

## Advertising

### Application for Approval to Display Advertising Device

**Cairns Regional Council Local Law No. 1 (Administration) 2016**

**Cairns Regional Council Local Law No. 4 (Advertising) 2016**

**Year: 2018/2019**

You **MUST** complete ALL questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all applications, you must:

- complete this form
- complete and provide any supporting documents, information and materials identified on this form as being required to accompany your application
- submit the fee applicable

**PLEASE NOTE: If the advertisement is Illuminated, Projecting, a Billboard or Pylon Sign you are not required to complete this application form. These types of advertisements fall under Councils Planning Section. Further information may be obtained by emailing [townplanner@cairns.qld.gov.au](mailto:townplanner@cairns.qld.gov.au) or phone 1300 69 22 47.**

#### Business details

<b>Trading name</b>	<input style="width: 100%;" type="text"/>
<b>Business name</b>	<input style="width: 100%;" type="text"/>
<b>ABN</b>	<input style="width: 100%;" type="text"/>
<b>Business address</b>	<input style="width: 100%;" type="text"/>
<b>Applicant's name</b>	<input style="width: 100%;" type="text"/>
<b>Postal address</b>	<input style="width: 100%;" type="text"/>
<b>Business phone number</b>	<input style="width: 100%;" type="text"/>
<b>Business e-mail address</b>	<input style="width: 100%;" type="text"/>

#### Proposed Location of Advertisement/s

<b>Street Address</b>	<input style="width: 100%;" type="text"/>
<b>Locality/Suburb</b>	<input style="width: 100%;" type="text"/>
<b>Lot &amp; Plan No.</b>	<input style="width: 100%;" type="text"/>

Type of Approval	(Please tick)
New Application	<input type="checkbox"/>
Renewal Application	<input type="checkbox"/>
Are you the occupier of the premises in which the advertisement will be exhibited?	(Please tick)
Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

**NOTE:** If you have answered 'no' to this question you must obtain the consent of the owner and the occupier for the exhibition of the advertisement. The owner and occupier must complete the sections below of this form respectively.

**Consent of the owner of the premises**

*Owner's consent must be signed as follows: -*

- If sole land owner, by that person; or
- If joint land owners, by one of the owner; or
- If the land owner is body corporate, by affixing the seal; or
- In any case, by duly authorised agent or representative of the owner, and attaching a copy of the authorisation.

**Name of owner (if other than the applicant)**

**Postal Address**

  


**Owners signature**

**Date**

**Consent of the occupier of the premises**

*Where the applicant is not the owner or occupier of the premises, the occupier's consent must also be obtained.*

**Name of occupier (if other than the applicant or owner)**

**Postal Address**

  


**Owners signature**

**Date**

**Description of the Advertisement/s**

**Please provide a brief description of the proposed advertisement below. NOTE: The description should include details of the contents, design, dimensions and construction of the advertisement. Please attach any drawings, sketches, plans, etc to assist Council in assessing your application. Please state whether the proposed sign will be illuminated either internally or externally. If the advertisement is displayed on a separate structure a site plan showing its location in relation to boundaries should be submitted.**

  
  
  
  


**When will the advertisement be exhibited? (e.g. specify if the advertisement will be displayed for a limited period of time).**

**How will the advertisement be exhibited? (e.g. if it is necessary to secure the advertisement to prevent it from blowing away, specify how it will be secured).**


**Development Approval under the Sustainable Planning Act 2009 (SPA)**

**If a development approval is required for the advertisement under the Sustainable Planning Act 2009 (SPA) you must attach evidence that the relevant approval has been granted or an application for the relevant approval has been made. Please contact a member of Council’s Planning Section if you are not certain whether a development approval is required.**

Supporting documents, information and materials required to complete this application. Please complete this checklist in full	(Please tick or indicate N/A where the question is not applicable)	
Please attach a copy of your <b>Public Liability Insurance</b> to the value of \$20,000,000.00 noting Cairns Regional Council as an interested party.	<input type="checkbox"/>	

Application Fees	\$
Initial Application Fee (per application)	<b>\$ 234.00</b>

**Term of approval:** The term of approval is the period stated on the approval.

**Term of renewal of approval:** The term of any renewal of an approval is the same term as the original approval subject to compliance with all conditions stated on the approval.

**Declaration:**

To the Chief Executive Officer, Cairns Regional Council

I / We make application under *Cairns Regional Council Local Law No. 1 (Administration) 2016* for approval for the proposed exhibition of the advertisement outlined in this form.

**Print Name:**

**Signature:**

**Dated:**

**Cairns Regional Council – Information Privacy Statement**

Your personal information has been collected for the purpose of assessing your Application for Approval. The collection of your information is authorised under the *Local Government Act 2009*. You are providing personal information which will be used for the purpose of delivering services and carrying out Council business. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission or the disclosure is required by law.

**OFFICE USE**

Does the application fit the criterion for granting of approval?	YES		NO	
<b>PAYMENT DETAILS:</b>	Receipt Type 164	Payment Amount \$		Receipt No: