updated the committee on marketing; <ul style="list-style-type: none"> <li>○ Tear drop banners for Bat Chats are in progress.</li> <li>○ Flying Fox colouring sheet is in progress.</li> <li>○ Billboard will be the same as last year for Sept/Oct.</li> </ul> </li> </ul>	Steve Bailey	30/3/17	Complete
		Dave Parsons	Next meeting	In progress
		Gemma Gould	Next meeting	In progress
<b>4</b>	<p><b>New Business</b></p> <p>Discussion on the following;</p> <ul style="list-style-type: none"> <li>• Welcome to new FFAC representatives Sera Steves and Rebecca Koller.</li> <li>• Connie Kerr tendered her resignation to the committee due to personal reasons.</li> <li>• Maree presented to the committee an update on flying fox research including a central repository.</li> <li>• David Westcott informed the committee the EHP and LGAQ are conducting research into community perceptions and reactions.</li> <li>• Maree informed the committee that a community education toolkit is being developed in NSW and will keep the committee updated on the outcomes as is subject to a grant application.</li> </ul>	Brett Spencer	30/3/2017	Complete
		Connie Kerr	30/3/2017	Complete
		Maree Treadwell-Kerr	30/3/2017	Complete
		David Westcott	30/3/2017	Complete
		Maree Treadwell-Kerr	30/3/2017	Complete

	<ul style="list-style-type: none"> <li>• Maree informed the committee that carers can use a data collection and bat statistics program called Wildman. Martin Cohen suggested that database specific to carers in the Cairns region be developed in time.</li> <li>• Update on formation of non-profit group for Flying Foxes Cairns <ul style="list-style-type: none"> <li>○ Dr Martin Cohen to further progress with this initiative.</li> </ul> </li> <li>• School presentations; call a meeting to outline school proposal and presentations, planned to commence in second term.</li> <li>• Cairns Bat Festival will be held 22 April 2017 at Salt House. Marketing is in progress.</li> <li>• Permit to have a live bat at presentations and bat chats: <ul style="list-style-type: none"> <li>○ Martin has asked Rebecca Koller to take over this task from Connie Kerr to apply for the permit. Martin to send Rebecca EHP contact details.</li> </ul> </li> <li>• Bat Chats for 2017; <ul style="list-style-type: none"> <li>○ Bat chats are advertised on CRC website, CRC Facebook, Council in Action. The CRC School database can be used for Bat Chat promotion before the school holiday period.</li> <li>○ Program: <ul style="list-style-type: none"> <li>▪ Friday 31 March, 7 &amp; 14 April – Martin Cohen</li> <li>▪ Saturday 1, 8 &amp; 15 April – Maree Treadwell-Kerr</li> <li>▪ Sunday 2, 9 &amp; 16 April – Sera Steves</li> </ul> </li> </ul> </li> </ul>	<p>Maree Treadwell-Kerr</p> <p>Martin Cohen</p> <p>Martin Cohen</p> <p>Maree Treadwell-Kerr</p> <p>Rebecca Koller</p> <p>All</p>	<p>30/3/2017</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p>	<p>Complete</p> <p>In progress</p> <p>In progress</p> <p>In progress</p> <p>In progress</p> <p>In progress</p>
<b>5</b>	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>• The Committee recommends that Sera Steves replaces Connie Kerr as the new Community Representative and that this appointment be sought</li> </ul>	All	By next meeting	In progress

	through CEO delegation. <b>Moved:</b> CR John Schilling <b>Seconded:</b> Dr David Westcott			
<b>6</b>	<b>Next meeting date:</b> • Council Chambers – Thursday 4 May 2017 9.30am to 11.00am		30/3/2017	Complete
<b>7</b>	<b>Meeting Closed: 11.00am</b>			

**Note:** These minutes are considered to be a true and accurate record of the meeting. Should you not agree with this record of the meeting please advise by return email within 48 hours of the time of receipt of these minutes.