



# FPAC First People's Advisory Committee Meeting

## Agenda / Minutes & Actions

<b>Date</b>	Thursday 3 February 2022		<b>Venue:</b>	Spence Street, Cairns
<b>Time</b>	5.30pm – 7.00pm		<b>Minute Taker:</b>	Deb Sparkes
<b>Present</b>	<p><b>FPAC:</b> (All FPAC members via Teams) David Hudson (FPAC Chair), Gill Mailman, Joann Schmider, Louise Hunter, Warren Martens, Tommy Pau, Gavin Singleton, Noel Zaro</p> <p><b>CRC:</b> Cr Terry James (Division 4), Destry Puia, Brett Spencer, Gemma Boucher, Ray Rosendale, Deb Sparkes, Mica Martin</p>			
<b>Apologies</b>	<p><b>FPAC:</b> Gudju Gudju Fourmile, Yodie Batzke</p> <p><b>CRC:</b> Cr Brett Moller (Division 1), Cr Rob Pyne (Division 2), Cr Cathy Zeiger (Division 3), Cr Amy Eden (Division 5), Cr Kristy Vallely (Division 6), Cr Max O'Halloran (Division 7), Cr Rhonda Coghlan (Division 8), Cr Brett Olds (Division 9), Tim Dendle</p>			
Item	Lead	Topic	Comments and/or recommendations	
<b>Chair / Welcome</b>	David Hudson	Chair David Hudson opened FPAC meeting at 5:32pm and acknowledged Traditional Custodians and Elders – past, present and emerging. Chair welcomed and thanked everyone for their attendance at the first meeting of 2022.		
		<b>Quorum:</b> attained 5:32pm		
		<b>Minutes from Previous Meeting:</b> Previous minutes and actions register discussed. Register contents agreed as being correct. Register to be sent out with Agenda. <b>Moved:</b> Joanne Schmider <b>Seconded:</b> Warren Martens. Minutes accepted unanimously.		
		<b>Register of Recommendations and Actions</b>		
		<b>Item:</b> CEO to notify Councillors of request for apology from Council regarding the Sitting Fees Report and refutation of claims made in media.		
		<b>Discussion:</b> CEO advised that she has spoken to the Mayor, but not the Councillors. The issue on Sitting Fees is scheduled for discussion during Agenda Item: Terms of Reference (ToR) update. It was agreed that Council has no control on the actions of the Media and an apology/refutation could not be guaranteed on behalf of those organisations. FPAC agreed that this item to be marked as complete in the Actions Register.		
		<b>Item:</b> Request that the FPAC Quorum be changed from current ToR amount of 8 members to 50% +1 (6) with this to be included within the updated Terms of Reference.		
		<b>Discussion:</b> FPAC agreed that this item will remain open for information/tracking in the Actions Register until the updated ToR including the Quorum amendment has been accepted by Council. FPAC members also noted that it would be beneficial to have a numbering system for each item in the Actions Register to assist with proper tracking and to ensure that members can clearly identify each item and avoid confusion.		

		<p><b>Item:</b> Two items relating to the FPEG consultation were noted as addressed with the out of session meeting planned for March.</p> <p><b>Discussion:</b> FPAC agreed that both items could be marked as complete.</p> <p><b>Item:</b> The progress of the draft ToR will be recorded in the Actions Register and the item will remain open until the ToR has been accepted by Council</p> <p><b>Discussion:</b> FPAC agreed that this item will remain open for information/tracking in the Actions Register until the updated ToR including the Quorum amendment has been accepted by Council.</p>	
		<p><b>ACTION:</b> Council to number the items included within the Actions Register for easy reference.</p> <p><b>RECOMMENDATION:</b> Nil.</p>	
Committee business	David Hudson	<p><b>Shine Presentation Feedback:</b></p> <ul style="list-style-type: none"> <li>FPAC recommendation discussion and endorsement</li> </ul>	<ul style="list-style-type: none"> <li>A recap of the project was provided, noting that Council officers have been working with the project proponents since the December FPAC meeting to better understand what support they are looking for.</li> <li>Based on those discussions, a draft recommendation for FPAC was developed for their consideration: “That Council notes FPAC’s in-principle support of the concept of the Shine Project proposal and notes the proponent’s intent to attend a Council Briefing Session to present to Council on the project and discuss further opportunities.”</li> <li>FPAC discussed the recommendation to Council and an amendment was proposed for the recommendation that the Council urge the promoter to engage with Traditional Custodians across the region. This amendment was accepted by FPAC.</li> </ul>
		<p><b>ACTION:</b> Nil.</p> <p><b>RECOMMENDATION:</b> That Council notes FPACs in principle support of the concept of the Shine Project proposal and notes the proponents intent to attend a Council Briefing session to present to Council on the project and discuss further opportunities; but would urge the need to include all traditional owner groups in the CRC LGA as well as the wider indigenous community in concept development.</p>	
	Gemma Boucher	<p><b>Terms of Reference (ToR) Update:</b></p> <ul style="list-style-type: none"> <li>Suggested changes for discussion and endorsement</li> </ul>	<ul style="list-style-type: none"> <li>A copy of the current ToR and a draft copy of the updated ToR was sent out via email the week prior to this meeting. Key changes were highlighted and explained. FPAC members were then invited to provide comments on the proposed changes. A number of topics were covered: <ul style="list-style-type: none"> <li>Sitting fees were discussed and it was agreed that adding them to the ToR now could hold up approval. Sitting fees to be discussed separate to draft ToR and could be added at a later stage, as agreed by FPAC members at the December meeting.</li> <li>Need to further define the scope of guest involvement in future meetings. Discussion regarding adding a bullet point under 4.2 Non-Voting Participants / Guest Presenters regarding guests being asked to leave, unless specifically asked to stay, to enable FPAC members to feel fully comfortable in providing their feedback.</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>○ General positive feedback from some members noting that the updates provided more structure and clarity for members and their participation in meetings.</li> <li>○ Comment on the importance of the alignment between the Introduction and the Aims and Objectives of the document</li> <li>○ Comment on the Yarning Circle model and some suggestions made</li> <li>○ Request to change the heading of “Appointment” to “Selection Criteria”</li> <li>○ The need for consistent use of language throughout the document when referring to First Peoples</li> <li>○ Discussion on the Performance Indicators and removal of items that are not within the control of FPAC members</li> <li>○ Discussion on the range of representation sought by Council as part of the EoI process, within the Community Members. Including a request to remove service providers, as well as the importance of reflecting further diversity in relation to gender balance, representation of people with a disability, young people etc.</li> <li>○ Discussion on introducing a Co-Chair system and a gender balance within those roles. FPAC members agreed that this conversation would be tabled and revisited at a later date.</li> <li>● Officers to incorporate suggested changes (with tracked changes) to the ToR that were raised at the meeting and reissue the draft.</li> </ul>
<p><b>ACTION:</b> Amendments to be incorporated to the draft ToR using tracked changes and sent to FPAC members and liaise with FPAC Chair on acceptance of changes.</p> <p><b>RECOMMENDATION:</b> Nil.</p>			
	Brett Spencer	<p><b>Multicultural Facility Needs Assessment</b></p> <ul style="list-style-type: none"> <li>● Project update</li> <li>● Assistance in identifying groups</li> </ul>	<ul style="list-style-type: none"> <li>● Ethos Urban has been engaged and has commenced a needs assessment to ascertain community requirements for a Multicultural Facility.</li> <li>● A meeting with FPAC with Ethos Urban to consult FPAC will be scheduled in March 2022.</li> <li>● Organisations/individuals that require a facility space that FPAC believe should be involved, feedback to Council by 14 February 2022.</li> <li>● FPAC discussed how Council views the needs of First Peoples and how these fit into our multicultural society. Consultant will be drawing this out of the needs assessment process.</li> <li>● It was specifically discussed that Council note that any future Multicultural Facility does not preclude a First Peoples Centre.</li> </ul>
<p><b>ACTION:</b> FPAC members to provide contact details for organisation and/or individuals that may require access to a multicultural Facility by 14 Feb 2022.</p>			

		<b>RECOMMENDATION:</b> Nil.	
<b>General Business</b>	David Hudson	<b>Other Business (as raised by attendees):</b>	<ul style="list-style-type: none"> <li>It was noted that members appreciated the option of virtual attendance at the FPAC meetings.</li> </ul>
		<b>ACTION:</b> Council to continue to provide virtual attendance options to FPAC members.	
		<b>RECOMMENDATION:</b> Nil	
		<b>RAP Development Update:</b>	<ul style="list-style-type: none"> <li>No updates to be provided since last meeting, the RAP Working Group do not meet until later in February. Council will provide an extensive update prior to the April FPAC meeting.</li> </ul>
		<b>ACTION:</b> RAP Update to be forwarded to FPAC members prior to the April meeting.	
		<b>RECOMMENDATION:</b> Nil	
		<b>Next meeting confirmation:</b>	<ul style="list-style-type: none"> <li>First Peoples Engagement Guidelines meeting with consultant is proposed for Thursday 3 March, FPAC agreed to this additional meeting date.</li> </ul>
		<ul style="list-style-type: none"> <li>Noting additional March meeting with consultants to discuss FPEG findings</li> </ul>	
		<b>ACTION:</b> Calendar invite be sent to FPAC for March meeting.	
		<b>RECOMMENDATION:</b> Nil	
<p>Meeting closed at: 7:16pm  Special out of session meeting: 03 Mar 2022 at 5.30pm  Next scheduled meeting: Thursday 7 April 2022 at 5.30pm</p> <p>Future Dates:  Thursday 9 June 2022, Thursday 4 August 2022, Thursday 6 October 2022 &amp;  Thursday 1 December 2022</p>			