

LAND RECORD SEARCH REQUEST

01/07/2023 – 30/06/2024

DEBTOR A/C NO: _____

Applicant Details

Name: _____	Phone: _____
Postal Address: _____	
Reference: _____	
Email: _____	

Property Details

Property Location: _____
Lot & Plan: _____
Purchaser: _____
Vendor/Owner: _____
Improvements: _____

Rates (07) 4044 3170

Does not include water consumption

Rate Search	Up to 5 working days from date of receipt	\$ 96.60	<input type="checkbox"/>	T108
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Water Meter Reads (07) 4044 8216

Meter Reading	Up to 5 working days from date of receipt	\$ 45.50	<input type="checkbox"/>	T259
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Meter Reading	Up to 24 hours from date of receipt	\$ 74.30	<input type="checkbox"/>	
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Plumbing & Trade Waste (07) 4044 8235

Per Lot & Plan

All searches are non-refundable

Provision of Sewer Mains/as Constructed Plans	Up to 2 working days	\$ 61.20	<input type="checkbox"/>	T144
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Trade Waste Information	Up to 7 working days	\$ 234.90	<input type="checkbox"/>	T257
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Town Planning 1300 692 247

Per Lot & Plan

Certificate – Limited	2 working days from date of receipt	\$ 500.00	<input type="checkbox"/>	
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Certificate – Limited	5 working days from date of receipt	\$ 250.00	<input type="checkbox"/>	
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Certificate – Standard	10 working days from date of receipt	\$ 750.00	<input type="checkbox"/>	T133
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Certificate – Full	30 working days from date of receipt	\$ 1,500.00	<input type="checkbox"/>	
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Building (07) 4044 3583

All searches take up to 10 working days from date of receipt
All search fees are non-refundable and as Council may not hold the requested information, searches are ordered at your own discretion

Swimming Pool Compliance	\$ 350.00	<input type="checkbox"/>	
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Certificate of Occupancy (formerly Certificate of Classification) (costing is per certificate)	\$ 100.00	<input type="checkbox"/>	
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Permit Search – Domestic (includes Units) Confirm whether structures are approved and finalised on property	\$ 100.00	<input type="checkbox"/>	
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Permit Search – Commercial	\$ 500.00	<input type="checkbox"/>	T154
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Date & Original Cost of Building Construction	\$ 100.00	<input type="checkbox"/>	
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Building Notices Search – Show Cause & Enforcement Notices issued under BA or SPA	\$ 100.00	<input type="checkbox"/>	
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Flood 1300 69 22 47

Flood Zone & Storm Tide Information	5 working days from date of receipt	\$ 168.70	<input type="checkbox"/>	T109
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Health (07) 4044 3237

Searches must be received at least 10 working days before settlement

Health Pre-Sale Search (Inspection included)	\$ 398.00	<input type="checkbox"/>	T657
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**An authorisation release information form is required prior to any Health searches being conducted*

Total \$ _____

Information Privacy Statement: Your personal information has been collected for the purpose of assessing your application for a land search. The collection of this information is in accordance with the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law. The information requested by you will be extracted from Council's records in response to your request. The Council's records do not necessarily reflect the actual state of the property or matters relating to the property or the degree of compliance with relevant requirements. Persons making decisions with financial or legal implications will not be able to rely upon the information supplied for the purpose of determining whether any particular facts or circumstances exist and the Council expressly disclaims any invitation to place such reliance on the information. Persons must obtain their own professional advice on these matters. The Council (and its officers and agents) contract to supply information only on this basis. Further information on the limits of the information supplied may be included in the information supplied.

OFFICE USE ONLY

RECEIPT NO: _____	AMOUNT PAID: \$ _____	DATE: ____/____/____
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