

Meeting Minutes

Date	17 November 2016	Start Time	9.00am	Finish Time	11.00am	Location	Chambers
Meeting Purpose	Flying Fox Advisory Committee						
Attendees	,Maree Treadwell-Kerr, Dr Martin Cohen, Connie Kerr, Gemma Gould, Stephen Bailey, Brett Spencer, Marcelle Kentwell						
Apologies	Heather Owen, Cr Ritchie Bates, Cr John Schilling, Dr David Westcott,						
Observers	1 observer						

Actions and Agreements

No	What	Who	When	Completed
1	Meeting opened by Dr Martin Cohen with welcome and acknowledgement of traditional owners, councillors and committee members.	Dr Martin Cohen	17/11/16	complete
2	<p>Minutes of the Previous Meeting</p> <p>Recommendation: Minutes of the meeting held 18 August 2016 were adopted as a true and accurate record of the proceedings.</p> <p>Moved: Kerr Connie Kerr Seconded: Maree Treadwell</p>	Dr Martin Cohen	17/11/16	complete
3	<p>Business Arising</p> <ul style="list-style-type: none"> • Brett Spencer and Ray Plasto briefed the committee on; <ul style="list-style-type: none"> ○ Shield Street Heart ○ Christmas lights and decorations ○ Gardening around the base of the fig tree and poles that are to be erected 	Brett Spencer & Ray Plasto	Next meeting	In progress

	<ul style="list-style-type: none"> • Gemma Gould updated the committee on; <ul style="list-style-type: none"> ○ That library signage is in progress and will be printing 2 ○ Will approach the Novotel Cairns Oasis regarding 'do not handle' signage • Steve Bailey provided results regarding the bat testing; Maree will email Steve the contact details regarding the Sunshine Council sprinkler system. Marcelle to email a hard copy of the results to Maree, Connie and Martin. • Dave Parsons updated the committee on; <ul style="list-style-type: none"> ○ The library gate is in the process of being fixed ○ Deadwood will be actioned next year ○ To obtain professional advice regarding pathology methodology being used by Veterinary Practitioners to examine and seek out probable causes for respiratory problems in flying foxes being taken to Veterinary Surgeries 	<p>Gemma Gould</p> <p>Steve Bailey & Maree Treadwell-Kerr & Marcelle Kentwell</p> <p>Dave Parsons</p>	<p>Next meeting</p> <p>17/11/16</p> <p>Next meeting</p>	<p>In progress</p> <p>Complete</p> <p>In progress</p>
<p>4</p>	<p>New Business Discussion on the following;</p> <ul style="list-style-type: none"> • Dr Martin Cohen updated the committee regarding his work with the Novotel Cairns Oasis trimming and tree removal. Novotel to engage their own consultants/contractors. • Dr Martin Cohen updated the committee regarding Baby Bat Carers. <ul style="list-style-type: none"> ○ Currently carers are overloaded ○ Would like to develop a campaign to foster baby bats and if possible for Council to sponsorship to vaccinate and train baby bat carers for next birthing season early 2017. • Connie Kerr presented the Safe Work Method for Bat Carers to be endorsed by the FFAC. This is to be used at the yearly induction process. 	<p>Dr Martin Cohen</p> <p>Dr Martin Cohen</p> <p>Connie Kerr</p>	<p>17/11/16</p> <p>17/11/16</p> <p>17/11/16</p>	<p>Complete</p> <p>In progress</p> <p>Complete</p>

	<ul style="list-style-type: none"> • Discussion with all regarding Flying Fox School Program. <ul style="list-style-type: none"> ○ Cairns Regional Council to provide support to source and build awareness kits for the school program, Gemma Gould to assist. To include; <ul style="list-style-type: none"> • Fact sheet • Promotional items ○ Live flying fox, Matt Bryant to be invited to the next meeting by Brett Spencer. ○ FFAC to contact schools to offer 20minutes 'Flying Fox Chats' through Gemma Gould. Communication to be sent out via the CRC school database with registration. • Discussion regarding upcoming Bat Chats for the Christmas school holidays; <ul style="list-style-type: none"> ○ Signage needed at various locations. FFAC to work with Gemma Gould to develop and erect. ○ Timing; start at 6.00pm as fly-out is around 6.45pm ○ Dates; Fri/Sat 9+10 Dec; 16+17 Dec; 6+7 Jan; 13+14 Jan. ○ Marketing program for Gemma to develop and action, such as way finder and skins. • Maree Treadwell-Kerr is currently developing a Bat Tourism Trail, is a long term project. • Gemma Gould updated the committee on marketing and community engagement strategy. <ul style="list-style-type: none"> ○ Website is up and running and feedback from the FFAC is always welcome. ○ Local content is in development ○ Updating the fact sheets – will need assistance from FFAC to review and amend information before going live. Would like to have ready 	<p>All</p> <p>Gemma Gould</p> <p>Brett Spencer</p> <p>FFAC & Gemma Gould</p> <p>FFAC & Gemma Gould</p> <p>Maree Treadwell-Kerr</p> <p>Gemma Gould & FFAC</p>	<p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>17/11/16</p> <p>Next meeting</p>	<p>In progress</p> <p>In progress</p> <p>In progress</p> <p>In progress</p> <p>In progress</p> <p>Complete</p> <p>In progress</p>
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	before Bat Chats at the City Library commence. To table at next meeting; <ul style="list-style-type: none"> • Terms of Reference and Proxy committee members 			
5	Next meeting date: <ul style="list-style-type: none"> • Council Chambers – Friday 20 January 2017 		17/11/16	Complete
6	Meeting Closed: 11.00am			

Note: These minutes are considered to be a true and accurate record of the meeting. Should you not agree with this record of the meeting please advise by return email within 48 hours of the time of receipt of these minutes.