

Appendix 8: Emergency Control Organisation Support Tools

Event Log

<h1>Event Log</h1>		
Date:	Person/Shift:	Page No:

Serial	Time	From	To	Item / Event	Comments / Action

Record all major observations, decisions, actions, messages IN and OUT etc

Situation Report for CFD Dam Emergency (ECO to LDMG)

Advice Number:	
Date:	
Time of issue:	
Sent by:	

Current Water Levels

Location	Level (m AHD)	Rate of Rise since last advice (m per hour)	Time of Observation
Copperlode Falls Dam			
Freshwater Creek			

Current Spillway Operation

Location	Spillway Outflow Level (m AHD)	Spillway Outflow (m3 per second)	Time of Observation
Copperlode Falls Dam			

Current Outlet Operation

Location	Outlet Open/Closed	Outlet Valve Flow (m3 per second)	Time of Observation
Copperlode Falls Dam			

Rainfall

Gauge Location	mm recorded	Time of Observation

Element	Report
Current Dam Condition	Advise physical changes to dam wall including damage to the dam, spillway or outlet.
Summary	Describe the major occurrences/events in the reporting period, actions taken and resources deployed. Cross-refer to any other outputs submitted since the last SITREP if appropriate.
Intentions	Describe actions planned for the next reporting period including staffing and resources; and mid-longer-term intentions.
Issues	Highlight any issues that may impact on CRC WW achieving its desired outcomes; that may attract media attention; or that are likely to have major community consequences.
Other	Insert any administrative or other issues that need to be advised to CRC or its stakeholders.
Assessment	Include an overall assessment of the situation from CRC WW's perspective.