



# FPAC First People's Advisory Committee Meeting

## Agenda / Minutes & Actions

<b>Date</b>	Thursday 9 December 2021	<b>Venue:</b>	Spence Street, Cairns
<b>Time</b>	5.30pm – 7.40pm	<b>Minute Taker:</b>	Deb Sparkes
<b>Present</b>	<p><b>FPAC:</b> David Hudson (Chair), Gill Mailman (via Teams Meeting), Gudju Gudju Fourmile, Joann Schmider, Yodie Batzke, Louise Hunter, Warren Martens, Tommy Pau</p> <p><b>CRC:</b> Cr Terry James (Division 4), Cr Amy Eden (Division 5), Destry Puia, Brett Spencer, Gemma Boucher, Ray Rosendale, Deb Sparkes</p> <p><b>Guests:</b> Lydia Miller (Shine), Julie Books (Shine) (via Teams Meeting)</p>		
<b>Apologies</b>	Trevor Tim (FPAC), Gavin Singleton (FPAC), Noel Zaro (FPAC), Cr Brett Moller (Division 1), Cr Rob Pyne (Division 2), Cr Cathy Zeiger (Division 3), Cr Kristy Vallely (Division 6), Cr Max O'Halloran (Division 7), Cr Rhonda Coghlan (Division 8), Cr Brett Olds (Division 9), Mica Martin, Tim Dendle,		
<b>Item</b>	<b>Topic</b>	<b>Comments and/or recommendations</b>	
<b>Chair / Welcome</b>	Chairperson opened the meeting at 5:32pm and acknowledged Traditional Owners – Past, Present and Emerging. Chairperson welcomed and thanked everyone for their attendance at the fourth and final meeting of 2021. Quorum achieved.		
	# Minutes from Previous Meeting #6776501(v1) and Actions Register accepted. FPAC requested Actions Register to be permanently included as part of the meeting agenda		
	<p><b>ACTION:</b> Actions Register will be included as an agenda item for all future meetings.</p> <p><b>RECOMMENDATION:</b> Nil.</p>		
<b>Committee Business</b>	<p><b>Shine Presentation – Lydia Miller/Julie Brooks</b></p> <ul style="list-style-type: none"> <li>Information for FPAC.</li> <li>Requesting FPAC support.</li> <li>FPAC Recommendations.</li> </ul>	<p>Presentation discussed a 5-year proposal commencing in 2023. Shine consists of traditionally focussed art displayed through a state of the art lightshow imaging installation. The focus will be on Shields Street (with a potential of 7 to 12 sites). Narration will be available to accompany images, providing a visual, audible and educational experience with the intention to incorporate technology allowing narration direct to mobile phones. Other potential stakeholders have been approached including Music Queensland, TTNQ and philanthropic private sector organisations.</p> <p>FPAC requested that the Shine proposal be placed on the agenda for the next meeting to allow FPAC to provide an appropriate recommendation to Council (including social and economic considerations) noting that Shine is seeking resources for the initial phase. To assist with meeting preparation FPAC requested that future agenda items be indicate the expected action or response required from the</p>	

		committee - For Information/Action/Recommendation/Support etc. Council representatives will add indications for future agenda items.
<p><b>ACTION:</b> Discussion of the Shine proposal to be placed on the agenda for the next FPAC meeting prior to recommending to Council.</p> <p><b>ACTION:</b> Add action/response indicators to the agenda items to assist with meeting preparation.</p> <p><b>RECOMMENDATION:</b> Nil.</p>		
<p><b>Committee Business</b></p>	<p><b>Cultural Engagement Guidelines:</b></p> <ul style="list-style-type: none"> <li>• Project and consultation update.</li> <li>• Discussion regarding consultancy and other considerations related to the project.</li> </ul>	<p>Council representatives informed the committee of the status and progress of the Cultural Engagement Guidelines project including expected milestones and timelines.</p> <p>FPAC acknowledged the milestones and timelines and discussed the consultancy process noting that several members had been interviewed already. The committee also discussed concerns regarding being prepared for the interviews as the questions provided by the consultants at the interviews may not allow for individual considerations to be included and that this could be mitigated by the questions being provided prior to the interview so they can prepare appropriate/targeted responses. Accordingly FPAC requested that the list of questions utilised by the consultants during one on one consultative interviews be provided to FPAC members prior to interviews to allow time for consideration. Individual FPAC members who had already been interviewed expressed the desire to be re-engaged by the consultants to mitigate the concerns raised and were advised by council representatives that they were free to contact the consultant team to arrange this. FPAC also discussed the possibility of the consultancy team conducting a group interview with FPAC.</p> <p>FPAC discussed the situations and instances in which Council could reasonably be expected to engage and consult with First Nations Peoples and noted that Council must consider prior informed consent principled must be observed. The Committee also discussed other State and Federal legislative considerations pertaining to First Peoples engagement and asked for clarification regarding:</p> <p style="padding-left: 40px;">Clarification on what detail the Consultants will be providing on completion of the process; and</p> <p style="padding-left: 40px;">How the Guidelines relate to FPAC’s Terms of Reference.</p> <p>Council representatives informed FPAC of the expectations regarding the outcomes of the project and also noted that the Terms of Reference for FPAC was the next agenda item to be discussed.</p>
<p><b>ACTION:</b> Council representatives to contact the consultants to arrange for the questions to be provided to FPAC members prior to interview.</p> <p><b>ACTION:</b> Council representatives will discuss the request for further meetings with the consultancy team.</p> <p><b>RECOMMENDATION:</b> Nil.</p>		

<p><b>Committee Business</b></p>	<p><b>Terms of Reference (ToR):</b></p> <ul style="list-style-type: none"> <li>• Update on ToR.</li> </ul>	<p>Council representatives provided examples to FPAC of the areas within the current ToR where improvements could be implemented. These included the issue of quorum which FPAC had previously recommended be amended, including a better description of the pathway for FPAC recommendations to be taken to Council, the inclusion of the use of the Actions Register in the ToR, clarification of FPAC membership and a more detailed explanation of the duties and requirements of FPAC as a committee and that a draft of the proposed amendments to the ToR will be provided to FPAC prior to the first meeting in 2022.</p> <p>FPAC discussed that it should be recognised that the committee is the one forum where there is focussed First Peoples engagement and involvement with Council. Further discussion regarding the relationship between Local and State government processes including those currently being utilised by other Councils regarding sitting fees and the intimate relationship South Sea Islander Australians have with First Peoples and if that community might be included in FPAC. Discussion further raised the question regarding South Sea Islander Australians and if Council engaged with that community.</p> <p>Council representatives informed FPAC that the community was engaged with Council through a multicultural officer who had close connections and engagement with the South Sea Islander Australian community. Council representative informed FPAC of the status, gathered through the RAP project, of sitting fees and other methods of committee involvement used by other local, State and Federal governments. Council representatives requested guidance from FPAC regarding sitting fees and if FPAC wanted to raise the matter formally for action. FPAC discussed the benefits, drawbacks, options and justifications, particularly regarding Indigenous Protocols and Cultural Knowledge, regarding sitting fees and agreed to wait for 6 to 12 months before recommending any change to the ToR regarding this issue.</p>
<p><b>ACTION:</b> Council representatives to provide an updated draft ToR to FPAC prior to first FPAC meeting in 2022.</p> <p><b>ACTION:</b> Information regarding the of the progress of the draft ToR are to be entered into Actions Register.</p> <p><b>ACTION:</b> Sitting Fees to be treated as a separate item from the new ToR and will be included as an agenda item at a future date.</p> <p><b>RECOMMENDATION:</b> Nil</p>		

<b>Committee Business</b>	<b>Reconciliation Action Plan (RAP):</b> <ul style="list-style-type: none"> <li>• Discussion regarding RAP Conclusion Report</li> <li>• Update on RAP Project</li> </ul>	<p>Council representatives informed FPAC of the final status of the Innovate RAP 2019-2021 and referred to the report which had been emailed to all members. The RAP Conclusion Report will also be available on the Council webpage. FPAC members acknowledged the work done to ensure that the RAP had achieved the majority of deliverables. Council representatives updated FPAC on the current status of the RAP development project and that the RAP project was on schedule in accordance with the engagement plan. FPAC members were also updated on the requirement for them to consider and finalise FPAC's recommendation to Council on the appropriate level for the new RAP. FPAC members have been sent the benchmarking and RAP level information but this will be forwarded again to ensure each member has access to it. Discussion regarding levelling will need to be completed prior to the first meeting in February 2022 to allow for the recommendation to be taken to Council.</p>
<p><b>ACTION:</b> Re-send the RAP Conclusion Report and benchmarking documents to FPAC members.  <b>RECOMMENDATION:</b> Nil.</p>		
<b>Committee Business</b>	<b>FPAC Meeting Dates 2022:</b> <ul style="list-style-type: none"> <li>• Proposed FPAC Meeting dates discussion.</li> </ul>	<p>FPAC agreed in principal to the proposed dates with the caveat of adjusting dates due to unforeseen circumstances if required. Council representatives also noted that no confirmed dates had been provided for out of schedule meetings but notification will be provided to FPAC as soon as practicable.</p> <p>Proposed dates for 2022 are:</p> <p>Thursday 03 February  Thursday 07 April  Thursday 09 June  Thursday 04 August  Thursday 06 October  Thursday 01 December</p>
<p><b>ACTION:</b> Council representatives to forward 2022 meeting calendar invites to FPAC.  <b>RECOMMENDATION:</b> Nil.</p>		
<b>General Business</b>	<b>Other Business (as raised by attendees):</b> <ul style="list-style-type: none"> <li>• Members raised a question regarding the possibility of a multi-cultural facility.</li> <li>• Members requested an update on the Gallery Cultural Precinct</li> </ul>	<ul style="list-style-type: none"> <li>• Council representatives informed FPAC on the current actions being undertaken by Council to identify the requirements and considerations that need to be understood prior to any further progress towards the provision of a multi-cultural facility.</li> <li>• Council representatives will update FPAC as information becomes available throughout 2022.</li> </ul>

	<ul style="list-style-type: none"> <li>• Members requested an update on the Acknowledgment to Country area within the refurbished breezeway at the Spence St Council facility.</li> <li>• Cr James addressed FPAC on behalf of Council.</li> </ul>	<ul style="list-style-type: none"> <li>• Council representatives informed FPAC of the progress of the installation of the traditional swords and shields and provided a draft image of the accompanying acknowledgment and information plaque.</li> <li>• Cr James acknowledged the valued efforts and advice that FPAC provided to Council over the last 12 months and on behalf of Council, thanked all for their service.</li> </ul>
<p><b>ACTION:</b> Council representatives to provide an update on the Multicultural Centre at a future FPAC meeting.</p> <p><b>ACTION:</b> Council representatives to provide an update on the Gallery Cultural Precinct at a future FPAC meeting.</p> <p><b>RECOMMENDATION:</b> Nil.</p>		
<p><b>Meeting Closed at:</b> 7.40 pm</p> <p><b>Next FPAC Meeting:</b> The first FPAC meeting for 2022 will be held on Thursday the 3<sup>rd</sup> of February 2022.</p>		