



Cairns Festival

24 Aug - 2 Sept 2018

Volunteer Information

Cairns Festival is Far North Queensland's major annual creative celebration and will run from Friday 24 August – Sunday 2 September, 2018. It is a vibrant, progressive and collaborative festival that is highly reflective and engaged with the community. It celebrates our distinctive tropical lifestyle, our creative community and unique sense of place. Volunteer support at Cairns Festival is essential in making some of our city's BIGGEST community events a reality.

Volunteering is a great way to gain new experiences, meet new people and have a lot of fun.

Volunteer Roles

Cairns Festival is seeking volunteers for the following roles:

Esplanade Info Booth

Friday 24 August, 4-8pm

Saturday 25 August and Sunday 26 August, 10am-4pm

It is vital to have a central point where people can get information about festival events and collect a Cairns Festival program.

- Be the public face of the Cairns Festival
- Provide information to members of the public
 - General event information
 - Event start/finish times
 - Event locations
 - Answer general questions
- Hand out Cairns Festival programs

Grand Parade

Saturday 25 August, 9am-8pm

The ever popular, annual Grand Parade is a reflection of who we are and where we live. Each year the Grand Parade attracts over 25,000 people to the Esplanade to watch one of Cairns' biggest, family friendly community events. There is a lot that happens behind the scenes to make this massive event possible. As a Grand Parade volunteer you will play a key role in ensuring this is a successful and safe event.

Volunteer roles required on the day.

Registration Tent, 9am-5pm

- Sign in floats as they arrive, supply with necessary safety information and their float number (all required resources are provided in the tent)

Site Assistant, 9am-5pm

- Assist with setting up the site
- Assist with keeping the area clean
- Answer any questions from the float participants and general public
- Assist with packing up the area

Assistant Marshal, 2-8pm

- Grand Parade Marshals play a vital role in ensuring the safety of both parade participants and spectators. In this role you will assist your assigned Marshal to help parade participants assemble their floats, assist with safety preparation, walk with the floats along the parade route and assist at the end to help floats pack down

Citadel – It's Latin for little city...

Cairns Esplanade, next to the Lagoon

Saturday 25 August – Sunday 26 August 9.45am-3.15pm

It's part building, part artwork, part canvas. *Citadel* is an interactive play space made from large geometric building blocks. As a volunteer you will assist children to decorate the blocks using a range of techniques, keep the site clean, help children move the blocks into new positions and make sure kids are playing safely in the space.

Seagulls by Snuff Puppets

Cairns Esplanade, around the Lagoon. Watch out for this unruly bunch.

Saturday 25 August – 2pm, 3.15pm and 4.30pm

Sunday 26 August – 10am, 11.30am, 1pm & 2.30pm

Presented by Snuff Puppets, Giant Seagulls descend onto the community in a noisy quarrelsome pack. These unruly scavengers devour everything in their path. You might lose your hat or the jacket off your back as they fight each other for the finest spoils. Snuff Puppets need volunteers to escort the seagulls. The seagulls will have a stage manager who will provide direction but the key role here is to keep the seagulls safe.

Sunday on the 'Nard Festival for Kids Sunday 26 August, 9am-1pm

Sunday on the 'Nard is a full day of free family entertainment on the Esplanade. The Festival for Kids is held at Muddy's playground from 9am-1pm and consists of free children's art activities, children's theatre and music.

Activity Assistant

- Assisting in the delivery of workshops and activities
- Assisting with customer service, providing information to the public
- Directing members of the public to events

Suburban Satellites

Tuesday 28 August, Wednesday 29 August and Thursday 30 August, 6.30-9.30pm

The Suburban Satellites will be held at the Freshwater CWA Hall, Trinity Beach Community Hall and Babinda Picture Theatre. These events will feature live performances and an interactive art project. We need volunteers at these events to provide information and assist with the art installation showing people how to interact and helping them to hang photos.

The Magic Garden

Muddy's Playground, meet at the northern entrance

Saturday 1 September, 9.45am & 1.45pm

And

Carnival on Collins - Tanks Arts Centre, meet at the timber deck

Sunday 2 September, 9.45am & 1.45pm

The *Magic Garden* is a fun-fuelled interactive, site specific theatre piece featuring mythical Australian creatures. The production will have 3 actors and a stage manager however they also need help to guide the crowds throughout the location and also help to keep children and families out of the performance area.

Carnival on Collins

Sunday 2 September, 9am-3pm

Carnival on Collins is the closing event for the Cairns Festival. This Father's Day tradition regularly attracts 25,000 people to the City's Botanic Gardens and Tanks Arts Centre precinct for a giant day of colourful family fun. Featuring loads of free entertainment for people of all ages, it's a slice of life in the tropics, with 200+ market stalls offering local art and craft, produce, plants, food and refreshments.

Market Install Assistant, 6-10am

- Guide stallholders to stall locations
- Ensure all vehicles are travelling below 10km
- Assist with any enquiries

Market Bump Out Assistant, 2-5pm

Inform stall holders of bump out times

- Ensure all vehicles are travelling below 10km
- Assist with any enquiries

Information Booth, 9am-3pm

- Provide information to members of the public
 - General event information
 - Event/Performance start & finish times
- Assist with any enquiries
- Be a meeting point for lost children

Site Assistant, 8am-4pm

- Assist with set up and bump out of children's activity areas
- Assist with keeping site areas clean
- Assist with roving performers
- Assist with any enquiries

Gallery Assistant Tank 4, 9am-3pm

- Count people entering Tank 4
- Oversee the exhibition ensuring it is well looked after
- Assist with any enquiries

As a Cairns Festival volunteer you will:

- Meet new people and become an essential part of the Cairns Festival team
- Gain skills and training in specific areas that you can be recognised for
- Enjoy the Cairns Festival events in greater depth
- Receive a Cairns Festival t-shirt
- Have fun!



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Volunteer Registration Form

Please complete this Volunteer Registration form. The omission of relevant information or provision of false information may lead to this application not being considered further or removal from the volunteer program where a placement has commenced.

Given name(s):..... Family name:.....

Date of Birth:.....(Mandatory if under eighteen years of age)

Address:.....

.....

Email address:..... Mobile:.....

Home telephone:..... Work telephone:.....

What size t-shirt do you require?

Emergency contact in the case of illness or injury:

Name:..... Relationship:.....

Mobile:..... Home:..... Work:.....

List any medical conditions we should be aware of including allergies and if applicable medication used to treat the condition. Please list brief instructions on how you would like us to treat the condition should it be required.

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Do you hold a current blue card? **Yes / No** If yes what is your blue card number?.....

Do you hold a current first aid certificate? **Yes / No**

What type of volunteer activity do you want to undertake? For example do you prefer working with the public, behind the scenes, in groups or alone?

.....

Do you have any previous work/volunteer experience, paid or unpaid? **Yes / No**

If yes, please describe:

.....
.....

Do you have any qualifications, skills or training? **Yes/No**

If yes, please describe and tell us how they may be relevant to the voluntary position:

.....
.....

Roles

Please tick the volunteer role(s) you are interested in:

- Esplanade Info Booth**
 Friday 24 August, 4-8pm
 Saturday 25 and Sunday 26 August, 10am-4pm

- Grand Parade Saturday 25 August, 9am-8pm**
 Registration Tent, 9am-4.30pm
 Site Assistant, 9am-4.30pm
 Assistant Marshal, 2-8pm

- Citadel**
 Site Assistant Saturday 25 August, 9.45am-3.15pm
 Site Assistant Sunday 26 August 9.45am-3.15pm

- Seagulls by Snuff Puppets**
 Site Assistant Saturday 25 August for a 2pm, 3.15pm and 4.30pm show
 Site Assistant Sunday 26 August for a 9am and 1pm show

- Sunday on the 'Nard Kids Festival Sunday 26 August 9am-1pm**
 Activity Assistant, 8.30am-1.30pm

- Suburban Satellites Tuesday 28 August, Wednesday 29 August and Thursday 30 August 6.30-9.30pm**
 Site Assistant, 6.30-9.30pm

- The Magic Garden**
 Site Assistant Saturday 1 September, 9.45am and 1.45pm
 Sunday 2 September, 9.45am and 1.45pm

- Carnival on Collins Sunday 2 September 9am-3pm**
 Market Install Assistant, 6-10am
 Market Bump Out Assistant, 2-5pm
 Information Booth, 9am-3pm
 Site Assistant, 8.30am – 3.30pm
 Gallery Assistant Tank 4, 8.45am-3.15pm

Availability

Please indicate the days and times you are available to volunteer over the festival period:

Fri	16:00	17:00	18:00	19:00	20:00
24 Aug					

Sat	8.30	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00
25 Aug													

Sun	8.30	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	17:30
26 Aug											

Tues	18:30	19:30	20:30	21:30
28 Aug				

Wed	18:30	19:30	20:30	21:30
29 Aug				

Thur	18:30	19:30	20:30	21:30
30 Aug				

Sat	9:30	10:30	11:00	And/or	13:30	14:30	15:00
1 Sep							

Sun	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00
2 Sep												

Thank-you for your interest in being a festival volunteer, please email your completed form to:

J.Aird@ Cairns.qld.gov.au

If you have any questions please call Jan on 4032 6656.