MULTICULTURAL ADVISORY COMMITTEE

Hala Kattab: 1/3/22-24: #3895011

RECOMMENDATION:

It is recommended that Council notes the minutes of the Multicultural Advisory Committee meetings of 2 October 2012, 4 December 2012 and 5 February 2013.

EXECUTIVE SUMMARY:

The Multicultural Advisory Committee (MAC) was established in 2000 to assist Council in identifying its role with regard to key issues impacting the multicultural and culturally and linguistically diverse (CALD) population. This report outlines the key activities of the Advisory Committee.

At the Ordinary Meeting 25 July 2012 Council resolved to appoint a new MAC after adopting updated Terms of Reference at the Ordinary Meeting 27 June 2012. Planned meetings of the MAC are bi-monthly, the minutes and actions of which are ratified by the Committee at the following meeting. A report is scheduled to be presented to council on a quarterly basis noting key activities.

Minutes of the meeting 5 February 2013 are attached for noting by Council having been ratified by the MAC at the April 2013 meeting. Due to initial changes in the Committee, changes in meeting dates and absence of key activities, minutes from the two previous meetings October and December 2012 were not presented to council and are available on the Council’s Web site for information.

The MAC has not requested Council action in respect of any matters arising at the February meeting. The Committee however has assisted with the following recent operational planning matters:

- Assistance in locating suitable spaces for Bhutanese community’s requirements;
- Presentation to the MAC on facilities available at Council’s community halls;
- Supporting International students in Cairns;
- Move from Peace week to celebration of International Day of Peace (21 September 2013);
- Consulted re: appropriate way-finding signage for Cairns Base Hospital.

BACKGROUND:

The Local Area Multicultural Partnership (LAMP) initiative is a partnership between the Queensland Government and local government to support local government to integrate the principles and practices of multiculturalism throughout their organisations and promote positive intercultural relations in their region.
The MAC was created in 2000 to facilitate the delivery of the LAMP agreement by developing partnerships between Council and Cairns’ multicultural communities.

The MAC was established to achieve the following objectives:

- Create a mechanism whereby people from a multicultural and/or CALD background can provide strategic advice and information to Council on a range of functions undertaken by Council.
- Ensure understanding of and effective decision making by Council in planning for and supporting the development of a supportive, inclusive, fair, equitable and accessible community.
- Advocate on behalf of and encourage and facilitate the use and understanding of Council services and facilities by people from a multicultural and/or CALD background.
- Increase the appreciation of the Cairns region’s multicultural CALD community’s diversity.
- Raise community awareness of the issues impacting on people from a multicultural and/or CALD background.
- Provide a forum that supports social interaction and capacity building amongst people from a multicultural and/or CALD background.
- Assist Council in identifying its role amongst other service providers in relation to key issues impacting the multicultural and CALD population, including:
  - Social isolation
  - Communication and language barriers
  - Cultural understanding
  - Safety and security
  - Transport
  - Employment and volunteering
  - Health
  - Leisure and recreation
  - Other core outcomes of Queensland’s Multicultural Policy
  - Engaging international students.

**COMMENT:**

Of note Mr Sulaiman Forma (African Community) was appointed Chair of the Committee for a temporary period in August 2012 to be reviewed at the April 2013 meeting.

**CONSIDERATIONS:**

**Risk Management:**

Council officers coordinate meetings with a small capacity building budget.

**Corporate and Operational Plans:**

**Goal 2: Building Vibrant Communities**
Statutory:

Queensland Anti-Discrimination Act 1991

Policy:

- General Policy 1:06:17 Cairns Region Cultural Diversity Policy; A Unique-Changing-Productive-Vibrant-People
- The People of Australia – Australia’s Multicultural Policy
- Queensland Multicultural Policy 2011 – A multicultural future for all of us

Options:

It is recommended that Council notes the minutes of the Multicultural Advisory Committee meetings of 2 October 2012, 4 December 2012 and 5 February 2013 and the actions to be undertaken by members of the Committee.

ATTACHMENTS:

Attachment 1: Multicultural Advisory Committee meeting minutes 5 February 2013 (#3895112)

Hala Kattab
Multicultural Planning & Development Officer

Ros Ingham
A/Team Leader Community Development

Kerrie Still
Manager Libraries & Community Development

Ian Lowth
General Manager Community Sports & Cultural Services
### Meeting Minutes

**Date:** 2 October 2012  
**Start Time:** 4:00pm  
**Finish Time:** 6:00pm  
**Location:** CRC Committee Room

#### Attendees
- Judy Grieves (CARMA), Linda Richardson (Stud Cairns), Dianne Austrai-Ombiga (PCCFNQ), Avtar Sodh (NQPC & SA Inc), Trudy Meeiers (Cairns Dutch Club), Graham Poon (CADCAT), Prabhal Dahal (Bhutanese Community), Massumi Morimoto (Cairns Japanese Kodomo Kai), Effie Bacalakis (Greek Community), Sulaiman Forna (African Community), Maria Stor (St. John’s community Care)

#### Apologies
- Leisa Lindsay (ADCQ), Quentin Reily (Buddhist Community) Joy Kim (Observer), Renata Bohenek (Polish Community)

#### Absent
- Dolly Delosario/Mila Gapas (Philippine community), Darinka Zivkov (Serbian cultural Centre), Rosemary Omundsen (PNG & Wantoks Association), Dr. Hedley Fihaki (Tongan Community) Mary Willington (Observer)

#### Guests
- Ramolah Stains (Indonesian Community), Barry Ryan (CARMA), Seanna Ryan (CARMA), Cr. John Schilling

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<tr>
<td>1.</td>
<td>Introduction &amp; Welcome, &amp; Apologies.  Previous minutes of meetings: Moved By: Judy Grieves Seconded by: Avtar Sodh</td>
<td>Multicultural Officer</td>
<td>Closed</td>
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<td>2.</td>
<td>Welcome new memberships: Due to their important role in the community, membership applications from Centacare Migrant Services, represented by Melissa Kulan, and Queensland Policy represented by Stephen Tilette has been accepted.</td>
<td>Chair</td>
<td>Closed</td>
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<td>3.</td>
<td>Member commitment to meetings and its protocols: Chair emphasised on compliance with committees terms of reference, and on members commitment. Members are reminded to confirm their attendance and contribute to meeting Agenda.</td>
<td>Chair</td>
<td>Closed</td>
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| 4.    | Meeting Schedules for 2013. Committee members agreed on the proposed meeting time table:  
1. Tuesday 5/2/2013  
2. Tuesday 2/4/2013 | Chair | Closed |
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<td>3.</td>
<td>Tuesday 4/6/2013</td>
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<td>Tuesday 6/8/2013</td>
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<td>5.</td>
<td>Tuesday 1/10/2013</td>
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<td>6.</td>
<td>Tuesday 3/12/2013</td>
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5. Bhutanese community request:

- Cairns Bhutanese Community is in need of a space (hall or hall) to perform community cultural, religious and spiritual programs and activities which are related to community from birth to the death of a person. I would explain to the members of the meeting regarding our cultural requirements and expectations and the relationship of fire and water to our cultural events.
- We would also like to request the council to specify an area at the bank of river or of the sea or ocean where we could perform our cultural and spiritual rituals related to water.

**Action 1:**

To provide a Proposal with more details on features of public space/facilities fit for this purpose. Such information will allow Council department easily identify possible existing venues and facilitates that may serve this purpose. Information may include: Room capacity, specific facilities i.e. Kitchens, size of community requires the space, recurrence of usage. Once received LAMP officer communicate needs with relevant departments through the appropriate channels and report needs to Council.

**Prahlad Dahal/Bhutanese Community**

**ASAP**

**Action 2:**

As indicated by Massumi Morimoto, information on community halls are required. A present Community Halls to members of the Multicultural Advisory committee meeting of 4 December 2012.

**Hala Kattab**

4 Dec. 2012

6. Meeting 4 December:

Committee agreed on the proposed venue to hold MAC meeting 4 December at the Disaster Coordination Centre – Woree.

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| 7.   | International Students:  
Linda Richardson emphasized on the importance of multicultural community support to students from their cultural diversity.  
370 students attended the welcome to Calms Event.  
New students ambassadors program with an objective to initiate connection with their communities.  
Guide to international students launched generating positive feedback. |     |      | Closed    |
| 8.   | Peace Week – Rebranding:  
**Action:**  
Committee agreed on peace week 2013: 14 – 21 September 2013.                                                                                                                                       |     |      | Closed    |

**Meeting closed at 6.30PM**

**Next Meeting** Tuesday 4 December 2012 4.00PM  
Disaster Coordination Centre - Woree
## Meeting Minutes

**Date:** 4 December 2012  
**Start Time:** 4:00pm  
**Finish time:** 6:00pm  
**Location:** CRC Disaster Coordination Centre

### Attendees
- Judy Grieves & Barry Ryan (CARMA)  
- Arthur Poa (PCCFNQ)  
- Avtar Sodhi (NQPC & SA Inc)  
- Graham Poon (CADCAI)  
- Prahlad Dahal (Bhutanese Community)  
- Massumi Morimoto (Cairns Japanese Kodomo Kai)  
- Sulaeman Forna (African Community)  
- Maria Starr (St. John's community Care)  
- Sioux Campbell (CRC Disaster Coordination)  
- Krishna Bhattarai & Netra Bhattarai (Bhutanese Association)  
- Sarah Swain & Melissa Kulan (Centacare Migrant Services)  

### Apologies
- Leisa Lindsay (ADOQ)  
- Quentin Reily (Buddhist Community)  
- Linda Richardson (Study Cairns)  
- Trudy Meertens (Cairns Dutch Club)  
- Effie Bacalakis (Greek Community)  
- Dolly Delrosario/Mila Gapas (Philippine Community)  
- Renata Bochenek (Polish Community)  

### Absent
- Darinka Zivokov (Serbian cultural Centre)  
- Rosemary Oumunds (PNG & Wantoks Association)  
- Dr. Hedley Fihaki (Tongan Community)  
- Mary Willington (Observer)  

### Guests
- Cr. Richie Bates

## Agenda Items/Actions and Agreements

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| 1.    | Introduction & Welcome, & Apologies. Previous minutes of meetings:  
Chair Welcomed Cr. Richie Bates, and Sarah Swain Community Project Officer Centacare Migrant Services.  
Moved By: Judy Grieves  
Seconded by: Prahlad Dahal | Chair | Closed |
| 2.    | Committee Membership & Terms of Reference:  
1. Member Attendance:  
- Committee agreed to notify non-attending members according to TOR clause "Members who are absent for two consecutive meetings, without submitting a prior notice of intent to be absent to the Chair, will be default, relinquish their position on the committee." |  |  |
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| 1    | **Action:**  
Letter to be issued to non-attending members who have been absent for two occasions and more below list.  
Philippines cultural society of Cairns, Inc.  
PNG & Wantoks Association Cairns, Inc.  
Serbian Cultural Centre – Cairns  
Tongan Community Cairns (Kianga Tonga 'o Cairns)  
PNG Community Member                                                                                                                                                                                                 | Mella Gapas / Dolly Del Rosario  
Rosemary Omundsen  
Darinka Zivkov  
Dr Hedley Fihaki  
Mary Willington                                                                                                                                                                                                 | Hala Kattab  
ASP  
MAC Meeting 5 Feb 2013  
January 2013 |
| 2    | Committee Chairmanship cycles, confirmation and appointing chairman for the agreed cycles.  
Action: Committee agreed to postpone the discussion to February meeting when full members are present. Carry this item to MAC Meeting agenda of 5 February 2013.                                                                 |                      |                 |           |
| 3    | Committee approved the application submitted by the Indonesian community. Confirmation letter to the Indonesian community confirming their membership.                                                                 |                      |                 |           |
| 4    | **Correspondence:**  
a. Australian South Sea Islander: Arthur Poa presented PCC planned celebrations, in addition to CRC hosting to Vanuatu Water Women Group. Community consultation regarding renaming of a park on this occasion.  
b. Queensland Migration Heritage Partnership: members are informed about this initiative and encourage to utilise this initiative to share community relevant information                                                                                                                                                                                                 |                      |                 |           |
| 5    | **International Students Issues:** Study Cairns apologies.                                                                                                                                                                                                      |                      |                 |           |
| 6    | **Peace Week – Report on committee meeting:**  
1. Survey received from participating communities indicated:  
a. Facilitation, coordination and organisation (Excell): Very high in importance and very high in performance. Maintain standard  
b. Information on Public Space: (Fix) Rated high in importance and low in performance. To identify better ways to share information on public space, accessibility and costing.  
c. Program of event, promotional material, planning committee meeting,                                                                                                                                                                                                 |                      |                 |           |
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<td>and community consultation: (Lo Priority). If this area is not required</td>
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<td>the committee must identify alternative communication mechanisms in</td>
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<td>the coordination, and alternatives for the promotional material.</td>
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<td>Time and Many spent indicates a waste.</td>
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<td>d. Peace Week Values: (Overkill) rated law importance and law in</td>
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<td>performance: values including:</td>
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<td>i. Strengthening relationships and information sharing</td>
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<td>ii. A Tool for Cultural group Development</td>
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<td>e. Overall satisfaction: Overkill: Very low in importance and very</td>
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<td>low in performance.</td>
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<td>2.</td>
<td>Action: Committee agreed to move from Peace Week (full week celebrations) into One Day celebrating the International Day of Peace 21 September</td>
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<td>• Peace Day Celebrations An agenda item for of discussion for the next meeting February 5th.</td>
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<td>• The committee will discuss the Celebrations formats and way forward.</td>
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<td>• Community representatives to discuss with their communities and come up with proposals for the events for the next meeting.</td>
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<td>• Drafting Peace Day Celebrations objectives.</td>
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<td>Hala</td>
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<td>Agenda 5 Feb 2013</td>
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<td>7.</td>
<td>Community updates:</td>
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<td>• Bhutanese Community:</td>
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<td>o the upcoming community celebration Saturday 8 Dec. community</td>
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<td>performances.</td>
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<td>o Community Need: costumes for folk dancers, Language learning</td>
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<td>literatures.</td>
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<td>• Committee members including CR. Ritchie Bates, Avtar Sodhi, Stephen Tillett, CARMA wished the committee and their communities a fruitful and productive year.</td>
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<td>• St. Johns (Maria Starr) activities including Social support to Bhutanese Community elders.</td>
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<td>• PCC (Arthur Poa) AGM, with Appointed Arthur a President for another term.</td>
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<td>• CADCAI (Graham Poon): Chinese new year Feb 9th. Communities interested to setup stalls contact Nathan on mobile 0423267241</td>
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Meeting closed at 6.30PM
Next Meeting Tuesday 5 February 2013 4.00PM
CRC Spence Street – Committee room Level 3
# ATTACHMENT 3: Multicultural Advisory Committee meeting minutes 5 February 2013

**Meeting Minutes**

**Date:** 5 February 2013  
**Start Time:** 4:00pm  
**Finish time:** 6:00pm  
**Location:** CRC Disaster Coordination Centre

**Attendees:**  
Avtar Sodhi (NQPC & SA Inc), Graham Poon (CADCAL), Massumi Morimoto (Cairns Japanese Kodomo Kai), Sulaiman Forna (African Community), Krishna Bhattarai & Neeta Bhattarai (Bhutanese Association), Sarah Swain (Censtacare Migrant Services), Darinka Zivkov (Serbian Cultural Centre), Trudy Meertens (Cairns Dutch Club) Renata Bochenek (Polish Community), Trish Smith (CBIT Redevelopment), Aquilar Luki (Pacific Communities Council).

**Apologies:**  
Leisa Lindsay (ADCQ), Quentin Reilly (Buddhist Community), Linda Richardson (Study Cairns), Effie Bacalakis (Greek Community), Dolly Delrosario/Mila Gapas (Philippine Community), Judy Grieves & Barry Ryan (CARMA), Prahld Dahal (Bhutanese Community), Arthur Pea (PCCFNO), Maria Starr (St. John’s community Care).

**Absent:**  
Rosemary Omundsen (PNG & Wantoos Association), Dr. Hedley Fihaki (Tongan Community), Mary Willington (Observer).

**Guests:**  
Cr. Richie Bates; Cr. John Schilling; Cr. Greg Fennell; Richard Styles (Kamerunga Meditation)

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| 1.    | 1. Introduction & Welcome, & Apologies, Welcome: Salli Graham – Senior Public Affairs Officer – Cairns Base Hospital  
Previous minutes of meetings:  
Moved By: Avtar Sodhi  
Seconded by: Prahld Dahal | Chair | | Closed |
| 2.    | Cairns Base Hospital – Way finding consultation – Signage  
Meeting notes/discussion  
Video animation of Cairns Base Hospital’s new Block D building shown and | Salli Graham | | Closed |
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<td>introduction on wayfinding provided.</td>
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| Way finding at hospital | • Suggestions of what makes good wayfinding included: Customer service officer – mobile person to assist; information stand; Coloured lines, walls, signs; common terminology; Exit path clearly marked, Consider paper copies of map in different languages; interactive screens for different languages.  
• Name entrance/exit points, e.g. North, West. Feedback that name relating to Esplanade and street names is preference |     |      |           |
| Scenario – travelling to hospital to visit sick friend/relative | Mode of transport is predominantly car, then bus. No one wants to pay for car parking.  
Feedback: current location of bus stop in Kirwin St could be difficult for people accessing Block D, particularly elderly.  
Action: CBHR to discuss with Sunbus moving bus route and bus stop to Lake St. |     |      |           |
| Naming of areas | • Hospital Street: alternative names include: Main pathway, main street, broadway (as per shopping channels).  
• Inpatient Unit or Ward: Feedback ‘Ward’ is strong preference  
• Outpatient department or Clinic: Feedback ‘Clinic’ is strong preference  
• Chapel: feedback ‘spiritual’ and/or ‘multi-faith’ is preferred, e.g. multi-faith spiritual centre  
Feedback: not much on-street, city-wide directional signage to the hospital. Needed on main access roads. (CBHR to action.) |     |      |           |
<p>| Further input: If anyone is interested in having some further short-term involvement to improve wayfinding at the hospital, please contact Salli Graham, Cairns Base Hospital Redevelopment, email: <a href="mailto:salli.graham@health.qld.gov.au">salli.graham@health.qld.gov.au</a>, or phone 4226 5802. |     |      |           |</p>
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<td>3.</td>
<td>Items carried from Previous Meeting</td>
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<td>1.</td>
<td>Letter issued to Non-attending members:</td>
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<td>a. Committee proposed to contact non attending members to identify ways of encouraging their participation. And report to Committee</td>
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<td>b. Discuss motivations to members; name badges to members</td>
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<td>c. Provide Cahir with member contact details for engagement.</td>
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<td>d. The committee to discuss ways of motivation of team capacity building.</td>
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<td>Items Carried to the next meeting</td>
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<td>1. Charing period, TOR and nominations</td>
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<td>2. Peace Week activities for September 2013.</td>
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<td>3. LAMP Presentation</td>
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Meeting closed at 6.30PM  
Next Meeting Tuesday 2 April 2013 4.00PM  
CRC Spence Street – Committee room Level 3