



ORDINARY MEETING

28 JANUARY 2026

9.05 A.M.

PRESENT: Cr A Eden (Chairperson)
Cr B Moller
Cr M Tickner
Cr C Zeiger
Cr T Tim
Cr R Pyne
Cr K Vallely
Cr A Middleton
Cr R Coghlan
Cr B Olds

APOLOGY: Nil

OFFICERS:

N Masasso	Acting Chief Executive Officer
H McBride	Director People and Organisational Performance
M Davey	Director Planning, Growth and Sustainability
M Wuth	Director Cairns Infrastructure and Assets
D Puia	Director Lifestyle and Community
L Whitton	Chief Financial Officer
G King	Acting Director Economic Development and Advocacy
A Patterson	Executive Manager Licensing & Compliance
J Conway	Executive Officer
P Rogato	Public Affairs Coordinator
L Vigar	Public Affairs Advisor
S Cottrell	Minute Secretary

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APOLOGY

Nil

PRESCRIBED CONFLICT OF INTEREST / DECLARABLE CONFLICT OF INTEREST

Councillor Moller had a declarable conflict of interest in Agenda item 5.4.

As previously disclosed, he is the Chair of the Cairns Regional Engagement Committee of CQ University which is an advisory board only with no decision - making powers.

In this role he is sometimes required to attend and host CQ University guests at Cairns Taipans basketball games. In this term and last term of Council he received the benefit of 9 Cairns Taipans tickets to the value of \$900.

This is above the threshold of gifts valuing \$500 making it a declarable conflict of interest but below the threshold of \$2,000 making it a prescribed conflict of interest requiring him not to participate in the decision-making.

Given that the Cairns Regional Engagement Committee of CQ University is an advisory board only with no decision-making powers and the value of the tickets is well below the prescribed conflict of threshold limit, he did not believe any reasonable person would believe he would have a conflict in this matter where he would act contrary to the public interest, that would prevent him from participating in the decision-making.

However, as this is a declarable conflict of interest, he will leave it for his fellow Councillors to decide if he should stay or go when this matter comes before Council.

Councillor Tickner had a declarable conflict of interest in Agenda item 5.12, Sole Suppliers and Specialised Suppliers Mid-Year Update 2025/26. To maintain consistency with previous conflict of interest declarations around the Cairns Italian Festival Inc.

Item No. 24 within the sole supplier list is the Cairns Italian Festival Inc. of which he has a close friendship with Sam Marino – Sam is a Board Member of the Festival and therefore, will maintain a declarable conflict of interest with this item.

He left this up to his fellow Councillors to decide if he would stay and participate in discussion/decision making (Stay/go).

Cr Tim joined the meeting at 9.08AM

MAYORAL MINUTE

Nil

CONFIRMATION OF MINUTES OF ORDINARY MEETING 10/12/25

MOLLER / COGHLAN

That the Minutes of the Ordinary Meeting held on Wednesday, 10 December 2025 be confirmed.

carried unanimously

5.1 CEO MONTHLY REPORT..... 25 EO | 93/1/2 | #7797285

MOLLER / ZEIGER

That Council notes:

1. The status of Council Resolutions.
2. The CEO Monthly Update.
3. The Monthly Activity Review – November and December 2025.

carried unanimously

5.2 MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CAIRNS REGIONAL COUNCIL AND TAFE QUEENSLAND PROGRESS REPORT..... 46 EDA | 58/6/1 | #7761965

MIDDLETON / MOLLER

That Council notes the update of activity under the current Memorandum of Understanding between Cairns Regional Council and TAFE Queensland for the period ended 31 December 2025 as outlined in this report.

carried unanimously

5.3 MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CAIRNS REGIONAL COUNCIL AND JAMES COOK UNIVERSITY 2025 PROGRESS REPORT..... 53 EDA | 58/1/2 | #7761921

COGHLAN / MOLLER

That Council notes the update of activity under the current Memorandum of Understanding between Cairns Regional Council and James Cook University for the period ended 31 December 2025 as outlined in this report.

carried unanimously

**5.4 MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN
CAIRNS REGIONAL COUNCIL AND CQUNIVERSITY
AUSTRALIA 2025 PROGRESS REPORT 64
EDA | 58/6/1 | #7761851**

OLDS / TICKNER

I move that it is in the public interest that Cr Moller participates and votes on this item on the rationale outlined in his declaration being:

- He is the Chair of the Cairns Regional Engagement Committee of CQ University which is an advisory board only with no decision - making powers.
- In this role he is sometimes required to attend and host CQ University guests at Cairns Taipans basketball games. In this term and last term of Council he has received the benefit of 9 Cairns Taipans tickets to the value of \$900.
- This is above the threshold of gifts valuing \$500 making it a declarable conflict of interest but below the threshold of \$2,000 making it a prescribed conflict of interest requiring him not to participate in the decision-making.
- Given that the Cairns Regional Engagement Committee of CQ University is an advisory board only with no decision-making powers and the value of the tickets is well below the prescribed conflict of threshold limit, he does not believe any reasonable person would believe he would have a conflict in this matter where he would act contrary to the public interest, that would prevent him from participating in the decision-making.

Therefore, a reasonable person would trust that the final decision is made in the public interest.

carried with Cr Moller not participating in the vote

OLDS / COGHLAN

That Council notes the update of activity under the current Memorandum of Understanding between Cairns Regional Council and CQUniversity for the period ended 31 December 2025 as outlined in this report.

carried unanimously

5.5 SUBMISSION TO THE AUSTRALIAN GOVERNMENT’S JOINT STANDING COMMITTEE ON NORTHERN AUSTRALIA INQUIRY INTO PREPARING FOR EMERGING INDUSTRIES ACROSS NORTHERN AUSTRALIA..... 72
EDA | 58/6/3-01 | #7794247

TICKNER / VALLELY

That Council:

1. Approves the attached submission to the Australian Government’ s Joint Standing Committee on Northern Australia Inquiry into Preparing for Emerging Industries across Northern Australia; and
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise and lodge the submission and deal with any queries or other matters arising from it.

carried unanimously

5.6 MINUTES CAIRNS WATER SECURITY (CWS) STEERING COMMITTEE MEETING HELD 16 DECEMBER 2025..... 89
CIA | 63/5/3-03 | #7497390v16

TICKNER / VALLELY

That Council endorses the minutes of the Cairns Water Security (CWS) Steering Committee meeting held 16 December 2025.

carried unanimously

5.7 CAIRNS TRAFFIC ADVISORY COMMITTEE 9 DECEMBER 2025 96
CIA 85/4/3-02 | #7796792

ZEIGER / VALLELY

That Council notes the minutes of the Cairns Traffic Advisory Committee (CTAC) of the 09 December 2025.

carried unanimously

5.8 IMPLEMENTATION OF LEVEL 4 WATER RESTRICTIONS 116
CIA | 87/15/1-02 | #7798735

OLDS / COGHLAN

That Council notes the report and actions taken to implement level 4 water restrictions between 8 and 12 January 2026.

carried unanimously

**5.9 DISASTER RECOVERY FUNDING ARRANGEMENTS
(CATEGORY C) - COMMUNITY HEALTH AND WELLBEING
PACKAGE..... 127**
POP | 59/2/4-01 | # 7778814

COGHLAN / OLDS

That Council:

1. Approves retrospectively the submittal of the grant application for a Community Resilience and Recovery Officer (CRRO), under the Disaster Recovery Funding Arrangements (DRFA) – Category C to increase community engagement through the Queensland Government’s Community Health and Wellbeing packages for areas affected by Tropical Cyclone Jasper and associated flooding in Carins Region.
2. Approves the submittal of grant applications for a Community Resilience and Recovery Officer and a Community Recovery Rebuild Support Officer (CRRSO) under DRFA – Category C to increase community engagement through the Queensland Government’s Community Health and Wellbeing packages for areas affected by North and Far North Queensland Flooding in late January/early February 2025 in Carins Region.
3. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise all matters relating to the above applications.

carried unanimously

**5.10 QUARTER 2 OPERATIONAL PLAN AND CAPITAL WORKS
PROGRAM 2025-26 PROGRESS REPORTS 133**
POP | 83/3/1-01 | #7706690

MOLLER / OLDS

That Council notes the Quarter 2 Operational Plan and Capital Works Program 2025-26 Progress Reports.

carried unanimously

5.11 FINANCIAL PERFORMANCE REPORT FOR THE PERIOD ENDED 26 DECEMBER 2025 163
F&BS | 63/17/2-01 | #7787555

MOLLER / COGHLAN

That Council notes the financial performance report for the period ended 26 December 2025.

carried unanimously

5.12 SOLE SUPPLIERS AND SPECIALISED SUPPLIERS MID-YEAR UPDATE 2025/26 186
F&BS | 63/14/4-01 | #7761696

OLDS / MOLLER

I move that it is in the public interest that Cr Tickner participates and votes on this item on the rationale outlined in his declaration being:

- Item No. 24 within the sole supplier list is the Cairns Italian Festival Inc. of which he has a close friendship with Sam Marino – Sam is a Board Member of the Festival and therefore, will maintain a declarable conflict of interest with this item.

Therefore, a reasonable person would trust that the final decision is made in the public interest.

carried with Cr Tickner not participating in the vote

OLDS / COGHLAN

That Council:

1. Resolves in accordance with section 235(a) and 235(b) of the *Local Government Regulation 2012*, it is satisfied that the nominated suppliers listed in Attachment 1 are Sole or Specialised Suppliers and that the additional suppliers be added to the Sole Supplier Register for the remainder of the 2025/26 financial year.
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to Sole or Specialised Suppliers subject to Council' s normal procurement policies and practices.

carried unanimously

URGENT BUSINESS NOT ON THE AGENDA

Nil

CLOSED SESSION

MOLLER / OLDS

AT 9.55 AM COUNCIL RESOLVED TO GO INTO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS FOR THE REASONS INDICATED UNDER THE *LOCAL GOVERNMENT REGULATIONS 2012* (LGR).

Item	Reason	LGR section
7.1 CONTRACTUAL MATTER - RESERVOIR EMERGENT WORKS UPDATE CIA 81/1/13 #7795479	<i>Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government</i>	254J(3)(g)
7.2 PREJUDICIAL MATTER - ACQUIREMENT OF LAND - DIVISION 7 PGS 55/2/4 #7795299	<i>Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government</i>	254J(3)(g)

7.3	LEGAL MATTER – OUTSTANDING DEBT REPORT F&BS 63/8/31-01 #7786234	<i>Legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;</i>	254J(3)e)
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carried unanimously

AT 9.57 AM COUNCIL RESOLVED TO MOVE OUT OF CLOSED SESSION

OLDS / COGHLAN

carried unanimously

RESOLUTIONS ARISING FROM MATTERS DISCUSSED IN CLOSED SESSION

7.1 CONTRACTUAL MATTER - RESERVOIR EMERGENT WORKS UPDATE..... 210
CIA | 81/1/13 | #7795479

COGHLAN / MOLLER

That Council notes briefing updates and progress of the Reservoir Emergent Works Program.

carried unanimously

**7.2 PREJUDICIAL MATTER – ACQUIREMENT OF LAND – DIV 7
..... 219**
PGS | 55/2/4 | #7795299

MIDDLETON / COGHLAN

That Council:

- 1. Provides approval to enter into a contract of sale to purchase part of lot 361 on SP312837, 216-230 Gatton Street, Manunda subject but not limited to the terms and conditions herein; and**
- 2. Delegates authority to the Chief Executive Officer pursuant to section 257 of the *Local Government Act 2009*, to negotiate and finalise any and all matters associated with the purchase including, but not limited to, contract conditions, final purchase price, settlement, variations and dispute resolution.**

carried unanimously

7.3 LEGAL MATTER – OUTSTANDING DEBT REPORT..... 228
F&BS | 63/8/31-01 | #7786234

MOLLER / TICKNER

That Council notes the status of the outstanding debt owed to Council as at 26 December 2025.

carried unanimously

THE MEETING CLOSED AT 9.58 AM

CONFIRMED THIS DAY OF 2026

.....
MAYOR/CHAIR

.....
CHIEF EXECUTIVE OFFICER