

## Sewer Plan Search Request Form

**PLEASE COMPLETE THE FORM AND PROVIDE ALL INFORMATION AS REQUIRED.**

All sewer plan requests incur a search fee; per lot and plan. This search fee is non-refundable and must be paid prior to the search being conducted. **Council was not required to record As Constructed house drainage information pre April 1998 in un-sewered areas. Plans are therefore ordered at your own discretion.**

*Disclaimer: While every care is taken to ensure the accuracy of this data, the Cairns Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibilities and all liabilities (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. The customer must verify the accuracy of the data before placing reliance on the data.*

**Date Requested:**

**(Please allow – 2 working days)**

**PROPERTY DETAILS**

**Street Address:**

**Title Details:**

**Parcel Number:**

**Assessment Number:**

**REQUESTORS DETAILS**

<b>Requested By:</b>	
<b>Postal Address:</b>	
<b>Phone:</b>	
<b>Email:</b>	
<b>Comments:</b>	

**DELIVERY METHOD OF REQUESTED INFORMATION: Please select one of the following:**

<b>POST</b>	<b>EMAIL</b>	<b>PICK-UP</b>
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**PAYMENT OPTIONS**

<b><u>In Person</u></b>	<b><u>Mail</u></b>
Cairns Regional Council Spence St, Cairns or the Libraries located at Smithfield, Earlville, Gordonvale or Babinda.	Complete request form, and mail with Cheque or Money Order. Make cheques payable to Cairns Regional Council.

**OFFICE USE ONLY**

<b>FEE:</b>	<b>\$56.10</b>	<b>DATE PAID:</b>	
<b>RECEIPT:</b>		<b>CSO NAME:</b>	
<b>Receipt Code: T144</b>			

**Cairns Regional Council – Information Privacy Statement**

Your personal information has been collected for the purpose of processing your application for Sewer Plan Request. The collection of your information is authorised under the *Water Supply (Safety and Reliability) Act 2008*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.