

FACT SHEET

Go Clubs Essentials Assistance Grant

Non-financial grant involving the provision of Council services up to \$5,000 (exc GST)

The Go Clubs Essentials Assistance Grant is the provision of services, by Cairns Regional Council to support Go Club members with maintenance (for assets and fields) and minor upgrades (for safety and compliance).

This is a non-financial grant and may include a combination of labour, materials¹ and plant that are within Council's core business up to the granted amount.

Which of Council's core business is available under the Essentials Assistance Grant?

Table 1: Council's core business available under the Essentials Assistance Grant

The following is the assistance Council provides under the Essentials Assistance Grant and is subject to **resource availability, scheduling and funding allocation**.

¹At Councils discretion, the works may or may not be inclusive of products and materials.

Civil Works

- Line marking
- Concrete Slabs
- Drains/drain cleaning
- Driveways
- Earthworks
- Pathways
- Potholes



Building & Facilities

- Painting
- Field Light Bulb Replacement (Bulbs provided by Club) *Subject to the workload/availability of the relevant team
- Pressure Cleaning



Landscaping

- Tree trimming
- Tree removal (in line with an arborist inspection)



Turf/Field Remediation

- Aeration
- Top Dressing (Sand provided by Club)



What is the available funding?

The Essentials Assistance is a non-financial grant, for the provision of Council services including labour, materials and plant.

The maximum amount per application is \$5,000 (ex GST). Only one successful application per year is permitted.

At Council's sole discretion, Clubs will be given the opportunity to contribute further to projects if the maintenance requested exceeds the \$5,000 limit. Council will invoice the applicant in this instance. Should the applicant not wish to cover the shortfall than the grant application will be deemed ineligible.

As the support provided to community organisations under this program is non-financial, there is no acquittal requirement.

Can I access more than one funding stream for the project?

Only one funding stream from Council is allowed per project, except for the Councillor Discretionary Fund stream, which can be applied for in addition to other funding from Council.

When is the Essential Grant available?

Application for Essentials Assistance are open. Applications can be submitted at any time during the year. Funding allocated may be exhausted prior to the end of the financial year.

Processing of a complete application can take up to six (6) weeks and the delivery of the services are subject to availability, scheduling, and funding allocation.

Who can apply?

Eligible applicants must

- Be a member of Council's Go Clubs program;
- Have a project that aligns with Council's core business (Table 1);
- Certificate of Currency Public Liability Insurance – Hold Public Liability Insurance in the amount of \$20,000,000; Note: Cairns Regional Council MUST be listed as an interested party. (If these details are not listed, please contact your insurer and ask for this information to be included on an updated Certificate of Currency);
- Letter of Support (Applicable from sub-tenants or co-tenants);
- Complete a [Go Clubs Essentials Assistance Online Application form](#).

Eligibility criteria apply and are defined in Council's [Community Grant General Policy](#), with a summary included in Attachment 1.

How to apply?

Step 1: Check the scope of the project aligns with **Table 1: Council's core business available under the Essentials Assistance Grant**

Step 2: Prepare supporting information required for the Essentials Assistance application as follows:

- **Site Plan/Aerial Image – (Mandatory)**
An aerial image or site plan showing the location of the proposed works
- **Certificate of Currency Public Liability Insurance – (Mandatory)**
- **Letter of Support** - for your proposed project from the Lessee or co-tenant – **(Mandatory for sub-tenants and co-tenants)**
- **Photos – (Desirable)**
Any photos of the work area

Step 3: Complete the Application

Complete the online application form available at:

(<https://www.cairns.qld.gov.au/online/apply/grants/go-clubs-essentials>) by clicking the "Apply Now" button.

You will require your supporting information to attach when completing the online application form.

What is the process once I submit my application?

Processing of a complete application can take up to six (6) weeks and the delivery of the services are subject to availability, scheduling, and funding allocation.

Weather and resource availability can impact the assistance provided and Council at their discretion may, cancel or adjust work scope at any time.

Application that are incomplete and/or lack supporting information will delay the assessment process.

For enquiries:

Email: communitybusiness@cairns.qld.gov.au

Phone: 1300 69 22 47 (Community Business)

Attachment 1: Eligibility Criteria

An eligible applicant:

- ✓ has a Go Clubs membership;
- ✓ is able to demonstrate alignment between their project and Councils core business;
- ✓ is a not-for-profit organisation defined as "any local organisation, club, state or national organisation, who holds incorporated status under the *Associations In-corporations Act 1981*, or is a company limited by guarantee under the *Corporations Act 2001*, and does not operate for the profit or gain (either direct or indirect), of its individual members either from ongoing operations or on its winding up;
- ✓ is delivering the project, events or activities within the Cairns Local Government Area;
- ✓ does not have outstanding Council grants that have not been acquitted within required time frames, or grants that have previously not been satisfactorily acquitted;
- ✓ does not have overdue outstanding payments to Council (e.g. rents, rates, fees, Council guarantor loan repayments);
- ✓ has the appropriate type and level of insurance for the activities that are the subject of this grant;
- ✓ is not a political party or discriminatory group;
- ✓ is not a school, university or TAFE college;
- ✓ is not an individual;
- ✓ does not own, lease, manage or operate premises with poker machines;
- ✓ is not requesting support for a project, event or activity that has already occurred;
- ✓ is not requesting support for seasonal or regular bookings of Council-managed facilities;
- ✓ is not requesting support for projects, events or activities that are the subject of litigation;
- ✓ is not requesting support for usual business operating expenses;
- ✓ is not requesting support for programs that duplicate existing services or programs;
- ✓ is not requesting support for programs, events or activities with a sole religious or political purpose;
- ✓ is not supporting private and/or commercial ventures;
- ✓ is not for routine maintenance tasks;
- ✓ is not for projects that duplicate existing services or programs;
- ✓ is not for ground hire fees;
- ✓ is not for the reimbursement of Council fees;
- ✓ is not for the purchase of equipment;
- ✓ is not funded by existing Council grant or assistance;
- ✓ has read and understood the Grant Objectives and Eligibility requirements (available [here](#)).