

Development and Investment Incentive Support Policy

Eligibility Criteria Form

About this Application Form

1. The Development and Investment Incentive Support Policy is effective 1 July 2023 to 30 June 2026.
2. The Development and Investment Incentive Support Policy should be read prior to completing this form to ensure eligibility and requirements.
3. You **MUST** complete ALL questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being supported.
4. Catalytic Development will be decided by the full Council at a Council Meeting.
5. If credits for demand calculations or trunk infrastructure provision apply, waivers within this policy are taken to have no effect. For example refunds for trunk infrastructure will be calculated in accordance with the Charges Resolution in effect at the time and refund amounts will be calculated based on additional demand methodology.

For all applications you must:

1. Complete this form.
2. Complete any other forms relevant to your application.
3. Provide the mandatory supporting information identified on the form as being required to accompany your application.

Applicant Details

Applicant	
Contact Name	
Postal Address	
Phone Number(s)	
Email Address	
ABN or ACN Number	

Applicant Representative Details

Applicant Representative	
Company	
Postal Address	
Phone Number(s)	
Email Address	

Location of Development

Property Address	
Suburb	
Lot and Plan Number	
Application Reference Number	

Declaration

I declare that all information provided is true and correct.	
Name	
Signature	
Date	

Related Planning Approval

Approval Type (eg Material Change of Use)	
Approval Use (eg Health Care Services)	

Confirmation of Eligibility

What date did the development approval take effect? <i>Must be post 1 July 2023.</i>	
Have building works substantially commenced? <i>Please provide evidence eg. Images.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> Evidence attached <input type="checkbox"/>
Does the workforce consist of local contractors? <i>Please provide evidence eg. Copies of invoices.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> Evidence attached <input type="checkbox"/>
Was the development approval acted on within the initial currency period? <i>Confirm there was no Extension to Relevant Period approval.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the development approval a result of a compliance matter? <i>If approval is a result of a compliance matter the development is not eligible.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the site located within the Cairns South State Development Area? <i>If located within the Cairns South State Development Area the development is not eligible.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Broadening the Economy		Applicable	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What zone is the land contained in?				
Is the development land use for ...?	Air Services <input type="checkbox"/> Marine Industry <input type="checkbox"/> Manufacturing <input type="checkbox"/>		Health Care Services <input type="checkbox"/> Educational Establishment <input type="checkbox"/>	
Is the development located within a key centre locality?	Cairns City - see Map 1 <input type="checkbox"/> Cairns North – see Map 2 <input type="checkbox"/>		Gordonvale CBD - Map 3 <input type="checkbox"/> Babinda CBD - Map 4 <input type="checkbox"/> Babinda Mill re-development - Map 5 <input type="checkbox"/>	

Strong Development of Residential Accommodation		Applicable	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What zone is the development contained in?				
Lot size				
Is the development land use for ...? <i>Please attach copy of Decision Notice.</i>	Multiple Dwelling			<input type="checkbox"/>
	Small Scale Multiple Dwelling (3-4 units)			<input type="checkbox"/>
	Short Term Accommodation to Multiple Dwelling			<input type="checkbox"/>
	Rooming Accommodation for Students			<input type="checkbox"/>

Community Housing		Applicable	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What zone is the land contained in?				
Is the development being completed by a community housing provider registered on the National Regulator System for Community Housing <i>Please provide copy of registration to NRSCH</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Evidence attached <input type="checkbox"/>	

Catalytic Development		Applicable	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Description of Catalytic Development <i>Please attach copy of Decision Notice. Please provide evidence on how the proposed development meets the definition contained within the Policy (separate pages may be attached).</i>				

Tropical Design		Applicable	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Development provides minimum of: <i>Please provide evidence e.g, landscape plans.</i>	50% shading to buildings and structures			<input type="checkbox"/>
	15% vertical landscaping			<input type="checkbox"/>

Cairns CBD Revitalisation		Applicable	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Site is located within Cairns CBD Map 6	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Is the façade work on an existing building that has been vacant for 6 months or more? <i>Please provide proof of vacancy, eg. Confirmation from Real Estate.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Evidence attached <input type="checkbox"/>	
Was the Development Permit for Building Works for the façade works approved post 1 July 2023? <i>Please provide a copy of the development permit for building works.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Evidence attached <input type="checkbox"/>	
Does the workforce consist of local contractors? <i>Please provide evidence eg. Copies of invoices.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
What was the renovation cost of the façade works? <i>Please supply copy of invoice or contract for works.</i>	\$			

Supporting Documentation for All Incentive Options

Evidence of building works substantially commenced. <i>If applicable prior to expiration of policy. Please provide evidence eg. Images.</i>	<input type="checkbox"/>
Proof that the development has used local contractors/tradesperson . <i>Provide evidence eg. Copies of invoices.</i>	<input type="checkbox"/>
Copy of the Decision Notice for the Development Approval. <i>If applicable.</i>	<input type="checkbox"/>
Copy of the Infrastructure Charges Decision Notice (or an updated Infrastructure Charges) that has been issued by Council. <i>If applicable.</i>	<input type="checkbox"/>
Other evidence as noted on form. <i>Eg. Landscape plans, development permit for building works, proof of vacancy.</i>	<input type="checkbox"/>

Submit the application



Cairns Regional Council
Att: Executive Manager Development & Planning
PO Box 359, CAIRNS QLD 4870



Present your application at a Customer Service Centre located at:
119-145 Spence Street, Cairns
This office is open from 8:30am to 4:30pm weekdays (excluding public holidays)



All electronic applications must be sent to: planningadmin@cairns.qld.gov.au

Note: Applications that are not sent to the above email address may be delayed in being processed and may be returned to the sender.

Privacy Statement

Cairns Regional Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009*. We are collecting your personal information in accordance with the *Planning Act 2016* and the *Planning Regulation 2017*. The information will be used to process this request, update our records, and undertake compliance related activities as necessary. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.