MAYOR’S DISCRETIONARY FUND

The intent of the Mayor’s Discretionary Fund is an annual amount provided in each budget to enable the Mayor to respond to emergent requests for financial assistance from community organisations.

Assistance Type
- Assistance will be of a purely financial nature and be provided as a cash contribution
- The maximum amount per application is $500

Application Lodgement
- Applications can be submitted at any time during the year
- Only one successful application per year is permitted
- The application must be lodged at least one month prior to the start of the project, event or activity

Eligible Applicants must:
- Be based within the boundaries of Cairns Regional Council
- Be a community or not-for-profit organisation (in accordance with the Local Government Regulation 2012)

Eligible Applicants must not:
- Have outstanding Council grants that have not complied with the acquittal process
- Have overdue payments to Council for rents, rates, fees, Council guarantor loan repayments
- Be a commercial organisation
- Be a political group or organisation
- Be a discriminatory group or organisation
- Be a school, university, TAFE, Parents and Citizens group, or any educational institution
- Be eligible for and/or better suited to other Council grant streams
- Request funding or support retrospectively for a project, event or activity.

Eligible Applications must not:
- Support private and/or commercial ventures
- Be for projects, events or activities that are the subject of litigation

Assessment & Approval Responsibilities
- The application will be assessed by the Personal Assistant to the Mayor
- Applications that meet the eligibility requirements will be submitted to the Mayor for assessment and decision (approve or not approve)

The Mayor’s Discretionary Fund Application Form will provide further details and clarify eligibility and assessment criteria. This can be found on the Cairns Regional Council Website via www.cairns.qld.gov.au/about-council/mayor-and-councillors/mayor/mayor-discretionary-fund