



ORDINARY MEETING

12 AUGUST 2026

9 A.M.

PRESENT: Cr A Eden (Chairperson)
 Cr B Moller
 Cr T Tim
 Cr R Pyne
 Cr K Vallely
 Cr A Middleton
 Cr R Coghlan
 Cr B Olds

APOLOGY: Cr C Zeiger
 Cr M Tickner

OFFICERS:

K Gouldthorp	Chief Executive Officer
H McBride	Director People and Organisational Performance
S Lisle	Acting Director Planning, Growth and Sustainability
M Wuth	Director Cairns Infrastructure and Assets
D Puia	Director Lifestyle and Community
L Whitton	Chief Financial Officer
C Simmons	Executive Manager Development & Planning
M Perkowicz	Executive Manager Works
A Patterson	Executive Manager Licensing & Compliance
K Le Roy	Executive Manager Creative Life
P Rogato	Public Affairs Coordinator
L Vigar	Public Affairs Advisor
S Cottrell	Minute Secretary

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1. APOLOGY

Council notes the apology of Councillor Zeiger & Councillor Tickner.

2. PRESCRIBED CONFLICT OF INTEREST / DECLARABLE CONFLICT OF INTEREST

Nil

3. MAYORAL MINUTE

Nil

4. CONFIRMATION OF MINUTES OF ORDINARY MEETING 29 JULY 2026

MOLLER / OLDS

That the Minutes of the Ordinary Meeting held on Wednesday, 29 July 2026 be confirmed with the addition of:

- 6.2 Council recognises the passing of Max William O'Halloran former Cairns Regional Councillor 2012 - 2024 and expresses its condolences to Max's family.

carried unanimously

5. OPEN SESSION – OFFICERS' REPORTS

- 5.1 CHANGE TO COUNCIL ORDINARY MEETING TIME FOR 11 NOVEMBER 2026 18
POP | 65/4/1-07 | #7927806

MOLLER / MIDDLETON

That Council adopts the proposed change to the commencement time of the Ordinary Meeting scheduled for 11 November 2026, from 9.00am to 8.30am, and that the public be notified accordingly.

carried unanimously

5.2. ADOPTION OF CHILD SAFETY AND WELLBEING POLICY22
POP | 89/8/2-01 | #7922189

MOLLER / OLDS

That Council adopts the Child Safety and Wellbeing Policy.

carried with Councillor Eden voting against the motion

5.3 ANNUAL ASSESSMENT REPORT 2025/2026 – ORDINARY MEETINGS34
POP | 65/4/1- 07 | #7907864

OLDS / COGHLAN

That Council notes the findings of the formal assessment of performance against the Terms of Reference for Ordinary Meetings and considers that these meetings have performed in accordance with their terms of reference.

carried unanimously

5.4 CAIRNS CHILDREN'S FESTIVAL 2026 WRAP-UP39
LC | 79/5/7 | #7897848

MIDDLETON / EDEN

That Council notes the report.

carried unanimously

5.5 CAIRNS LIBRARIES – FIRST 5 FOREVER PROGRAM OUTCOMES
REPORT 2025-202649
LC | 52/4/3/02 | #7904300

COGHLAN / MIDDLETON

That Council notes the successful delivery of the First 5 Forever Early Literacy Program in 2025/26.

carried unanimously

5.6	MINUTES CAIRNS WATER SECURITY (CWS) STEERING COMMITTEE MEETING HELD 28 JULY 2026	68
	CIA 63/5/3-03 #7497390v24	

OLDS / MOLLER

That Council endorses the minutes of the Cairns Water Security (CWS) Steering Committee meeting held 28 July 2026.

carried unanimously

5.7	PROJECT LAUNCH APPROVAL AND CONTRACT 3086 FOR CONSTRUCTION OF CAIRNS COMMUNITY AND MULTICULTURAL CENTRE 600384.....	75
	CIA 73/2/23-01 #7897427	

OLDS / EDEN

That Council:

- 1. Awards Contract 3086 – Cairns Community and Multicultural Centre to J. Hutchinson Pty Ltd for the lump sum amount of \$8,108,849 excluding GST.**
- 2. Approves the Project Launch Approval for Project 600384 – Cairns Community and Multicultural Centre with a Project Launch Budget of \$10,585,000 excluding GST with an Approved End Date of 18 February 2028.**
- 3. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to this project, subject to Council’s normal procurement policies and practices.**

carried unanimously

5.8	DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE (DWELLING HOUSE & SHORT-TERM ACCOMMODATION) – 25A CAIRNS STREET, CAIRNS NORTH – DIVISION 5.....	87
	PGS 8/8/1704 #7916107	

OLDS / TIM

That the Council approves the Development Application for Material Change of Use (Dwelling House & Short-Term Accommodation) over land described as 25A Cairns Street, Cairns North, located on Lot 5 on SP287224, subject to the following:

PART A : MATERIAL CHANGE OF USE

Note: This part applies to the aspect of development relating to a Material Change of Use.

Approved Plan(s) and Document(s)

The term ‘approved plan(s) and document(s)’ or other similar expressions means:

Drawing or Document	Reference	Date
Site Plan	No. 36666/001-01 Prepared by Brazier Motti	3 June 2026

ASSESSMENT MANAGER CONDITIONS

General Requirements		Timing
1.	Approved Plan(s) and Document(s) The development is to be completed and carried out generally in accordance with the approved plan(s) and document(s) above, except where modified by the conditions of this Development Permit.	At all times.
2.	Maintain the Approved Development Maintain the approved development generally in accordance with the approved plan(s) and document(s), and any relevant approval required by these conditions of approval.	At all times.
3.	Currency Period This development approval, granted under the provisions of the <i>Planning Act 2016</i> (Qld), lapses six (6) years from the day the development approval takes effect, in accordance with the provisions of section 85 of the <i>Planning Act 2016</i> (Qld).	As stated.
4.	Notice of Intention to Commence Use Written notice must be given to Council that the development fully complies with this Development Permit. Return the attached “Notice of Intention to Commence Use” (attached at Appendix 2).	Prior to Commencement of Use.
5.	Operational Management Plan	As stated

	An Operational Management Plan and associated Code of Conduct must be provided to, and approved by, Council, prior to Commencement of Use, addressing the details listed below: a. The property manager may be either: i. The landowner; or, ii. Property Agent licenced in accordance with Section 26 of the <i>Property Occupation Act 2014</i> and registered with the Office of Fair Trading QLD. b. When submitting the Notice of Intention to Commence Use, include copies of written notification provided to adjoining landowners informing them of the approved use over the premises and provide adjoining owners a copy of the Decision Notice for the development. c. Refuse bins must be: i. screened from the street and adjoining properties, ii. placed at the kerbside for weekly collection; and iii. if scheduled collection is missed, alternative collection within 24 hours. d. A register of complaints must be available for review. The register must include: i. Date and time of complaint, ii. Reason for complaint, iii. Name, address and contact information of complainant, iv. Resolution actions taken in response to complaint; and, v. Time taken to resolve complaint. e. Prior to checking in, guests must sign a Code of Conduct the that spells out and regulates the following: i. Noise and behavioural expectations, including quiet hours past 10:00pm; ii. No additional visitors; iii. No gatherings, functions or excessive noise generating activities; iv. Vehicle parking arrangements for the site and, v. Waste requirements. <i>The use must operate in accordance with the Code of Conduct</i>	AND At all times.
6.	Limitation of Use a. Where the Dwelling is occupied for permanent accommodation (i.e. defined Dwelling House), the dwelling in its entirety must only be occupied by one (1) Household at any one time. b. Where the Dwelling is occupied for short-term accommodation the dwelling in its entirety must only be occupied by one booking at any one time. c. The dwelling must not be concurrently used for both Dwelling House and Short-term Accommodation. d. The approved use of Dwelling House & Short-term Accommodation does not facilitate the following:	At all times.

	i. Home-based businesses; or, ii. Subleasing of rooms; or, iii. Events, functions, parties, gatherings or similar.	
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PART B : INFRASTRUCTURE CHARGES

1. That an Infrastructure Charges Notice will not be issued for the development.

PART C : REFERRAL AGENCY CONDITIONS & REQUIREMENTS

1. That on the information provided in the application, no Referral Agencies are identified as applicable.

ADVICE

1.	Planning Laws Information relating to the <i>Planning Act 2016 (Qld)</i> , <i>Planning Regulation 2017 (Qld)</i> and Development Assessment Rules is located on the Queensland Government's planning website.
2.	Definitions All terms used in this development approval have those definitions as defined under the <i>Planning Act 2016 (Qld)</i> and <i>Planning Regulation 2017 (Qld)</i> (as at the date of the approval), Queensland Development Code and CairnsPlan 2016v3.1. To the extent of any inconsistency, the order of precedence of the above instruments is as follows: a. <i>Planning Act 2016 (Qld)</i>; b. <i>Planning Regulation 2017 (Qld)</i>; c. Queensland Development Code; d. CairnsPlan 2016; and e. FNQROC Development Manual.
3.	Future Compliance This approval does not negate the requirement for compliance of any future use with CairnsPlan 2016 or any future in force planning schemes, all other relevant Local Laws and other statutory requirements.

LAND USE DEFINITIONS*

In accordance with Schedule 24 of the *Planning Regulation 2017*, and CairnsPlan 2016 the approved land use of Dwelling House and Short-Term Accommodation is defined as:

"Dwelling House" means a residential use of premises involving:

- a. 1 dwelling for a single household and any domestic outbuildings associated with the dwelling; or
- b. 1 dwelling for a single household, a secondary dwelling and any domestic outbuildings associated with either dwelling.

"Short-Term Accommodation":

- a. means the use of premises for—
 - i. providing accommodation of less than 3 consecutive months to tourists or travellers; or
 - ii. a manager's residence, office, or recreation facilities for the exclusive use of guests, if the use is ancillary to the use in subparagraph (i); but
- b. does not include a hotel, nature-based tourism, resort complex or tourist park.

***This definition is provided for convenience only. This Development Permit is limited to the specifications, facts and circumstances as set out in the application submitted to Council and is subject to the abovementioned conditions of approval and the requirements of Council's Planning Scheme and the FNQROC Development Manual.**

lost on casting vote of the Mayor with Councillors Pyne, Middleton, Tim and Eden voting against the motion

**5.9 GENERAL POLICY UPDATE – COMMUNITY GRANTS POLICY
INCLUDING COUNCILLOR DISCRETIONARY FUNDS 113
FBS | 63/8/12-07 | #7911907**

MOLLER / OLDS

That Council adopts the Community Grants Policy with the following amendment to Schedule 9 of the policy:

Conflicts of Interest - If the Councillor making the Discretionary Fund allocation has a Declarable Conflict with the group they are applying discretionary funds, it must be declared and the funds must not be applied to the Project.

carried unanimously

5.10 DISASTER RECOVERY FUNDING ARRANGEMENTS – VARIOUS EVENTS FUNDING SUBMISSIONS AND PROJECT LAUNCH APPROVALS	156
CIA 55/5/96* #7827780	

COGHLAN / OLDS

That Council:

1. Approves the Project Launch Approval for project 601509 Tropical Cyclones Koji and Narelle – Restoration of Essential Public Assets with a Project Launch Budget (PLB) of \$16.3M and an Approved End Date (AED) of 30 June 2028; and
2. Notes the pending grant funding submission and estimates for the balance of works for project 601509 Tropical Cyclones Koji and Narelle – Restoration of Essential Public Assets totalling \$6.4M and ongoing preliminary works for these projects;
3. Approves the Project Launch Approval for project 600969 North & Far North Tropical Low 29 Jan-28 Feb 2025 - Restoration of Essential Public Assets with a Project Launch Budget (PLB) of \$18.1M and an Approved End Date (AED) of 30 June 2027
4. Notes operational project 200675 North & Far North Tropical Low 29 Jan-28 Feb 2025 – Coastal Recovery Program with a grant funding of \$1.66M and an estimated completion date of 30 June 2027
5. Notes operational project 200683 Tropical Cyclone Jasper 13-28 December 2023 - Riverine Recovery Program with a grant funding of \$754,468 and an estimated completion date of 31 December 2027.
6. Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contracts, finalise and negotiate any and all matters relating to these projects subject to normal procurement practices and policies.

carried unanimously

6. URGENT BUSINESS NOT ON THE AGENDA

Nil

7. CLOSED SESSION – OFFICERS' REPORTS

MOLLER / COGHLAN

AT 10.29AM COUNCIL RESOLVED TO GO INTO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS FOR THE REASONS

INDICATED UNDER THE *LOCAL GOVERNMENT REGULATIONS 2012* (LGR).

Item	Reason	LGR section
7.1 PREJUDICIAL MATTER - SUPPORT FOR MAJOR EVENT EDA 52/1/16 #7904218	<i>Matter relates to negotiations relating to a commercial matter involving the local government for which a public discussion would likely to prejudice the interests of the local government</i>	254J(3)(g)
7.2 PREJUDICIAL MATTER - SUPPORT FOR MAJOR EVENT EDA 52/1/16 #7917422	<i>Matter relates to negotiations relating to a commercial matter involving the local government for which a public discussion would likely to prejudice the interests of the local government</i>	254J(3)(g)

carried unanimously

AT 10.29AM COUNCIL RESOLVED TO MOVE OUT OF CLOSED SESSION

MOLLER / OLDS

carried unanimously

RESOLUTIONS ARISING FROM MATTERS DISCUSSED IN CLOSED SESSION.

7.1 PREJUDICIAL MATTER - SUPPORT FOR MAJOR EVENT 167
EDA | 52/1/16 | #7904218

OLDS / MOLLER

That Council:

- 1. Resolves in accordance with section 235(b) of the Local Government Regulation 2012, it is satisfied that the event provider is a Specialised Supplier and that they be added to the Sole Supplier Register for all financial years in which event related payments take place;**
- 2. Supports a Major Event being secured in Cairns in 2027 with a further two-year option for extension exercisable at Council's discretion from 2028 to 2029 by:**

- a. Approving a cash and in-kind contribution of up to \$375,000 (ex GST), comprised of \$125,000 per annum under Council's Major Events Sponsorship program; and
 - b. Approving TTNQ to utilise up to \$50,000 (ex GST) per annum of the Event Funding allocation specified in Item 4 of its Resource and Performance Agreement 2025-2029 with Council to make a cash contribution to the event.
3. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise any and all matters relating to the above.

carried unanimously

7.2 PREJUDICIAL MATTER - SUPPORT FOR MAJOR EVENT 175
EDA | 52/1/16 | #7917422

MIDDLETON / COGHLAN

That Council:

1. Resolves in accordance with section 235(b) of the Local Government Regulation 2012, it is satisfied that the event provider is a Specialised Supplier and that they be added to the Sole Supplier Register for all financial years in which event related payments take place;
2. Supports a new Major Event being secured in Cairns for 2027 by:
 - a. Approving a cash contribution from Council of up to \$150,000 (ex GST) to the event; and
 - b. Approving TTNQ to utilise up to \$50,000 (ex GST) of the 2026/27 Event Funding allocation specified in Item 4 of its Resource and Performance Agreement 2025-2029 with Council to make a cash contribution to the event;
3. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise any and all matters relating to the above.

carried unanimously

THE MEETING CLOSED AT 10.41 AM

The minutes of this meeting were confirmed at the Ordinary Meeting held on
Wednesday 26 August 2026