

# CAIRNS CITY COUNCIL

## WORKS & SERVICES COMMITTEE

19 FEBRUARY 2008

3.00P.M.

PRESENT: Councillor P Freebody  
Councillor P Gregory (Chairperson)  
Councillor T James  
Councillor F Lindsay  
Councillor J Pezzutti  
Councillor A Sheppard

APOLOGY: Councillor K Byrne

### OFFICERS:

J Hawkes	A/Chief Executive Officer
B Gardiner	General Manager Cairns Water
R McKim	Manager Technical Support Services
G Hatwell	Manager Cairns Works
B Finegan	Manager Project Services
K Dinnerville	Co-Ordinator Cairns Fleet
I Lowth	General Manager Community & Cultural Services
S Tyter	Manager Infrastructure Management
G Schofield	Manager Community Relations
M Lowry	Public Consultation & Communications Officer
R Holmes	Media & Public Relations Officer
D Ash	Community Engagement Co-Ordinator
L Matthewson	Secretary

OBSERVERS: Councillor K Plath  
Councillor D Ford  
Councillor S Bonneau

The Chairperson Cr Gregory, opened the meeting

**APOLOGY**

**Council notes the apology of Councillor K Byrne.**

- 1. PROPOSED RESUMPTION FOR TRANSPORT PURPOSES BY DEPARTMENT OF MAIN ROADS - CAPTAIN COOK HIGHWAY AFFECTING PART OF EASEMENT K ON SP110840 - DIVISION 11..... 1  
L. Shepherd:19/8/2 :#1650393

LINDSAY / PEZZUTTI

**RECOMMENDATION:**

**That:**

- 1. Council advise the Department of Main Roads that it has no objection to the proposed resumption for transport purposes of part of Easement K on SP110840 as shown on Resumption Plan R11-706, at no cost to Council.
- 2. The Mayor and Chief Executive Officer be delegated authority in accordance with Section 472 of the Local Government Act 1993 to deal on any and all matters associated with the proposed resumption.

*carried*

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**INTRODUCTION:**

The Department of Main Roads (DMR) have advised they plan to widen the Captain Cook Highway in the vicinity of Evergreen Street and that they propose to resume part of a Council Drainage Easement as indicated on Resumption Plan R11-706.

DMR’s letter seeks Council’s response to the proposed resumption, refer Attachment No.1.

The purpose of this report is to recommend Council’s response.

**BACKGROUND:**

DMR plan to widen the existing Captain Cook Highway transport corridor for future upgrading of the Highway from Smithfield to Buchans Point. One of the areas affected by the widening is part of Council Drainage Easement K on SP110840 as shown on the DMR Drawing R11-706.

**COMMENT:**

DMR require to resume part of a drainage easement not Council freehold. The resumption of the freehold over which Council has its easement is a separate exercise between the DMR and the landowners.

The easement does not contain any Council infrastructure.

It is worthy of note that Lot 15 on RP735377 (DMR Dwg. R11-706) is Council freehold that DMR will ultimately resume for road purposes. DMR advise they will pursue the resumption of this Lot in the future, and their current interest is in acquiring the adjoining land which is the subject of a Development Application.

**CONSIDERATIONS:****Corporate and Operational Plans:**

This report was prepared in accordance with Corporate Plan Key Goal No.1.1 – “an Integrated approach to planning by Council and Stakeholders”.

**Statutory:**

The proposed resumptions are in accordance with the requirement of the *Acquisition of Land Act 1967* and the *Transport Planning and Co-ordination Act 1994*.

**Policy:**

N/A.

**Financial and Risk:**

Council does not require compensation from DMR for the loss of part of its Drainage Easement. However, Council will not accept any cost associated with the resumption.

**Sustainability:**

The provision of the land will assist the State to provide a better and safer transport network.

**CONSULTATION:**

As stated above, there is no Council infrastructure within the easement.

Cairns Water have advised that they may require a water main to be located somewhere in this vicinity in the future, and that it would most likely be located in what is the DMR road reserve at that time.

**OPTIONS:**

That Council agree to the proposed resumption as it serves to assist the DMR in providing a better and safer transport network. It would be pointless to object as the DMR have the need for the resumption in the delivery of improved transport infrastructure.

**CONCLUSION:**

There is no reason why Council should object to DMR's proposed resumption of part of Easement K on SP110840 as shown on Drawing R11-706.

Council should advise DMR that it has no objection and that it provides the "Agreement for the Taking of Land" Form F710, duly signed to that effect.

2. ASSET CAPITALISATION POLICY ..... 8  
 Graeme Offer:1/58/9-08 #1652949

LINDSAY / JAMES

**RECOMMENDATION:**

**That Council adopt the revised General Policy on Asset Capitalisation.**

*carried*

**INTRODUCTION:**

The General Policy on Asset Capitalisation was adopted by Council on 15 September 2003. To fulfil requirements under the Local Government Act relevant accounting standards and as a key element of Council's Asset Management process, a register of Council's current assets is maintained to qualify their current value. The Asset Capitalisation Policy sets out definition roles and responsibilities to allow assets to be capitalised consistent with the relevant standards.

**BACKGROUND:**

This policy is now due for review.

**COMMENT:**

The changes required in the policy are minor clarifications around the definitions of maintenance expenditure and a change in the applicable Accounting Standard since the policy was adopted.

No other changes are required.

**CONSULTATION:**

Consultation has taken place with Financial Services, and Cairns Water Business Services.

**OPTIONS:**

1. Adopt the revised policy on Asset Capitalisation.
2. Do not adopt the revised policy on Asset Capitalisation.

**CONCLUSION:**

That Council adopt the revised version of the General Policy on Asset Capitalisation.

## General Policy

**ASSET CAPITALISATION**

**Intent** To set a threshold monetary value for the capitalisation (recording) of Non-Current Assets for Cairns City Council.

**Scope** This policy applies to all Cairns City Council activities.

**PROVISIONS****Background :**

Cairns City Council is required under Australian Accounting Standard AAS 27 and Section 37 of the Local Government Finance Standard (LGFS) to set a threshold monetary value for the recording (capitalisation) of Non-Current Assets.

This Standard also requires Council to review and nominate the capitalisation threshold by asset class.

All Non-Current Assets that are above the capitalisation threshold or are a networked asset, are required to be recorded by Council in its financial statements. The process for this to occur is the capitalisation process, and is achieved by recording the capital cost/expenditure of assets into the fixed asset register and then into the general ledger.

**Definition of Non-Current Assets :**

The Australian Accounting Standard (AAS 27) defines a Non-Current Asset to be a physical item that provides future benefits for more than 12 months. In simpler terms a Non-Current Asset may generally be any item with a life of more than 12 months.

Any item that has a life of less than 12 months is expensed under a maintenance or operational budget and cannot be categorised as a Non-Current Asset.

Non-Current Assets are often made up of several items that should be individually capitalised if they perform a separate function or have different asset lives (as they depreciate at different rates). For example, a swimming pool complex can be made up of buildings, barbecue, park equipment, filtration/pump system, grandstand seating. Each item would be regarded as a Non-Current Asset and capitalised as such.

The capitalisation threshold for Non-Current Assets is therefore set as follows in Table 1 :

**Table 1.**

<b>Asset Class</b>	<b>Capitalisation Threshold</b>
Land	No threshold
Library Books	No threshold
Office Furniture & Equipment	\$1,000
Computer Equipment	\$1,000
Communication Equipment	\$1,000
Plant & Equipment	\$5,000
Buildings	\$5,000
Road Infrastructure	\$5,000
Drainage	\$5,000
Parks Infrastructure	\$5,000
Water	\$5,000
Sewerage	\$5,000
Solid Waste	\$5,000
All Other Assets	\$5,000

**Capital Expenditure :**

General Expenditure

Where the expenditure is above the capitalisation threshold and is used to procure a new asset, upgrade the capability of the asset, extend the life of the asset, or restore the asset, the expenditure shall be capital expenditure. The corresponding budget is held in the Capital Works Budget.

Examples of general capital expenditure include, but are not limited to :

- Purchase /construction of infrastructure
- Purchase /replacement of plant & equipment
- Addition of building partitions or extensions
- Replacement of roof, kitchen or bathroom in a building
- Upgrade of air conditioning system to increase capacity or to extend its life
- Purchase / resumption of land

Expenditure on Networked Assets

Multiple Non-Current Assets, which when taken to perform a whole service are classified as Networked Assets. All expenditure on Networked Assets for purposes of procuring a new asset, upgrade the capability of the asset, extending the life or restoring the asset (ie that is capital in nature), is to be capitalised, whether or not the individual asset items exceed the capitalisation threshold.

Networked Assets are classified as follows :

- Roads and associated assets including kerb & channel, streetscapes, footpaths and cycleways. Includes expenditure on reseal or asphalt overlay of roads.
- Drainage and – lined channels, underground culverts and pipe components. Includes expenditure for re-lining of pipes.
- Water and Wastewater – underground pipe components, telemetry equipment, water meters. Includes expenditure for re-lining of pipes.

- Computer Equipment – including servers, desktops, laptops, printers
- Communication Equipment - including PABX, TMR, communication towers
- All Library Books

### Maintenance Expenditure

Where the expenditure is to ensure that an asset continues to operate at the current level of service until the end of its life, it is regarded as maintenance/operational expenditure and the corresponding budget held in the Operating Budget.

Deleted: normal capacity

### Roles & Responsibilities :

The Council adopts the General Policy – Asset Capitalisation.

**Chief Executive Officer** has overall responsibility for ensuring that procurement and capitalisation of all assets is in accordance with the Local Government Act, Australian Accounting Standards, Local Government Finance Standards and Council Policies.

**General Managers & Branch Managers** are responsible for implementing the General Policy – Asset Capitalisation.

**Employees with financial delegation** are responsible for ensuring that purchase/procurement of Non-Current assets complies with the General Policy – Asset Capitalisation.

**Asset Accountant** is responsible for maintaining the Fixed Asset Register, including uploading of capitalisation information supplied from each capital works project.

### Definitions :

**Capital Expenditure** is the expenditure used to procure, upgrade the capability, extend the life, or restore the (Non Current) Asset

**Capitalisation Process** is defined as the process for recording financial asset information (capital expenditure) into the Fixed Asset Register and the General Ledger

**Capitalisation Threshold** is the expenditure limit on a Non-Current Asset before it is classified as capital expenditure

**Fixed Asset Register (FAR)** is a register of Non-Current Assets and corresponding financial information. The FAR holds depreciation and valuation information on Non-Current Assets. Asset information from the FAR is transferred to the General Ledger and then used in Council's financial statements

**Maintenance Expenditure** is the expenditure to maintain the condition of a Non-Current asset to ensure that it continues to operate at the current level of service (normal capacity) until the end of its life.

Deleted: ensure that

**Networked Assets** are multiple Non-Current Assets grouped as performing a whole service

**Non-Current Asset** may generally be any physical item (asset) with a life of more than 12 months.

**Related Documents**

The Capitalisation Policy is to be used in conjunction with Council's :

- Purchasing Policy
- Valuation Policy

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**This policy is to remain in force until otherwise determined by Council.**

**General Manager Responsible for Review:**

**General Manager City Works & Services**

**ORIGINALLY ADOPTED: 15/09/2003**

**CURRENT ADOPTION:**

**DUE FOR REVISION:**

**REVOKED/SUPERSEDED**

3. MAJOR PROJECTS STATUS REPORT – PROJECT SERVICES  
BRANCH ..... 14  
Brad Finegan: 1/3/81-19: #853330v40

FREEBODY / LINDSAY

**RECOMMENDATION:**

**That this report be noted.**

*carried*

**INTRODUCTION:**

The following update is provided on current major projects being managed by Project Services.

<b>Project:</b>	<b><u>GATEWAYS MEDIAN PROJECT</u></b>
<b>Project Client:</b>	Stephen Tyter
<b>Project Manager:</b>	Andrew Baxter
<b>Principal Contractor:</b>	Cairns Works
<b>Head Consultant:</b>	N/A
<b>Scope of Works:</b>	Project 1 - Upgrading of Mulgrave Road - East of McCoombe Street (Stage 5) Project 2 – Beach Town Entrances off Captain Cook and Bruce Highways

**Key Achievements**

- Design complete for Mulgrave Road Draper to Jones Street and McCoombe to Tills.
- Concept plans prepared for Mulgrave Road - Tills to Aumuller Street.
- Installation of central median lighting has been completed by DMR.
- Gateways works Draper to Jones complete.
- *Approval from DMR for McCoombe St intersection works received.*

**Issues**

- DMR have provided plans for the Mulgrave Road upgrade works which will see lengthening of right turn lanes and removal of the small bauxite surfaced islands at the base of light poles.

- The finalisation of proposed median / island changes from McCoombe Street to Aumuller Street by DMR *has delayed* the commencement of the next part of Stage 5 works which have 07/08 funding.
- *The beach town entrances will include the new Cairns Regional Council logo at an appropriate time.*

### Future Milestones

#### Project 1 – Mulgrave Road Stage 5

- *Recently completed* project is Mulgrave Road from Draper towards Jones Street.
- Further works will commence on Mulgrave Road inbound from McCoombe Street as soon as DMR design changes are finalised.
- *Works on the McCoombe St intersection by DMR underway with Council. Gateways treatment to commence in May subject to timing of DMR works.*

#### Project 2 – Beach Town Entrances at Highway junctions

- Design of improved Beach Town entrances at highway junctions is underway for construction in 2008.

### Financial Data

2007/2008 Allocation	\$500,000.00
2006/2007 allocation	\$1,000,000.00
Cost Draper to Buchan / Jones Streets approximately	\$800,000.00

**Project:** **DRAPER ROAD**

**Project Client:** Stephen Tyter

**Project Manager:** Rick Thompson

**Principal Contractor:** CEC Group Ltd

**Design Consultant:** Maunsell Pty Ltd - Design overview  
Sinclair Knight Merz - Detailed design

**Scope of Works:** Upgrade of Draper Road West and Draper Road East, and Draper Road / Bruce Highway Intersection in conjunction with land development by CEC Development Pty Ltd on Draper Road West. Draper Road East is funded solely by Cairns City Council and will be constructed by CEC under the Heads of Agreement.

The Draper Road / Bruce Highway Intersection Upgrade is to be constructed under an arrangement between Department of Main Roads (DMR) and CEC Group Limited. The project is being fully funded by CEC Group Pty Ltd with the only input from Council being in an overall design coordination role and a construction coordination role for DMR.

### **Key Achievements**

- Council at the June 2007 Ordinary Meeting ratified the decision that the road construction services to be provided by CEC for Draper Road (East and West) are of such a specialised nature that it would be impractical or disadvantageous to Council to invite tenders.
- All detailed designs for all three portions have been completed.
- Contract document for Draper Road West executed.
- Draper Road West construction underway.
- Bruce Highway / Draper Road Intersection works commenced 20 August 2007.
- *East Draper Road construction works commenced by February 2008.*

### **Issues**

- Communications Strategy / Plan for Design / construct phase to be finalised.
- Minor encroachment of fence and building from "Fertilizer Shed" onto road reserve - resolved.
- "Novation of Contract No. 55179" from CEC Group Limited to CEC Constructions Pty Ltd to be finalised.
- Access for NQ Rural Supplies to / from new East Draper Roadway has been resolved.
- *Inclement weather through January 2008 and early February 2008 affected progress on the west Draper and Bruce Highway intersection projects with construction for both projects now expected to be April 2008.*

### **Future Milestones**

- Complete construction phase West Draper Road *April 2008.*
- Complete construction phase East Draper Road *April 2008.*

### **Financial Data**

- Cairns City Council will fund upgrade costs for Draper Road West and Draper Road East. CEC Development Pty Ltd to fund Draper/Bruce Highway intersection.
- *Project final cost estimate for Draper Road East is \$2,002,595.00.*

<u>Draper Road West (PCT 7684)</u>	
Approved Budget 2006/2007	\$2,552,460
Cost to Date (Actuals plus Committals)	\$3,087,636
Cost of construction forecast	\$3,100,000
Cost to completion forecast	\$12,364
<u>Draper Road East (PCT _____)</u>	
Cost of construction forecast	2,002,595

<b>Project:</b>	<b><u>COLLINS AVENUE REALIGNMENT</u></b>
<b>Project Client:</b>	Stephen Tyter
<b>Project Manager:</b>	<i>Rick Thompson</i>
<b>Principal Contractor:</b>	Cairns Works
<b>Scope of Works:</b>	Realignment of Collins Avenue as part of the Botanic Gardens Master Plan Phase 1 Works

**Key Achievements:**

- Exemption Certificate granted by Queensland Heritage Council to enable construction to commence.
- Collins Avenue Realignment works commenced.
- Road pavement surfacing completed.
- Civil roadworks and Promenade services works complete.
- Road lighting complete and operational.
- *1CL "Balance" landscaping works commenced late January 2008.*

**Issues:**

- Previous wet weather has impacted on construction.
- The poor quality of the natural material required the rework and placement of rock binder material.
- Unavailability of suitable road foundation material resulted in delays.
- Cairns Works to coordinate ongoing construction works with Botanic Gardens and Tanks operations.
- Collins Avenue is operating under traffic control management where necessary.
- Initial landscaping works have been completed.
- Outstanding issue of amended drawings by GHD to reflect changes from Rate 2 to Rate 3 Tariff delayed completion of street lighting.
- Safety webbing removed where practicable.

**Future Milestones:**

- *Suggested completion of 1CL "balance" landscaping works end February 2008.*

**Financial Data:**

Approved Budget <sup>1</sup> (PCP8241)	\$3,689,615.00
Budget variance	
– transfer from 1CL landscape package budget	\$685,000.00
– add budget for 1CL “balance landscape works”	\$400,000.00
Total budget	\$4,774,615.00
Cost:	
Expenditure to date	
(Actuals plus Committals) <sup>2</sup>	\$4,920,264.00
Estimated completion cost	\$5,240,952.00
Variance (2 - 1)	\$466,337.00
Funding requirements to be addressed at forthcoming budget review.	

**Notes:**

1. Notional Budget based on cost estimate (pre tender) dated 16.6.2006, Plus transfer of \$685,000 of Landscape Budget for "Early Works Hard and Soft Landscaping".
2. Extracted from “Oracle” as at 11 February 2008.

<b>Project:</b>	<b><u>GORDONVALE POOL REDEVELOPMENT</u></b>
<b>Project Client:</b>	Tony Duffy
<b>Project Manager:</b>	Bob Campbell
<b>Lead Consultant:</b>	PDR Engineers
<b>Scope of Works:</b>	Upgrade of existing 25 metre 5 lane swimming pool to a 25 metre 8 lane swimming pool incorporating overhead shade and associated plant.

**Key Achievements:**

- Contract awarded to TP Aquatic Constructions.
- Letter of Acceptance issued 5 July 2007.
- Pool shell demolished and removed in August 2007.
- New pool shell has been poured and sprayed 1 September 2007.
- Steel work has commenced for shade building.
- Building foundations completed and pump room and toilet have commenced.
- Main structure over pool complete.
- Pool tiling completed.
- Shade structure installed.

**Issues:**

- Budget constraints *have been managed*.
- Some impact due to structural steel supply. Delays have occurred.

**Future Milestones:**

- *Practical completion attained on 24/1/08.*
- *Facility officially opening on 25/1/08.*

**Financial Data:**

Contract Amount	\$1,694,724.60
Less deductions	(\$82,037.80)
SRQ Funding	\$ 739,000.00
Total Budget	\$1,903,187.00
Estimated Final Completion Cost	\$1,903,187.00

**Project:** **BOTANIC GARDENS / TANKS / CENTENARY LAKES  
MASTER PLAN IMPLEMENTATION**

**Project Client:** *Manager Community and Cultural Development*

**Project Manager:** *Kathryn Johnson*

**Lead Consultant:** EDAW Gillespies

**Scope of Works:** Detailed Design and Implementation of the Master Plan for the Botanic Gardens / Tanks / Centenary Lakes Precinct.

**Key Achievements:**

- *Realignment of Collins Avenue complete.*
- *Tank 1 removed.*
- *House at No. 16 Collins Avenue to be removed 12/02/08 (subject to weather).*
- *Visitor Centre tender process underway.*

**Issues:****Funding:**

- Scope review for Phase 1 "Priority" undertaken to meet available budget.
- April 2007 Project Steering Committee Meeting resolved Phase 1 Priority Works as being:
  - Completion of Collins Avenue realignment
  - Interim treatment for Promenade and 1CL landscaping for Promenade and Collins Avenue to meet nominal budget allocation of \$1.1 Million.
  - Visitor Centre and associated landscaping.
  - Interim treatment for closure of Macdonnell Street.
  - Tank 1 carpark "budget" option.
- Cairns Works to undertake the Early 1CL Landscaping Hardscape Paving and Associated Structures. Costs expected to be in the order of \$365,000.00, to be funded from the landscape budget.

## Heritage Issues:

- *Approval received for entry on to Heritage Register of small piece of land east of Tanks to enable relocation of foam tank. Subject to Development Approval.*

## Whitfield House:

- *Whitfield House formal access unresolved. "Temporary" access to be provided to allow for construction of Visitor Centre.*

**Future Milestones:**

- Public communication ongoing including Ministerial briefings.
- Tender for Visitor Centre February 2008.
- Completion of Landscaping Works early 2008.
- *Tanks access to be constructed Feb/Mar.*
- *Macdonnell Street closure landscaping Mar/April.*
- *Tank 1 car park April/May.*

**Financial Data:**

## G'n'A relocation capital works:

- \$1.63 Million was allocated in the 2003 / 2004 Budget for Graft'n'Arts related capital work - this assumed 20% of the \$1.7 Million (\$272,000.00) is to be sourced from the Local Governing Bodies Capital Works Subsidy Scheme (LGBCWSS), with the balance of \$1,360,000.00 from revenue.

## Redevelopment of the Botanic Gardens and Tanks:

- Approval for RCP1 funding of \$1.95 Million.
- Council's contribution of \$1.95 Million from revenue.
- Additional allocation of \$400K from revenue in 2006 / 2007 for replacement of Tank 3 roof.
- Approval for RRCP2 funding of \$1.5 Million.
- Council's contribution of \$3 Million from revenue.

**Project:** **BARLOW PARK UPGRADE STAGE 4**

**Project Client:** *Ian Lowth*

**Project Manager:** Bob Campbell

**Lead Consultant:** Woodhead Pty Ltd

**Scope of Works:** To provide enhancements to the park that addresses the safety, management and facilities for patrons of Barlow Park including new amenities/entry facilities and access stairs to southern mound.

**Key Achievements:**

- SRQ funding of \$1,637,162.00 obtained.
- Woodhead engaged for concept development - finalised November 2006.
- Woodhead Pty Ltd awarded tender for Detailed Design and Documentation in January 2007 for \$206,935.00 excluding GST.
- Design finalised and Tender for Construction –June 2007.
- Tenders analysed and reported to Special Meeting 16 August 2007.
- CMC Cairns Pty Ltd awarded contract and Letter of Acceptance issued 31 August 2007.
- Possession of site 5 September 2007.
- Commencement of civil works to east and southern mounds has commenced.
- Piling complete 25 October 2007.

**Issues:**

- Need to comply with grant conditions/deadlines.
- Need to take into account major sporting events.
- Additional funding of \$300,000.00 (Project Contingency) approved at Council Meeting.
- Application made to SRQ for additional funding contribution.
- Cowboys trial game is 23-25 February 2008. *The amenities kiosk facility and toilet block may not be fully complete due to contract delays. However contingency plans are in place to deal with resulting issues.*
- *Contractual issues have increased Council's contract administration costs.*

**Future Milestones:**

- *Specific public areas have been identified for completion to facilitate the NRL pre-season game on 25 February 2008. The balance of the work in particular the admin building in Spence St will be completed in March 2008..*

**Financial Data:**

- SRQ Funding	\$1,637,162.00
- Council matching funding	\$1,637,162.00
- Council 2007/08 funding	\$800,000.00
- Additional Council 2007/08 funding	\$300,000.00
Total Funding	\$4,373,324.00
- Expected final project cost	\$4,300,000.00

**Project:** **CATTANA WETLANDS**

**Project Client:** *Manager Infrastructure Management*

**Project Manager:** Kathryn Johnson

**Scope of Works:** Regeneration of the degraded land into a passive recreation site including carpark facilities, disability accessible boardwalks, walking tracks and revegetation.

**Key Achievements:**

- Q150 Legacy Infrastructure Program Funding approval received.
- Survey of site and geotechnical investigations complete.
- ARUP awarded Consultancy.
- Concept finalised. Detailed design underway.

**Issues:**

- Actual usage requirements currently being discussed with Precincts and Facilities.
- Recreational facilities on site will be finalised by the Specialist Consultant.

**Future Milestones:**

- Design, Bill of Quantities and Tender Documentation *March 2008*.
- Tendering and complete procurement *March/April 2008*.
- Construction completion *December 2008*.

**Financial Data:**

Capital Budget 2007/2008	\$1,800,000
Capital Budget 2008/2009	\$1,200,000
CCC Budget	\$1,500,000
Q150 LIP Funding Approved	\$1,500,000
Total Budget	\$3,000,000

**Project:** **REDLYNCH JOINT USE FACILITIES**

**Project Client:** *Stephen Dunn, Precincts & Facilities*

**Project Manager:** Heather Vaughan

**Scope of Works:** Construction of a multi purpose outdoor sporting facility incorporating netball courts, sports fields and amenities building.

**Key Achievements:**

- Discussions have taken place between CCC and School and Diocese to confirm the scope of works and consultation procedures.
- Design consultancy awarded to Flanagan Consulting Group.
- *Construction tender advertised 26/01/08.*

**Issues:**

- Need to comply with SRQ guidelines especially with regards to items ineligible for funding.
- Delays in SRQ funding approvals have caused impacts on project completion times.
- Construction period will include the wet season period and this will impact on project timelines and potentially increase costs.
- *Construction cost escalation may result in project being underfunded pending results of tendering.*

**Future Milestones:**

- *Award construction contract.*
- *Construction of amenities and field surfacing by end July 2008.*

**Financial Data:**

Council Funding over 2006/2007 and 2007/2008 years	\$1,091,550.00
SRQ Approved Funding	\$900,000.00
Total Budget	\$1,991,550.00

**Project:** **ENDEAVOUR PARK CARPARKING**

**Project Client:** Tony Duffy

**Project Manager:** Chris Johnstone

**Scope of Works:** Implementation of Endeavour Park Master Plan

**Key Achievements:**

- The Landfill Remediation Unit of Brisbane City Council has produced a Remedial Action Plan (RAP) and Site Management Plan (SMP) for Council to provide guidance for development of the site.

**Issues:**

- Finalise car-parking layout for MacDonnell Street.
- Geotechnical investigation to Watsons Park.
- Site Development issues to be consistent with RAP guidelines.
- Design Services preparing documentation for Macdonnell Street carparking.

**Future Milestones:**

- Car-parking layout for MacDonnell and Cannon Streets to allow early works to occur and be completed before commencement of the 2008 soccer season.
- Geotechnical investigations to Watson Park to be awarded to Brisbane City Council *quotation received 7 February 2008* .

**Financial Data:**

Available Funding - \$1.25m

**Project:** **BOTANIC GARDENS VISITORS CENTRE**

**Project Client:** *Manager Community and Cultural Development*

**Project Manager:** *Kathryn Johnson*

**Scope of Works:** *Construction of the Visitors Centre and associated operations buildings as part of the Botanic Gardens Master Plan*

**Key Achievements:**

- *LGBCWSS funding received.*
- *Tender process underway.*

**Issues:**

- *Still need approval from EPA for relocation of foam tank. DA lodged.*
- *Still need Council approval for building construction. DA to be lodged by end Feb 2008.*

**Future Milestones:**

- *Tender closes 2:00pm Thursday 14 February 2008.*

**Financial Data:**

<i>LGBCWSS funding</i>	<b>\$326,200</b>
<i>Revenue</i>	<b>\$1,360,000</b>
<i>Balance from RCP2</i>	<b>\$869,770</b>
<i>Total</i>	<b>\$2,555,970</b>

**Project:** **AUMULLER STREET UPGRADE – SPENCE TO MULGRAVE**

**Project Client:** Stephen Tyter

**Project Manager:** Andrew Baxter

**Scope of Works:** *Aumuller Street upgrade to provide a 4 lane medium divided road with central medium lighting.*

**Key Achievements:**

- *Community consultation has occurred and some changes made to design to reflect feedback requested.*
- *Design works completed January 2008.*
- *Contract out for tender, closing 27 February 2008.*

**Issues:**

- *Still some opposition to proposed 4 lane upgrade by local businesses due to loss of parking and some reduction in ease of accessibility to premises.*
- *Possible delays to finalisation of project due to timing of necessary Ergon asset relocation works.*

**Future Milestones:**

- *Amend contract in March 2008 with construction scheduled for April/July 2008.*

**Financial Data:**

*2007/2008 allocation* *\$1,634,789.00*

*2008/2009 allocation to be confirmed*

4. WOREE DISASTER CO-ORDINATION CENTRE ..... 26  
Ross McKim :10/24/4-06: #1574892

PEZZUTTI / FREEBODY

**RECOMMENDATION:**

That Council;

- 1) Refund the Federal Grant of \$200,000 for the Woree Disaster Co-ordination Centre and;
- 2) Discuss with the State Government opportunities associated with the relocation of the Department of Emergency Services Far North Queensland Headquarters.
- 3) Investigate opportunities to divert the call centre number in situations where a cyclone greater than category 3 is directly approaching Cairns.

CR SHEPPARD ARRIVED 3:20PM

CR FREEBODY LEFT THE MEETING 3:22PM

*carried*

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**INTRODUCTION:**

The purpose of this report is to provide background information to Council on the Cairns Disaster Co-ordination Centre Project and to seek direction for the project's future.

**BACKGROUND:**

In 2002 Carola Washbourne and the Disaster Co-ordination Centre Team Leaders identified that Council's Spence Street Chambers were potentially vulnerable should a large cyclonic event occur.

As a result, the then Manager Project Services Michael Kahler was asked to investigate the structural integrity of the building and to see if any other existing Council facilities outside the storm surge zone could be retrofitted to establish a Disaster Co-ordination Centre that could withstand Category 5 cyclones.

As a result of this investigation, and input from the late Syd Churchill, a Safe Work Instruction was prepared for use of Spence Street and the idea of a dedicated Disaster Co-ordination Centre was devised.

The idea was to establish a Centre that could be the headquarters for the local State Emergency Service (SES), the Local Disaster Management Group and the District Disaster Management Group.

To this end, in 2005, Cairns City Council set aside a parcel of land at Woree and \$127,000. Funding applications were then submitted to State and Federal grant programs. Some of the submissions included the follow:

- 2005 Natural Disaster Mitigation Program - rejected.
- 2005 Federal Government Working together to manage emergencies local grant scheme - successful (\$200,000).
- 2006 Natural Disaster Mitigation Program - rejected.
- Dept Housing - rejected
- Cyclone Larry Premier's Appeal Fund - rejected.

The Disaster Management Unit prepared a Project Brief which was presented to the Local Disaster Management Group. The concept was endorsed as much of the Cairns Emergency Services infrastructure is vulnerable to damage from cyclones and storm surge events.

Letters of endorsement were received from Minister Purcell, Queensland Ambulance Service, Queensland Police Service and the Australian Broadcasting Corporation, but no funding was forthcoming.

To attempt to progress the project, in January 2007 Council Officers meet with officers from Emergency Management Queensland and Emergency Management Australia. At this meeting, it was resolved to write to Emergency Management Queensland advising that the Council had taken this project as far as it can and requesting EMQ take over the Project's management as the responsibility for Emergency Management in the region rests with the State Government.

In May 2007, the Mayor met with the Director General of Emergency Management Queensland. As a result of this meeting, the Mayor advised that no State Government funding would be forthcoming.

In April, the State Government drafted a response to council's letter that resulted from the January meeting detailed above. Unfortunately this letter was not received by Council. A copy of the State Government letter was forward to Council on 16 October 2007. In this letter the State Government advises that they will match the \$200,000 Federal Government funding, but that no other funding was available.

The Federal Government grant of \$200,000 has already been rolled over to this financial year from last financial year. If it is not spent by the end of this financial year, Council will need to return it to the Federal Government.

Council again wrote to the State Government on 22 October 2007 advising that its preference was for the State Government to take over the project as the facility is intended to serve the Far North Region, not just Cairns City Council. The State Government's response in November confirmed their position and advised that "The Department will examine an opportunity to access further funds through relocating DES Far North Regional Headquarters to this new site and will report to you our progress on this by February 2008.

A copy of the letters referred to are attached to this report.

### **COMMENT:**

The ideal outcome is the construction of a Category 5 rated Regional Disaster Centre that can operate to advance Disaster Management issues all year round. This Centre would provide a headquarters for the State Emergency Service, be a training facility for all Emergency Service organisations, provide a venue to conduct public education sessions and to provide both Local and District Disaster Co-ordination Centres.

With the limited funding available, a fall back position is to construct a building just for the Local Disaster Co-ordination Centre. This option would require Council contributing more funding to the Project and the construction of a building that would only be used very occasionally. It is hence not recommended.

Unfortunately, despite many years of consulting, the interest expressed in the project has not eventuated into sufficient financial support. It is expected that this situation will change in the future.

The immediate issue is that the Federal Government grant needs to be spent by the end of this financial year or returned. Hence the recommendation is that this money be returned and that council enter discussions with the State Government to investigate if there are any opportunities to develop a centre in conjunction with the relocation of the DES Far North Queensland Regional Headquarters.

Not proceeding with any of these alternatives leaves the Cairns Local Disaster Management Group with the problem that the existing Local Disaster Co-ordination Centre is only rated to a Category 3 cyclone. It is possible that this situation could be partly addressed through an agreement with another council entailing them taking our phone calls if a greater than category 3 cyclone is directly approaching Cairns.

### **CONSIDERATIONS:**

#### **Corporate and Operational Plans:**

Corporate Goal 6.5 - Improve Community readiness to respond to disasters.

Corporate Plan Strategy 6.5.4 - Review the location of Council's disaster management centre.

Operational Plan Activity - Disaster Management

Statutory:

Queensland Disaster Management Act 2003, Part 5 s80(1)(a),(b), requires local governments to have a disaster response capability and to prepare a disaster management plan.

Financial and Risk:

Not having a Category 5 rated Disaster Co-ordination Centre away from the storm surge zone increases the risk of a slower response and recovery from a major disaster event.

**CONSULTATION:**

General Manager City Works and Services  
Deputy Chair – Cairns Local Disaster management Group

**OPTIONS:**

Option 1: That Council,

- 1) Refund the Federal Grant of \$200,000 for the Woree Disaster Co-ordination Centre and:
- 2) Discuss with the State Government opportunities associated with the relocation of the DES Far North Queensland Headquarters.
- 3) Investigate opportunities to divert the call centre number in situations where a cyclone greater than category 3 is directly approaching Cairns.

Option 2: That Council uses the existing funding allocation and builds a very basic facility at the Woree that does not meet all the requirements for a Local Disaster Co-ordination Centre to be completed prior to June 2008.

**CONCLUSION:**

Given the limited available funding and the limited use of a building solely functioning as a Local Disaster Co-ordination Centre, it is recommended that Council refund the Federal Grant of \$200,000 for the Woree Disaster Coordination Centre and investigate opportunities to divert the call centre number in situations where a cyclone greater than category 3 is directly approaching Cairns.

5. PROPOSED PETANQUE COURTS NORTHERN ESPLANADE ..... 42  
Malcolm Robertson MR: 1/59/3-01: #1646340

JAMES / LINDSAY

**RECOMMENDATION:**

**That Council install another petanque court of the same dimensions in a position adjacent to the existing court; such position as has already been identified and agreed upon by Inner City Precinct and the Petanque Group players.**

CR FREEBODY RETURNED 3:26PM

*carried*

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**INTRODUCTION:**

Council has received an application from Mr Eric Mamet of Cairns Petanque Group for installation of an expanded Petanque Court on the Northern Esplanade Reserve.

**BACKGROUND:**

Petanque is a French version of Bowls, and is otherwise known as Boules.

Following submissions to Council in June 2006 from Mr Eric Mamet of the University of the Third Age Incorporated, Council agreed to install a single Petanque Court on the Esplanade North Reserve to allow for casual recreational usage.

A single court was installed in a position adjacent to the Mackenzie Street Amenities and BBQ area. The court was constructed according to international guidelines, under the direction of Mr Mamet.

Mr Mamet has now indicated that the court is too small to allow for multiple games, and because of this the sport is unable to realise its potential. Mr Mamet has further indicated that regular usage of the small court makes the surface irregular and impacts upon the ability to play the game.

Mr Mamet proposed to Council in July 2007 that a second court be installed adjacent to the existing court. This view has now changed, and as a representative of the "Cairns Petanque Group" Mr Mamet has indicated that a second court alone would not be sufficient. Mr Mamet has advised that only a major installation that allows for the potential of the sport to be realised would be appropriate.

**COMMENT:**

The Sport of Petanque is a low-key recreational activity. The current single court receives usage on 4-5 days per week from a group of around 25 regular players.

The proposed installation is approximately 310m<sup>2</sup> (please see attached plan). The area would be surfaced with a decomposed granite material. Installation costs are estimated at \$10,000, and a weekly maintenance program to compact, rake and level the surfacing would be required.

Whilst the existing single court was installed in an area of full shade, the proposed extension to the site will predominately receive full sun for the greatest part of the day. Provision of shade and spectator seating would no doubt follow any installation of a regular playing area.

An installation of this size would have a significant impact on the visual amenity of the waterfront area, and is not in keeping with the general open parklands nature of the northern Esplanade.

In development of Cairns Esplanade Land Management Plan, it was determined that the reserves would be created for Park and Recreation purpose only to maintain the amenity of the area. Designation of "sport" was specifically excluded from the purpose in order to avoid any potential intensive development for that purpose. There is a high probability that should Council facilitate the growth of the present recreational activity through a major expansion of playing areas, the development of a formal sporting program will follow.

**CONSIDERATIONS:****Corporate and Operational Plans:**

Corporate Goal 6.4 seeks to provide a diverse range of sport and recreation opportunities for the residents of and visitors to Cairns in a manner that maximises the health, social, cultural, and economic community benefits achieved for the resources invested.

**Statutory:**

The Cairns Esplanade is Trustee land in accordance with the provisions of *the Land Act 1994*. The reserve land is designated Park and Recreation, with the primary use being casual recreation.

**Financial and Risk:**

The cost of the proposed installation is estimated at \$10,000. Annual maintenance costs will be around \$7000. No specific capital budget allocation has been made for the works.

**CONSULTATION:**

Members of the Cairns Petanque Group were consulted in development of this report. Cairns Regional Council Interim Chief Executive Officer has been consulted in development of this report.

**OPTIONS:**

That Council:

- 1) note the decision not to approve requested installation of Petanque Courts on the Northern Esplanade Reserve and approve Council Sport and Recreation Officers to investigate appropriate locations for development of Petanque Courts

*or*

- 2) resolve for Council Officers to further investigate options to install Petanque Courts on the Northern Esplanade Reserve

**CONCLUSION:**

The proposed installation of Petanque Courts is designed to facilitate the growth of the sport from a casual recreational activity enjoyed by relatively few, to a major sport. The intended usage of the Northern Esplanade Parklands is casual recreation, rather than intensive sporting.

It is more appropriate that an alternative location be identified where the sport of Petanque may develop and grow with room to expand and develop club facilities.

**REASON FOR AMENDMENT**

Eric Mamet, the spokesperson for the petanque players group, now realise that it was perhaps a bit ambitious in seeking a larger area for their community court. Eric and his committee would like to revert back to the original proposal of adding a second court of the same dimensions as the first one. This proposal was initially agreed to by Precincts, and a site had been selected. The area where it is installed is not used regularly by anyone else, has shade, and is not conducive to open air games of a vigorous nature.

Petanque is becoming more and more popular, and whilst a full size petanque court which would allow for multiple games to be played at the same time, similar to that in many European towns (particularly France), and would be the Cairns Petanque players dream; they understand that it would be unlikely that such a facility would eventuate in their life time, and may not be suitable for the selected position on the Esplanade.

In support of the petanque players, it is important to note the sporting and recreational facilities which have already been added to the Esplanade -

- Playground for the littlies;
- skate park for the juniors;
- beach volleyball for the young people;
- Special area for football for the lads;
- exercise stations for the active.
- Bike paths for the cyclists

Contrary to the Report, the precedent has been set to create recreational areas and facilities for all groups, and another petanque court would sit in very well with the Corporate and Operational Plan; and avoid discriminating against our elderly who have nurtured the recreational game of petanque, and obviously managed to involve a lot more than the original 10 or 11 who were interested. In relation to the area and facilities provided for other activity groups, the request of the Petanque players is quite moderate.

6. NORTHERN PRIDE REQUEST FOR MATCH DAY NAMING OF BARLOW PARK..... 46  
 Brett Andrews: BA : 19/9/25-01 : #1649770

FREEBODY / SHEPPARD

**RECOMMENDATION:**

**That Council resolve to:**

- a) **Deny a request from the Northern Pride to name the Stadium for their match days over the course of the next three years, and**
- b) **Investigate opportunities for commercial gain for council for more enduring naming rights arrangements for Barlow Park while preserving the link to Mr James Barlow.**

*carried*

**INTRODUCTION:**

Cairns City Council are in the process of finalising a Hire Agreement with the *CRGT Northern Pride Rugby League Football Club P/L*. As part of this agreement, the Northern Pride have requested naming rights for Barlow Park on their match days.

**BACKGROUND:**

The Northern Pride are a newly formed rugby league club who have entered the Queensland Rugby League (QRL) Wizard Cup competition for 2008 and beyond. The Wizard Cup is the premier rugby league competition in Queensland and a stepping stone towards the National Rugby League (NRL). The Northern Pride are a feeder club for the North Queensland Cowboys (based in Townsville) who compete in the NRL.

Barlow Park was named after James Aloysius Barlow. Mr Barlow was an alderman with Cairns City Council from 1955-1970. After volunteering as club secretary of Brothers Rugby League Club, he moved over to Cairns District Rugby League (CDRL) where he was the secretary/treasurer for 14 years. He holds life membership with the CDRL, NQRL and QRL. He is also a life member of the Cairns Show Association and Cairns Juvenile Eisteddfod and has been a board member of community groups including, Calvary Hospital's auxiliary, St Vincent De Paul, Cairns Penny Savings Bank and the Cairns Region Organ Society. He was awarded an OAM in 1988 and it was the Cairns Show Association who recommended the park be named after him. At last report he was living at Farnorha, a war veteran's home, after suffering a stroke in July 2006.

**COMMENT:**

The Northern Pride are looking for alternate revenue streams, and they have, it would appear, identified the opportunity of naming the stadium, presumably after their major sponsor (CRGT), as a way to do this. The specific wording of the clause they have requested as part of the hire agreement between Council and the Northern Pride is "*16.1 Northern Pride has the rights to "NAME THE STADIUM" for Northern Pride events and games*". The Northern Pride has 10 scheduled home games for 2008.

The case for allowing this request is that it provides an added professional touch to the Northern Pride events, which will reflect positively on the Barlow Park precinct. There is also the opportunity to charge the user group, the Northern Pride, for the right to do this thus providing an opportunity for further revenue for Council. It should be pointed out however that Northern Pride have not offered any amount in relation to the naming request. Their payment to council would be limited to the \$18,000 hire agreement charge for 2008.

The case against is that it could create backlash in the community if the naming of the ground is changed for commercial purposes from that of a well respected member of the community whose contribution was not just limited to sport and recreation but to the entire community throughout the last 60 years.

If the Pride are allowed to change the name of the facility, the same opportunity would potentially have to be offered to other key user groups. This could result in the facility having as many as four different names over the course of the year which is far from ideal from a community perspective.

Finally, allowing user groups to name the stadium for their own use, takes away from the Council any opportunity it has to investigate the opportunity to create its own opportunity to develop a corporate relationship with a third party for long term naming rights to the stadium.

**CONSIDERATIONS:****Corporate and Operational Plans:**

The matter at hand has no direct link to any of Councils Operational or Corporate plans.

**Statutory:**

Barlow Park is Crown land of which Council is the trustee. Sport and Recreation Queensland have been consulted, and whilst further investigation is taking place, it is their opinion that it is Council's right to approve, or deny such requests.

**Policy:**

The matter at hand does not appear to be covered by any existing Council policy. Council does have two policies which cover related matters, but they do not appear to cover this issue. They are Sponsorship of Council Activities and Assets #665829, and Naming of Parks/Reserves #665830.

**Financial and Risk:**

For major Sports facilities, companies pay considerable amounts for naming rights (either for particular events or for a set period of time), so there is an opportunity from a corporate perspective for Council to develop to new revenue strand. However Northern Pride has not made such an offer in this instance.

There is the potential risk of community disenchantment in the event of naming rights more so if no payment accompanies it.

**Sustainability:**

Whilst the request of the Northern Pride does impact on Council's opportunity to investigate opportunities to develop corporate relationships relating to Barlow Park, and hence possible new revenue streams to go towards funding for community facilities, it has minimal other sustainability impacts.

**CONSULTATION:**

Council submitted to the Northern Pride a draft hire agreement for the use of Barlow Park for the next three seasons. The Northern Pride returned the draft with some amendments they requested, one such amendment was to have the right to "NAME THE STADIUM" for Northern Pride events and games.

The Department of Sport and Recreation Queensland has also been consulted as Barlow Park is Crown land.

A report into naming rights of stadiums compiled by the Australian Sports Commission was also reviewed as was an article on Stadium Sponsorship by Kim Skildum – Reid (Author of 'Power Sponsorship').

**OPTIONS:**

Option one is to deny this request by the Northern Pride and investigate Council’s own opportunities to rename the Barlow Park. The key benefit for each party (CCC and a third party) would be that the funds that the third party contribute would go toward improving the Barlow precinct in a way that benefits all members of the community, i.e. decrease in hire charges and casual use fees, further upgrades, etc. The Jim Barlow name could still be kept by naming the main grandstand or West Barlow Park after him if it was so desired. Such an approach may attract more widespread acceptance in the community than the proposed received as the commercial party would be seen to be contributing to the community.

Option two is to permit the Northern Pride’s request with a nominated amount added. This amount would need to be substantial or further user groups will also seek to have the park named differently for their events also, which will see Barlow lose much of its identity.

Option three is to permit the Northern Pride’s request at no charge with the condition added that council reserve the right to terminate the arrangement with minimal notice in the event of a more enduring (whole of year) commercial naming rights arrangement be negotiated by Council

Option four is for the request to be denied for the name change and for the status quo to remain and for the precinct to remain known as Barlow Park indefinitely.

**CONCLUSION:**

The preferred option is to deny this request by the Northern Pride to rename the ground for their match days and events and investigate Council’s own opportunities to rename Barlow Park some time in the future. The key benefit for each party (Cairns Council and the third party) would be that the funds that the third party contribute would go toward improving the Barlow Precinct in a way that benefits all members of the community, i.e. decrease in hire charges and casual use fees, further upgrades, etc. The Jim Barlow name could still be kept by naming the main grandstand or West Barlow Park after him if it was so desired.

- 7. CAIRNS DISTRICT RUGBY LEAGUE (CDRL) HISTORICAL  
 PLAQUE MUNRO MARTIN PARK..... 50  
 Malcolm Robertson MR: 1/59/3-01: #1642148

SHEPPARD / FREEBODY

**RECOMMENDATION:**

**That Council resolve to approve the installation of the Centenary of Rugby League plaque in Munro Martin Park**

*carried*

**INTRODUCTION:**

Council has received an application from Cairns District Rugby League (CDRL) for approval to install a plaque within Munro Martin Park.

2008 is the Centenary of Rugby League in Australia. Munro Martin Park is the area where Rugby League was first played in Cairns. The proposed plaque will reflect the significance of Munro Martin Park to the sport of Rugby League in Cairns.

**BACKGROUND:**

Munro Martin Park was Cairns' first recreational reserve. Most of the towns sporting clubs can trace their origins to this park.

In the late nineteenth and early twentieth centuries, this park was a sports ground called Norman Park, which originally stretched across Florence Street. Since then Florence Street has been continued through, and the Cairns Civic Centre was built on the south side of this former park, in 1974.

The park was named after Miss Margaret Martin, and her half-sister Miss Janet Munro. These sisters shared a close family bond, and were known for their philanthropic work. In honour of their community service the park was named after them.

**COMMENT:**

The proposed Plaque will be 200mm x 150mm in size. It is proposed that the plaque be mounted on the capping of the stone wall fronting the stage area.

Munro Martin Park has been nominated for inclusion in the Queensland Heritage Register, however the nomination is still with EPA and has not been finalised. Until the nomination is finalised and forwarded to the Queensland Heritage Council for consideration, the EPA do not get involved.

**CONSIDERATIONS:****Corporate and Operational Plans:**

The proposed resolution meets the requirement of Corporate Plan outcome 1.41 to protect local cultural heritage through utilisation of interpretive signage.

**Policy:**

No Policy document currently addresses installation of memorial plaques in public places.

**Financial and Risk:**

The proposed plaque will be supplied and installed at the cost of Cairns and District Rugby League.

**CONSULTATION:**

City Development Planning Strategies Branch has been consulted in the development of this report.

**OPTIONS:**

That Council:

- 1) resolve to approve installation of Centenary of Rugby League plaque in Munro Martin Park
- or*
- 2) resolve not to approve installation of Centenary of Rugby League plaque in Munro Martin Park

**CONCLUSION**

Considering it is the centenary of rugby league nationally and the historical attachment the game has with Munro Martin Park it is considered that Council should allow the CDRL to install a plaque at its cost.

- 8. CITY WORKS & SERVICES MONTHLY EXCEPTION REPORT FOR MONTH OF JANUARY 2008 ..... 54  
John Hawkes: sjc: 1/3/83-06: #1653776

LINDSAY / JAMES

**RECOMMENDATION:**

**That this report be noted.**

*carried*

- 9. OUTSTANDING ISSUES – WORKS & SERVICES COMMITTEE ..... 76  
John Hawkes:1/3/21: #1206297v21

PEZZUTTI / LINDSAY

**RECOMMENDATION:**

**That this report be noted.**

*carried*

**INTRODUCTION / COMMENT:**

Attached is a listing of the Outstanding Issues relating to transactions of the Works & Services Committee with comments in relation to the status of each.

**OUTSTANDING ISSUES  
WORKS & SERVICES COMMITTEE  
STATUS OF ACTIONS AS AT WEDNESDAY FEBRUARY 14, 2008**

<b>Meeting Date</b>	<b>Item</b>	<b>Issue</b>	<b>Action Officer</b>	<b>Status</b>
19 Jul 05	W&S 22	<b>Future of the Gordonvale Water Tower</b> "That a report recommending a decision on the future of the tower be presented to Council at a future date"	Manager Infrastructure Management	Working group involving corporate sponsor and Council representatives meeting this month to determine proposal.
28 Jun 07	Ordinary Item 14	<b>Russell Heads – Approval of a proposal for council to take over a number of private pontoons, and maintain them as public facilities – Division 1</b> "A further report be prepared on the proposed introduction of an annual special charge to cover Council's administration maintenance and renewal costs."	Manager Infrastructure Management	Waiting on advice from residents detailing the proposed wharves to be constructed so that maintenance costs can be assessed prior to reporting.
15 Jan 08	W&S 3	<b>Lake Street Transit Mall upgrade</b> - "Council requests Queensland Transport to provide design detail options to full Council."	Manager Infrastructure Management	QT conducted workshop in late January.

**CLOSED SESSION**

FREEBODY / JAMES

**COUNCIL RESOLVE INTO CLOSED SESSION TO DISCUSS THE FOLLOWING MATTERS AS LISTED IN THE AGENDA:**

1. CONTRACTUAL MATTER - CONTRACT NO. 2102 REQUEST FOR TENDER (RFT): REGISTER OF PRE-QUALIFIED SUPPLIERS - SUPPLY OF TRADE GOODS & MATERIALS..... 1  
Antón Mac Suibhne (AMS) : 26/4/10-01: #1636988v4

*carried*

**OUT OF CLOSED SESSION**

**COUNCIL RESOLVE TO MOVE OUT OF CLOSED SESSION**

FREEBODY / JAMES

*carried*

**RESOLUTIONS ARISING FROM MATTERS DISCUSSED IN CLOSED SESSION.**

1. CONTRACTUAL MATTER - CONTRACT NO. 2102 REQUEST FOR TENDER (RFT): REGISTER OF PRE-QUALIFIED SUPPLIERS - SUPPLY OF TRADE GOODS & MATERIALS..... 1  
Antón Mac Suibhne (AMS) : 26/4/10-01: #1636988v4

PEZZUTTI / LINDSAY

**RECOMMENDATION:**

**That the Register of Pre-Qualified Suppliers; Contract No. 2102 for the supply of Trade Goods & Materials, be awarded in accordance with the attached supplier listing for the period 3<sup>rd</sup> of March 2008 to 2nd of March 2009 with an option for a one year extension at Council's discretion.**

*carried*

**THE MEETING CLOSED AT 3:47 PM**