

## Meeting Minutes

Date	12 November 2015	Start Time	9.00am	Finish Time	11.00noon	Location	City Library
Meeting Purpose	Flying Fox Advisory Committee						
Attendees	Cr Greg Fennell, Cr John Schilling, Cr, Ritchie Bates, Dr Martin Cohen, Dr David Westcott, Connie Kerr, Brett Spencer, David Parsons, Russell Wild, Marcelle Kentwell, Maree Treadwell-Kerr, Adele Lindsay						
Apologies	Alex Taylor, Heather Owen						
Observers	Gemma Gould, Gaby Schierenbeck, Kaedyn Lammon, Susan Lammon, Charles Crockford						

### Actions and Agreements

No	What	Who	When	Completed
1	<b>Meeting opened by Martin Cohen with welcome and acknowledgement of traditional owners, councillors and committee members.</b>	Dr Martin Cohen	12/11/15	done
	<b>Minutes of the Previous Meeting</b>  <b>Recommendation:</b> Minutes of the meeting held 1 October were adopted as a true and accurate record of the proceedings.  <b>Moved:</b> Connie Kerr <b>Seconded:</b> Dr David Westcott	Dr Martin Cohen	12/11/15	done
	<b>Business Arising</b> <ul style="list-style-type: none"> <li>• Brett Spencer briefed the committee on the works at City Library.</li> <li>• Presentation by Gemma Gould</li> <li>• Presentation by Kaedyn Lammon</li> <li>• Presentation by Charles Crockford</li> </ul>		12/11/15	done

	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• Discussion on the following; <ul style="list-style-type: none"> <li>○ Signage at the nursery tree</li> <li>○ Wildlife carers and processes.</li> <li>○ Community Engagement and Education ideas from Maree Treadwell Kerr</li> <li>○ Local community engagement - such as Bat Night in March/April</li> <li>○ Schools and children engagement</li> </ul> </li> </ul>	All	12/11/15	done
	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>• Committee voted to have a Council marketing team member at each meeting as guest with a standing marketing and communications agenda item.</li> </ul> <p><b>Moved:</b> Dr Martin Cohen <b>Seconded:</b> Connie Kerr</p>	Gemma Gould		
	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>• That the current interpretative flying fox at the City library be duplicated and installed on the Lake Street side closer to the nursery tree. Committee members to review the current sign over the weekend and send recommendations to Marcelle Kentwell by end of Monday 16 November 2015.</li> </ul> <p><b>Moved:</b> Dr Martin Cohen <b>Seconded:</b> Connie Kerr</p>	All		
	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>• Install an 'Authorised entry only' sign on the gate at T5.</li> </ul> <p><b>Moved:</b> Dr Martin Cohen <b>Seconded:</b> Connie Kerr</p>	Dave Parsons	November 2015	
	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>• That David Parsons keep a list of Wildlife carers and provide identification cards to enter the secure Nursery tree site.</li> </ul>	Dave Parsons	November 2015	

	<p><b>Moved:</b> Dr Martin Cohen  <b>Seconded:</b> Dr David Westcott</p>			
	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>That Connie Kerr on behalf of the committee to provide David Parsons with a set of Safe Work Methods Statements for Wildlife Carers while rescuing Flying Foxes from Council properties.</li> </ul> <p><b>Moved:</b> Dr Martin Cohen  <b>Seconded:</b> Adele Lindsay</p>	Connie Kerr	17.12.15	
	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>To contact Mike Joyce EHP and find out what is involved in acquiring a permit to take flying foxes into the school environment and other education purposes.</li> </ul> <p><b>Moved:</b> Dr Martin Cohen  <b>Seconded:</b> Maree Treadwell Kerr</p>	Dr Martin Cohen	17.12.15	
	<p><b>Resolution of Committee</b></p> <ul style="list-style-type: none"> <li>That the next meeting be held as a workshop to determine the campaign message, target markets, what is to be achieved and how.</li> </ul> <p><b>Moved:</b> Dr Martin Cohen  <b>Seconded:</b> Dr David Westcott</p>	All	17.12.15	
<b>7</b>	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>Nil.</li> </ul>			
<b>8</b>	<p><b>Next meeting date:</b></p> <ul style="list-style-type: none"> <li>Thursday 17 December 2015 9.00am to 11.00am City Library Meeting room.</li> </ul>			
<b>9</b>	<p><b>Meeting Closed: 11.00am</b></p>			

**Note:** These minutes are considered to be a true and accurate record of the meeting. Should you not agree with this record of the meeting please advise by return email within 48 hours of the time of receipt of these minutes.