


FPAC First People's Advisory Committee Meeting

Agenda / Minutes & Actions



Date	Thursday, 1 November 2018			Venue:	Committee Room, Level 3 Spence Street, Cairns
Time	17:30-19:00pm			Minute Taker:	Karina Hocke
Present	Linda Kirchner, Alan Blackshaw, Christy Van Der Heyden, David Hudson, Jesse Marnock, Tommy Pau, Ray Sambo, Louise Hunter, Trevor Tim, Gavin Singleton, Karina Hocke				
Apologies	James Kerr, Loryanna Smith, Angelika Williams, Guju Guju Fourmile, Brett Spencer, Joann Schmider, Harrison George, Jackie Tim, Joshua Flaherty, Yodie Batzke				
Non RSVP's	Letitia Choppy, Beatrice Douglas, John George, Noel Zaro				
<i>Ref</i>	<i>Item</i>	<i>Lead</i>	<i>Topic</i>	<i>Comments and/or recommendations</i>	<i>Action/s</i>
1	Chair / Welcome/ Apologies	Chair	Meeting opened at 5:36pm.		
2	Welcome to Country	Gavin Singleton T/O		FPAC member & T/O Gavin Singleton welcomed all present onto country where meeting is held " The Yirrganydji Djabugay People".	
3	Group Introductions	Chair	FPAC members all introduced themselves and other attendees did so as well.		
4	Discussion Cultural Awareness Training (CAT)	Karina Hocke	The CAT has not been delivered for over 18 months due to various FP position changes/absence. Overview was presented of current Power Point CRC have been using in the past to present to CRC Councillors and upper management. CRC decision is that the CAT be outsourced to an external Indigenous organisation to deliver. Suggestions made were: Community engagement activities for Councillors to go onto County with T/O's.	FPAC members to review Power Point and feedback any additional information/changes that may need to be added/omitted. A Tender process will then occur. GM, CS&C Linda Kirchner stated that CRC would be open to these suggestions for new Councillors after the 2020 elections.	FPAC members to send feedback to FPO to make amendments etc. Timeline: Prior to first meeting in the New Year.(Feb 2019-date to TBC)

5	Feedback Cairns Reconciliation Champions Network Meeting	David Hudson & Karina Hocke	<p>Reconciliation Queensland Incorporated (RQI) held networking workshop in Cairns (Thursday 25.10.18) with the aim to achieve a shared vision for Reconciliation.</p> <p>Key staff Uncle Blinky Bill Buchanan and Steven Coghill (Community Engagement Officer RQI) hosted.</p> <p>Stephen Ung-RD DATSIPD presented Power Point of the whole of Qld Government RAP.</p> <p>Various Indigenous and non-Indigenous stakeholders attended the meeting.</p> <p>Discussions highlighted how many organisations across Australia and locally have developed and implement a RAP.</p> <p>The 5 Dimensions underpin Reconciliation:</p> <ul style="list-style-type: none"> • Race Relations • Equality & Equity • Institutional Integrity • Unity • Historical Acceptance <p>RQI plan to hold another meeting in Feb 2019 to establish a local Reconciliation Champions Group and a Regional Forum to be held twice annually.</p> <p>The 5 Dimensions will drive the discussions at these forums.</p> <p>Evidence based data will support the tracking of each Dimension.</p>	This will be a key Regional Forum for CRC and other organisations to have continued involvement with to enable all to embrace and embed reconciliation within own organisations and amongst the communities.	
6	Torres Strait Island Sorry Business Protocol	Tommy Pau	<p>FPAC member Tommy Pau raised this item after receiving information that community members had complained about an instance where Sorry Business was happening at a house in one of the local suburbs.</p> <p>Tommy gave an overview of what TSI Sorry Business entails. (see attached document written by Tommy)</p>  <p>First Peoples Advisory Committee E</p>	<p>FPAC recommend that Council hold Cultural Awareness raising workshops within communities or adding information onto CRC Website.</p> <p>FPAC members suggested Cultural Hub for mourning eg; Indinji Centre may be possibility for such a purpose.</p>	FPO to discuss further with CS Coordinator Alan Blackshaw to progress to relevant department within CRC regarding CAT workshops for communities.
7	Questions Any other Indigenous Dance Groups	Karina Hocke	<p>FPO asked FPAC members if there are any other Aboriginal and Torres Strait Islander dance groups they are aware of, and can they share with CRC. These will be added to current list being compiled to use during special events/ceremonies within communities.</p> <p>Discussions opened up about how TSI dancing was more common during community events than Aboriginal dancing.</p> <p>Some reasoning behind this: Aboriginal groups mainly perform for Welcome to County events, Employment restrictions as full time employment does not allow for time out to perform, fee for service: sometimes this is not forthcoming and deters performers.</p>	<p>FPAC members to review their own resources and send additional information about Indigenous run/owned business/organisations that may be able to assist with this event in 2019.</p> <p>Suggestion that dancers are chosen via a rotating roster to ensure equity and limit burn out.</p> <p>CRIBN also mentioned (need to get list from FPAC member Joan Schmider)</p>	<p>FPAC member to provide additional information to FPO.</p> <p>FPO to send FPAC members current list CRC has compiled & CRIBN list.</p>

7	Questions Indigenous Vendors	Jesse Marnock	Jesse discussed his involvement with a network of researchers - MinERaL project (https://www.mineral.ulaval.ca/en/). Next year the third annual meeting will be held in Cairns in June. Jesse and his supervisor will be co-hosting the event. The organisers were looking for the best places and people to accommodate cater events, and venues (preferably owned or run by TO's) for the event over the period the meeting is on, which will see approximately 40-50 people attend.		
ACTIONS-Follow up from previous meeting:					
1	'Welcome to Country' review for Council supported events & Citizenship ceremonies	FPO advised that currently CRC Mayor performs an Acknowledgement of Country during each Citizenship ceremony. However as per the Immigration Department's policy a 'Welcome to Country' Ceremony is not required.	FPAC recommend CRC start conversations with Immigration Dept. regarding 'Welcome to Country' ceremony at Citizenship ceremonies with the aim to develop official policy within their department.	FPO to further discuss with CS Coordinator regarding relevant pathways for progression.	
2	Procurement	FPO advised that CRC have a Register of Pre-qualified Suppliers (ROPS) CRC has over 60 different Register of Prequalified Suppliers (ROPS) and Preferred Supplier Arrangements (PSAs) arrangements. Each one of these is advertised through a public tender process and the arrangements are usually awarded for a period of up to 3 years. Tenders can be put out for businesses'/organisations to apply to then be assessed and considered for pre-approval to the ROPS. Businesses/ organisations can register to Tenderlink to be automatically notified (by email) of tender opportunities for these arrangements, and will need to apply and submit a tender to be evaluated and successfully appointed to a ROPS or PSA.		FPO to get CRIBN list from FPAC member Joan Schmider so email can be sent to this group advising of CRC policy.	
3	HR-Indigenous workforce/engagement strategy	FPO advised that target percentage is 9%-currently at 3.69% There are some great initiatives council are engaging in to ensure workforce participation and engagement by Indigenous people.			
4	Multicultural Centre	CS Coordinator advised FPAC members that CRC are still investigating a number of sites (12) for consideration. The plan is to meet with the Multicultural Reference Group again and discuss specifically what the centre will look like so that this can be configured into recommendation for selection.	There was also some discussion about Indinji Centre being redeveloped as Multicultural Centre.		
5	Indinji Centre	FPO advised that there has not been any further follow up by Brett Spencer, Linda Kirchner and David Hudson regarding visiting the Centre with Terry O'Shane. No draft proposal for use of Indinji Centre has been completed.		David Hudson to continue to follow up with Terry O'Shane about future visit to Centre.	

6	Agenda Items	<p>Group discussed having more structure to the FPAC Agenda. FPO referred to TOR and advised that future Agenda will take form of having Standing Agenda Items as stated in TOR:- Structured agenda items to guide meeting focus and intent, consisting of:</p> <ul style="list-style-type: none"> • 2 x RAP-focused (including scope for general items) • 1x Programs and Initiatives • 1 x Grants Program • 2 x Community Engagement and Community Needs Consultation • 1 x Special Meeting – RAP review, reporting and forward planning (joint FPAC and IAG) 		
7	Other Business	<p>Future meeting dates for FPAC. FPAC member Angelika Williams- withdraws as member of FPAC. Risk Management strategy for Welcome to County. Sometimes T/O's can be late for an event or not show up (unforeseen circumstances). Xmas break-up dinner.</p>	Suggestion that CRC engage both T/O's to perform WTC.	FPO to send future proposed dates to FPAC members to lock in for next year's meetings. FPO to send date for Xmas break-up dinner.
<p>Meeting closed at: 19:05pm Next Meeting: Committee Room, Level 3 Spence Street, Cairns</p>				