

## MAYOR'S DISCRETIONARY FUND

The **intent** of the Mayor's Discretionary Fund is an annual amount provided in each budget to enable the Mayor to respond to emergent requests for financial assistance from community organisations.

### Assistance Type

- Assistance will be of a purely financial nature and be provided as a cash contribution
- The maximum amount per application is \$500

### Application Lodgement

- Applications can be submitted at any time during the year
- Only one successful application per year is permitted
- The application must be lodged at least one month prior to the start of the project, event or activity

### Eligible Applicants must:

- Be based within the boundaries of Cairns Regional Council
- Be a community or not-for-profit organisation (in accordance with the Local Government Regulation 2012)

### Eligible Applicants must not:

- Have outstanding Council grants that have not complied with the acquittal process
- Have overdue payments to Council for rents, rates, fees, Council guarantor loan repayments
- Be a commercial organisation
- Be a political group or organisation
- Be a discriminatory group or organisation
- Be a school, university, TAFE, Parents and Citizens group, or any educational institution
- Be eligible for and/or better suited to other Council grant streams
- Request funding or support retrospectively for a project, event or activity.

### Eligible Applications must not:

- Support private and/or commercial ventures
- Be for projects, events or activities that are the subject of litigation

### Assessment & Approval Responsibilities

- The application will be assessed by the Personal Assistant to the Mayor
- Applications that meet the eligibility requirements will be submitted to the Mayor for assessment and decision (approve or not approve)

*The Mayor's Discretionary Fund Application Form will provide further details and clarify eligibility and assessment criteria. This can be found on the Cairns Regional Council Website via [www.cairns.qld.gov.au/about-council/mayor-and-councillors/mayor/mayor-discretionary-fund](http://www.cairns.qld.gov.au/about-council/mayor-and-councillors/mayor/mayor-discretionary-fund)*