

WORK HEALTH & SAFETY POLICY

Intent To outline Council's Work Health & Safety Policy.

Scope All employees, Councillors, contractors, suppliers and visitors.

PROVISIONS

The Cairns Regional Council is committed to ensuring a safe and healthy work environment for employees, councillors, contractors and visitors to the workplace. This will be achieved by adopting and promoting the provisions of the "[Work Health and Safety Act 2011](#)".

The Chief Executive Officer and the Executive Team of Cairns Regional Council accepts responsibility for the effective implementation of this policy and will provide systems, training, supervision and visible support to implement Councils safety management system to ensure a healthy and safe work environment.

Managers are to ensure all employees and frontline supervisors use a risk management approach to safety through, the development and use of Safe Work Method Statements, hazard identification, incident reporting, risk assessment and control.

Line management shall be held responsible for their safety and the safety of their workers. They must accept that all injuries are preventable and continually aspire toward this goal.

All employees have the responsibility to perform their duties in a manner, which ensures their own health and safety and that of others.

To achieve this Cairns Regional Council will:

- Give due diligence to issues of health and safety in all stages of planning, design and construction to incorporate systems to eliminate or control hazards.
- Commit reasonable and sufficient resources for the effective implementation of safety management systems in all areas of our operation and undertakings.
- Ensure all personnel are competent and suitably skilled to undertake the duties for which they are employed in a productive and safe manner.
- Continue to develop a continuous program of education and training to enhance skills and increase safety awareness.
- Promptly investigate, correct and report all accidents, incidents and hazardous conditions.
- Collectively support and participate in the promotion of pro-active safety management systems and strive for continual improvement through internal and external audits and evaluation programs.

- Ensure all management levels and the workforce, understand and accept their health and safety responsibilities and are held accountable for those matters within their control.
- Provide an effective system of injury management and rehabilitation in which all personnel shall participate.
- Consult with and communicate to Councils workforce on safety requirements.
- Only engage competent sub-contractors who can demonstrate safety management systems, which complement our own high standards.

“People are our most important asset and their safety is our greatest responsibility”



This policy is to remain in force until otherwise determined by Council.

General Manager Responsible for Review: Human Resources & Organisational Change

**ORIGINALLY ADOPTED:24/10/2002
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REVOKED/SUPERSEDED:**