



## ORDINARY MEETING

**26 NOVEMBER 2025**

**9.01 A.M.**

PRESENT: Cr A Eden (Chairperson)  
 Cr B Moller  
 Cr M Tickner  
 Cr C Zeiger (via phone)  
 Cr T Tim  
 Cr R Pyne  
 Cr A Middleton  
 Cr R Coghlan  
 Cr B Olds

APOLOGY: Cr K Vallely

OFFICERS:

K Gouldthorp	Chief Executive Officer
H McBride	Director People and Organisational Performance
M Davey	Acting Director Planning, Growth and Sustainability
D Puia	Director Lifestyle and Community
L Whitton	Chief Financial Officer
T Veronese	Associate Director Service Delivery
B Nancarrow	Executive Manager Development & Planning
A Patterson	Executive Manager Licensing & Compliance
T Dendle	Executive Manager Community Spaces
H Barker	Program Leader – Major Events
P Rogato	Public Affairs Coordinator
S Timms	Public Affairs Advisor
J Conway	Executive Officer
S Cottrell	Minute Secretary

## TABLE OF CONTENTS

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<b>1.</b>	<b>APOLOGY.....</b>	<b>4</b>
<b>2.</b>	<b>CONFLICTS OF INTEREST.....</b>	<b>4</b>
<b>3.</b>	<b>MAYORAL MINUTE.....</b>	<b>4</b>
<b>4.</b>	<b>CONFIRMATION OF MINUTES OF ORDINARY MEETING 12 NOVEMBER 2025.....</b>	<b>4</b>
<b>5.</b>	<b>OFFICERS' REPORTS:</b>	
<b>5.1</b>	<b>CEO MONTHLY REPORT .....</b> EO   93/1/2   #7770253	<b>4</b>
<b>5.2</b>	<b>MINUTES CAIRNS WATER SECURITY STAGE 1 (CWSS1) STEERING COMMITTEE MEETING HELD 28 OCTOBER 2025 .....</b> CIA   63/5/3-03   #7497390v143	<b>4</b>
<b>5.3</b>	<b>PROJECT LAUNCH APPROVAL - JEFF PEZZUTTI PARK ACTIVITY SPACE (STAGE 1B) 600277 .....</b> CIA   73/1/2   #7766911v6	<b>5</b>
<b>5.4</b>	<b>PUBLIC OPEN SPACE GENERAL POLICY REVIEW.....</b> L&C   52/8/1   #7743035	<b>5</b>
<b>5.5</b>	<b>CAIRNS INDIGENOUS ART FAIR LIMITED 2026-30 RESOURCE AND PERFORMANCE AGREEMENT .....</b> L&C   79/5/7   #7713405	<b>5</b>
<b>5.6</b>	<b>MULTICULTURAL CONNECT GRANTS PROGRAM – RETROSPECTIVE APPLICATION FOR 2026/2027 PROGRAM.....</b> L&C   73/2/23-01   #7771285	<b>6</b>
<b>5.7</b>	<b>STRENGTHENING COMMUNITY SAFETY- ELECTION COMMITMENT FUNDING GRANT – RETROSPECTIVE APPLICATION FOR 2025/2028 PROGRAM.....</b> L&C   52/8/1-01   #7765067	<b>6</b>
<b>5.8</b>	<b>STATE EMERGENCY SERVICE SUPPORT GRANTS – 2026/27 ROUND .....</b> POP 59/2/1 – 02 #7773266	<b>7</b>
<b>5.9</b>	<b>2025 GREAT BARRIER REEF MASTERS GAMES - POST EVENT REPORT .....</b> POP   51/2/2-02   #7770186	<b>8</b>

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<b>5.10 FINANCIAL PERFORMANCE REPORT FOR THE PERIOD ENDED 31 OCTOBER 2025 .....</b>	<b>8</b>
<b>F&amp;BS   63/17/2-01   #7759083</b>	
<b>6. BUSINESS NOT ON THE AGENDA .....</b>	<b>8</b>
<b>7. CLOSED SESSION – OFFICERS’ REPORTS</b>	
<b>7.1 CONTRACTUAL MATTER – CONTRACT 3011 – WASTE AND RECYCLING KERBSIDE COLLECTION SERVICES .....</b>	<b>9</b>
<b>CIA   63/1/460*   #7756234</b>	
<b>7.2 BUDGETARY MATTER – OUTSTANDING DEBT REPORT .....</b>	<b>10</b>
<b>F&amp;BS   63/8/31-01   #7754370</b>	
<b>7.3 EXECUTIVE STAFF CONTRACTUAL ARRANGEMENTS.....</b>	<b>10</b>
<b>EXEC   #7777924</b>	

**APOLOGY**

Council notes the apology of Councillor Vallely and grants leave of absence.

**PRESCRIBED CONFLICT OF INTEREST / DECLARABLE CONFLICT OF INTEREST**

Cr Tim declared a conflict of interest in item 5.5 – Cairns Indigenous Art Fair (CIAF) as he is a member of the CIAF Board and will be dealing with this conflict by leaving the meeting.

**MAYORAL MINUTE**

Nil

**CONFIRMATION OF MINUTES OF ORDINARY MEETING 12/11/2025**

MOLLER / PYNE

That the Minutes of the Ordinary Meeting held on Wednesday, 12 November 2025 be confirmed.

*carried unanimously*

<b>5.1</b>	<b>CEO MONTHLY REPORT .....</b>	<b>8</b>
	EO   93/1/2   #7770253	

COGHLAN / MOLLER

That Council notes:

1. The status of Council Resolutions.
2. The CEO Monthly Update.
3. The Monthly Activity Review – October 2025.

*carried unanimously*

<b>5.2</b>	<b>MINUTES CAIRNS WATER SECURITY STAGE 1 (CWSS1) STEERING COMMITTEE MEETING HELD 28 OCTOBER 2025 .....</b>	<b>27</b>
	CIA   63/5/3-03   #7497390v143	

OLDS / TIM

That Council endorses the minutes of the Cairns Water Security Stage 1 (CWSS1) Steering Committee meeting held 28 October 2025.

*carried unanimously*

**5.3 PROJECT LAUNCH APPROVAL - JEFF PEZZUTTI PARK  
ACTIVITY SPACE (STAGE 1B) 600277.....35**  
CIA | 73/1/2 | #7766911v6

ZEIGER / PYNE

That Council:

1. Authorises the Project Launch Approval for 600277 with a Project Launch Budget of \$4,749,040 and an Approved End Date of 31 May 2027; and
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to this contract, subject to Council’s normal procurement policies and practices.

*carried unanimously*

**5.4 PUBLIC OPEN SPACE GENERAL POLICY REVIEW.....43**  
L&C | 52/8/1 | #7743035

MOLLER / OLDS

That Council:

1. Adopts the Public Open Space General Policy with no proposed changes.
2. Adopts the Cairns Public Open Space Guidelines with proposed changes.

*carried unanimously*

Councillor Tim left the meeting at 9.25 AM

**5.5 CAIRNS INDIGENOUS ART FAIR LIMITED 2026-30  
RESOURCE AND PERFORMANCE AGREEMENT.....136**  
L&C | 79/5/7 | #7713405

MIDDLETON / COGHLAN

That Council:

1. Approves a Resource and Performance Agreement with Cairns Indigenous Art Fair Limited (CIAF) for four years ending 30 June 2030 for the provision of cash and in-kind assistance to the value of \$890,000 (ex GST).
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise any and all matters in relation to the Agreement.

*carried unanimously*

Councillor Tim returned to the meeting at 9.28 AM

**5.6 MULTICULTURAL CONNECT GRANTS PROGRAM –  
RETROSPECTIVE APPLICATION FOR 2026/2027 PROGRAM**  
 ..... 192  
 L&C | 73/2/23-01 | #7771285

ZEIGER / EDEN

That Council:

1. Retrospectively endorse the submittal of the application for funding under the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism’s Multicultural Connect Grants Program to assist with the construction costs of the Cairns Community and Multicultural Centre (CCMC).
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise any and all matters relating to the above applications, including the execution of associated funding agreements should Council’s application be successful.

*carried unanimously*

**5.7 STRENGTHENING COMMUNITY SAFETY- ELECTION  
COMMITMENT FUNDING GRANT – RETROSPECTIVE  
APPLICATION FOR 2025/2028  
PROGRAM** ..... 196  
 L&C | 52/8/1-01 | #7765067

TICKNER / MOLLER

**That Council:**

1. **Retrospectively endorse the submittal of the application for funding under the Department of Industry, Science and Resources' Strengthening Community Safety- Election Commitment Funding for the following projects:**
  - a. **Council Depot Security Enhancements**
  - b. **Community Facility Security Program for Community Organisations**
  - c. **Shield Street LED Lighting Upgrade**
  - d. **Priority CCTV Deployment**
  - e. **PCYC Edmonton Fencing**
  - f. **Pumeri Park Bollards**
  - g. **Independent Audit**
2. **Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise any and all matters relating to the above applications, including the execution of associated funding agreements should Council's application be successful.**

*carried unanimously*

**5.8 STATE EMERGENCY SERVICE SUPPORT GRANTS – 2026/27  
ROUND .....201  
POP 59/2/1 – 02 #7773266**

**COGHLAN / OLDS**

**That Council:**

1. **Endorses the submission of the applications for funding under the State Emergency Services (SES) Support Grant Program 2026/27 to undertake key facility upgrades at SES Emergency Unit Facilities in the Cairns Region;**
2. **Notes that all the Queensland State Emergency Service Support Grant Program 2026/27 applications are 100% funded for the estimated total project costs and no Council financial contribution is required; and**
3. **Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise any and all matters relating to the above applications.**

*carried unanimously*

**5.9 2025 GREAT BARRIER REEF MASTERS GAMES - POST  
EVENT REPORT .....207**  
POP | 51/2/2-02 | #7770186

COGHLAN / OLDS

That Council:

1. Notes the outcomes of the 2025 Great Barrier Reef Masters Games; and
2. Endorses future planning of the 2027 event.

*carried unanimously*

**5.10 FINANCIAL PERFORMANCE REPORT FOR THE PERIOD  
ENDED 31 OCTOBER 2025.....214**  
F&BS | 63/17/2-01 | #7759083

MOLLER / COGHLAN

That Council notes the financial performance report for the period ended 31 October 2025.

*carried unanimously*

**BUSINESS NOT ON THE AGENDA**

Nil

**CLOSED SESSION**

OLDS / COGHLAN

**AT 9.50 AM COUNCIL RESOLVED TO GO INTO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS FOR THE REASONS INDICATED UNDER THE LOCAL GOVERNMENT REGULATION 2012 (LGR).**

Item	Reason	LGR section
CONTRACTUAL MATTER – CONTRACT 3011 – WASTE AND RECYCLING KERBSIDE COLLECTION SERVICES  CIA   63/1/460*   #7756234	<i>Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;</i>	254J(3)(g)

BUDGETARY MATTER – OUTSTANDING DEBT REPORT  F&BS   63/8/31-01   #7754370	<i>The local government's budget;</i>	254J(3)(c)
STAFF MATTER – EXECUTIVE STAFF CONTRACTUAL ARRANGEMENTS	<i>Industrial matters affecting employees;</i>	254J(3)(b)

*carried unanimously*

**AT 10.12 AM COUNCIL RESOLVED TO MOVE OUT OF CLOSED SESSION**

MOLLER / OLDS

*carried unanimously*

**RESOLUTIONS ARISING FROM MATTERS DISCUSSED IN CLOSED SESSION.**

**7.1 CONTRACTUAL MATTER – CONTRACT 3011 – WASTE AND RECYCLING KERBSIDE COLLECTION SERVICES.....238**  
CIA | 63/1/460\* | #7756234

MOLLER / COGHLAN

**That Council:**

- 1. Awards Contract 3011 – Waste and Recycling Kerbside Collection Services to Cleanaway Pty Ltd for term of seven (7) years and seven (7) months, commencing 1 December 2026, with a further extension option of no less than six (6) months and no more than three (3) years, exercisable solely at Council's discretion, on a Schedule of Rates basis, subject to final negotiations.**
- 2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract subject to Council's normal procurement policies and practices.**

*carried unanimously*

**7.2 BUDGETARY MATTER – OUTSTANDING DEBT REPORT ..245**  
F&BS | 63/8/31-01 | #7754370

TICKNER / TIM

That Council notes the status of the outstanding debt owed to Council as at 31 October 2025.

*carried unanimously*

**7.3 EXECUTIVE STAFF CONTRACTUAL ARRANGEMENTS**  
EXEC | #7777924

MOLLER / TICKNER

That Council:

1. Endorses the Chief Executive Officer’s proposed adjustments to the Director’s Employment Agreements and Salary Scales.
2. Delegates authority to the Chief Executive Officer under the *Local Government Act 2009* to finalise any and all matters related to the above.

*carried unanimously*

**THE MEETING CLOSED AT 10.13 AM**

**CONFIRMED THIS DAY OF 2025**

.....  
**MAYOR/CHAIR**

.....  
**CHIEF EXECUTIVE OFFICER**