

## Alteration or Improvement to Local Government Controlled Areas and Roads, i.e. Hoarding

### Application for Approval

*Cairns Regional Council Local Law No. 1 (Administration) 2016*

*Cairns Regional Council Local Law No. 11 (Local Government Controlled Areas and Roads) 2016*

*Cairns Regional Council Subordinate Local Law No. 11 (Local Government Controlled Areas and Roads) 2016*

2020/2021

All required sections must be fully completed and required supporting documentation submitted with this application together with the required fees. An incomplete application will not be accepted and will delay assessment.

**PLEASE NOTE:** It can take a minimum of 14 days to access a completed application.

#### Business details

Trading name

Business name

ABN

Business address

Applicant's name

Postal address

  

Contact name

Contact phone number

Contact email address

Business phone number

#### Proposed Site Location

**Please Note:** If proposed location is located on a state controlled road approval may also be required by Department of Transport and Main Roads (DTMR). It is recommended you contact DTMR directly for their approval to avoid any additional delay with the assessment of your application.

Street Address

Locality/Suburb

Lot and RP/SP

#### Description of Proposed Works

Please be descriptive i.e. footpath closure/diversion, closing car parks, crane lift, material stockpile, traffic diversion etc.

  
  
  
  

#### Dates and Times of Proposed Works

Supporting documents, information and materials required to complete this application. Please complete this checklist in full	(Please tick or indicate N/A where the question is not applicable)	
Please attach <b>plans</b> showing a detail of all works on Local Government Controlled areas and roads including a typical cross section, location of all signage in accordance with Manual of Uniform Traffic Control Devices (MUTCD) (Main Roads) provided by a person certified in approving and drawing up a Traffic Management plan and/or Guidance Scheme, location and detail of all barriers and associated temporary road furniture used, location of all Council Services and location of all drainage paths.		
Please attach a copy of your <b>Public Liability Insurance</b> to the value of \$20,000,000.00 noting Cairns Regional Council as an interested party.		
Please attach an <b>Application for Parking Bay Permit</b> with this application if you require regulated parking bays or if any work will involve the disruption of metered/ticket machines.		

Type of Approval	(Please tick)
New Application	
Amendment To Permit	

Fee for New Application	\$
Application Fee	<b>\$ 234.00</b>
Bond Deposit	<b>\$1000.00</b>
Amendment to Permit - Minor (basic administrative step)	<b>Nil</b>
Amendment to Permit - Major (requiring authorised officer inspection and/or assessment)	<b>50% of Application Fee</b>

**PLEASE NOTE:**

Bond will be refunded on notification of completion of works and provided no damage occurs to Council services, etc. Any damage that occurs to the services in the footpath area, if not made good by the applicant, will be repaired by Council using the submitted bond monies.

**Term of approval:** The term of approval is the period stated on the approval.

**Term of renewal of approval:** The term of any renewal of an approval is the same term as the original approval subject to compliance with all conditions stated on the approval.

Declaration:	
<i>If the application is made by a corporation or incorporated association, the person signing the form must occupy a position that is legally entitled to make an application on behalf of the corporation or incorporated association.</i>	
To the Chief Executive Officer, Cairns Regional Council	
I make application under <i>Cairns Regional Council Local Law No. 1 (Administration) 2019</i> and <i>Cairns Regional Council Local Law No. 11 (Local Government Controlled Areas and Roads) 2016</i> for approval to display the proposed advertising device.	
I declare that the information provided by me in this application is true and correct. I am aware that it is an offence to knowingly provide false or misleading information.	
<b>Print Name:</b>	
<b>Signature:</b>	<b>Dated:</b>

**Cairns Regional Council – Information Privacy Statement**  
Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

OFFICE USE			
Does the application fit the criterion for granting of approval?	<b>YES</b>		<b>NO</b>
4. Additional criteria for the granting of approval. The following criteria are criteria that must be considered for the granting of approval – (a) whether in the opinion of an authorised person the proposed activity would – (i) adversely effect the amenity of the area or road and/or the environment; or (ii) adversely effect existing services located in, on or over an area or road.			
<b>PAYMENT DETAILS:</b>	<b>Receipt Type 164</b> <b>Receipt Type 517 (bond)</b>	<b>Payment Amount \$</b>	<b>Receipt No:</b>