

## Planning and Development Industry Reference Group Minutes

<b>Date:</b>	5 April 2022	<b>Start Time:</b>	9am	<b>Location:</b>	Cairns Regional Council Civic Reception Rooms
<b>Meeting Chairs:</b>	Ed Johnson – Director Planning, Growth & Sustainability Kristy Gilvear - Industry Co-Chair				
<b>Attendees:</b>	Planning and Development Industry Reference Group Members:  Nikki Huddy (NH), James Thorne-Stones (JTS) Keith Savage (KS), Lisa Mackee (LM), Claire Simmons (CS), Greg Gould (GG), Paul Pommer (PP), Brett Nancarrow (BN), Terry James (TJ), Kelly Barnes (KB), Gisela Jung (GJ), Andrew Prowse (AP), Mark Conlan (MC), Nathan Lee Long (NLL), Kristy Gilvear (KG), Ed Johnston (EJ), Peter Fry (PF), Kylie Nolan (Minute taker)				
<b>Visitors:</b>					
<b>Apologies:</b>	Leah Lang, Deb Wellington, Lyn Powell, Sophie Barrett, Lisa Law, Evan Yelavich, Gavin Allwood, Mica Martin; Stuart Ricketts				
<b>#</b>	<b>Minutes</b>				<b>Actions</b>
1	<b>Review of Previous Meeting Actions Register</b> <ul style="list-style-type: none"> <li>IRG Actions Register attached <a href="#">#6862322</a></li> </ul>				To note
2	<b>Director Planning, Growth and Sustainability – Welcome and 2022 Priorities</b> <a href="#">#6941337</a>  EJ covered <ul style="list-style-type: none"> <li>New DE Coordinator – James Thorne-Stones, thank you to Claire for her work with the DE team.</li> <li>Climate Change – Council aiming for net zero emissions</li> <li>Population Statistics – increase –</li> </ul> <b>Discussion:</b> <ul style="list-style-type: none"> <li>General discussion around the room regarding growth and management of same, including:               <ul style="list-style-type: none"> <li>PP: At least another 2 years of boom.</li> </ul> </li> </ul>				To note

	<ul style="list-style-type: none"> <li>NH: Last boom was in 2004-06. Growth strategy, possibly population based not year.</li> <li>GJ: International Growth currently not occurring.</li> <li>EJ: Infill development possibility.</li> <li>GG: <u>Infill developments were typically very niche &amp; high cost to achieve in comparison to greenfield sites;</u> <u>Infill developments only required the imposition of costs for relocated services or the like to make their financial viability exceptionally difficult.</u></li> <li>LM: Requires community mind shift.</li> <li>PP: Low capital growth in units.</li> </ul>	
3	<p><b>Update from Development Assessment Sub Working Group Meeting #<a href="#">6919306</a> v2.</b></p> <p>KLG covered:</p> <ul style="list-style-type: none"> <li>Minutes of meeting presented.</li> <li>Topics included: DART; Plan Sealing; Infrastructure Agreements; Erosion and Sediment Control; Day in the Life.</li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>CS: Meeting was the most beneficial to date. Note of appreciation to members.</li> <li>EJ: Acknowledgement that all needed to gain improvements, not just Council.</li> <li>KG: Requests that Council's expectations are clearly communicated with the industry</li> </ul>	To note and need for continued engagement and discussion regarding expectations and improvement.
4	<p><b>COVID-19 Response Investment Incentive Policy</b></p> <p>EJ covered:</p> <ul style="list-style-type: none"> <li>SR raised the Policy for discussion at the last IRG meeting</li> <li>Workshopping leads to notes in presentation</li> <li>Work ongoing in terms of refinement to Policy and alignment / improvement</li> </ul>	CRC will continue to liaise with IRG as Policy development progresses.

	<ul style="list-style-type: none"> <li>• General discussion regarding complexities in measuring success</li> <li>• Notes work in this space ongoing – further updates to be provided</li> <li>• Policy to be aligned with Council's Corporate Plan.</li> </ul>	
5	<p><b>UDIA EnviroDevelopment Presentation #<a href="#">6943409</a></b></p> <p>NLL took the group through the UDIA presentation, following which there was discussion regarding:</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• <u>GG: Queried NLL on additional costs associated with achieving the environmental accreditation.</u></li> <li>• <u>NLL: that there were no actual differences to how developments were undertaken, &amp; that the only additional costs were for the consultants involved</u></li> <li>• <del>KJKS</del>: Use will depend on the end user – keeping or on-selling the development.</li> <li>• GJ: Needs Council to drive this – possibly written into the Planning Scheme.</li> <li>• NLL: UDIA are able to offer guidance.</li> <li>• GJ: Not too onerous</li> </ul>	<p>IRG to note. Further liaison with UDIA may be appropriate as Growth Strategy and Scheme development occurs</p>
6	<p><b>Plan Sealing Service Delivery #<a href="#">6940069</a></b></p> <p>JTS presented on Councils' business improvement program related to Plan Sealing, identifying:</p> <ul style="list-style-type: none"> <li>• New forms and internet resources</li> <li>• Target timeframe for delivery – complete submissions potentially benefit from quicker turnaround (15bd v 20bd per legislation)</li> <li>• Ongoing review and refinement – 3 month review at next IRG meeting</li> <li>• JTS notes resource in coordination role for endorsements</li> </ul>	<p>CRC rolling out new process. Members and industry generally invited to comment / provide feedback in an ongoing manner. JTS will re-engage with IRG as review is undertaken</p>

	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• NLL: An issue is waiting on Council to deliver Certificates that are required.</li> <li>• JTS: Plan Sealing is part of an overall review of Development Engineering processes</li> </ul>	
<p>7</p>	<p>Landscaping and Final Works Acceptance Process <a href="#">#6942053</a></p> <p>CS took the group through a presentation identifying issues and business improvement program seeking to resolve. Specific identification of ESC matters post-Survey Plan endorsement, often within the on-maintenance period. CRC considering options in this space – looking to partner with IRG to resolve / improve.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• KG this is the 4<sup>th</sup> meeting of the IRG, do members have comments, feedback, remain of the view this is valuable?</li> </ul> <p>General consensus is that IRG is valuable and worthwhile, with below comments :</p> <ul style="list-style-type: none"> <li>○ GL: Bring a more diverse range of people to the group. Eg. Economist, Building Certifier.</li> <li>○ NH: Observers to attend, request an update on appeals as learnings.</li> <li>○ KS: What applications Council are considering, EJ/KB responded that already available through online system.</li> <li>○ KG: Possibly of Study tour – NH seconded.</li> <li>○ GL: More presentations.</li> <li>○ BN: Raised the possibility of facilitating with State's Growth Area Teams to give a session on greenfield development, SDA's.</li> <li>○ EJ: Talking to State Architect regarding presentation/information.</li> </ul>	<p>Ongoing discussion topic, likely moving to DA Sub-Group if appropriate. Reversion to main IRG as outcomes agreed/progressed.</p>

<p>8</p>	<p><b>General Business</b></p> <p>KG this is the 4<sup>th</sup> meeting of the IRG, is this value? Agreed yes, with below comments</p> <p>GL: Bring a more diverse range of people to the group. Eg. Economist, Building Certifier.</p> <p>NH: Observers to attend, request an update on appeals as learnings.</p> <p>KS: What applications Council are considering, EJ/KB responded that already available through online system.</p> <p>KG: Possibly of Study tour – NH seconded.</p> <p>GL: More presentations.</p> <p>BN: Raised the possibility of facilitating with State’s Growth Area Teams to give a session on greenfield development, SDA’s.</p> <p>EJ: Talking to State Architect regarding presentation/information.</p> <p>All attending agreed quarterly meetings to continue</p>	<ul style="list-style-type: none"> <li>• Quarterly IRG meetings continue</li> <li>• IRG Co-Chairs liaise with BN to secure State attendance / presentation at future meetings</li> <li>• Additional membership to be considered and sourced (Building Certifier, Economist? Other)</li> </ul>
<p>9</p>	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Tuesday 7 June 2022 – 9am.:</li> <li>• Reminder about shared responsibility and approach to bringing forward agenda items, as the IRG terms of reference seeks to ensure that both Council and industry members are bringing forward matters for discussion, to reflect the collaborative approach of the IRG.</li> </ul>	