



FPAC First People's Advisory Committee Meeting

Agenda / Minutes & Actions

Date	Thursday 19 th November 2020		Venue:	Committee Room, Level 3 Spence Street, Cairns
Time	5.30pm – 7.00pm		Minute Taker:	Ray Rosendale
Present	<p>FPAC: David Hudson, Yodie Batzke, Louise Hunter, Gudju Gudju Fourmile, Tommy Pau, Gail Mailman, Noel Zaro, Trevor Tim, Joann Schmider, Warren Martens.</p> <p>CRC: CR Terry James (Division 4), Linda Kirchner, Brett Spencer, Jane West, Erin Burns, Jessica Ayres and Ray Rosendale</p> <p>Guests: Uncle Bill Buchanan, Clint Grossman.</p>			
Apologies	Cr Amy Eden (Division 5), Cr Cathy Zeiger (Division 3) and Cr Rhonda Coghlan (Division 8) and Gavin Singleton			
Item	Lead	Topic	Comments and/or recommendations	Action
Chair Welcome	FPAC Chair David Hudson	Chairperson David Hudson opened FPAC meeting at 5:30pm and acknowledged Traditional Owners – Past, Present and Emerging. Chairperson welcomed and thanked everyone for their attendance and proceeded to ask FPAC members to introduce themselves. Each member gave a short description of their background and heritage. Members acknowledged the continuing support and attendance of Councillors at the FPAC.		
Council business	Jane West	Terms of Reference – Updates Jane West provided a high-level overview of the changes to the Terms of Reference.	FPAC members noted the following: <ul style="list-style-type: none"> - Questioned if special meetings are still convened. Brett Spencer discussed that they can be held as per minuted requirements unless it is decided to be an informal format which has happened previously and does not require minutes. - Noted that it is good to be able to see both the edited and final version of the ToR. - Role of FPAC and community Grants in the future. Brett Spencer explained how the grant system works – quarterly across the community and must be applied for. The FPAC is in an advisory role regarding these grants as required. 	
	Jane West Erin Burns Jessica Ayres	RAP Update: <ul style="list-style-type: none"> - Human Resources RAP updates - CRC NAIDOC polo shirts 	FPAC members noted the following: <ul style="list-style-type: none"> - Asked if cultural training is only for employee induction. Erin Burns explained how and when it is expected to be 	

		<ul style="list-style-type: none"> - Community Development RAP updates - NAIDOC Week 2020 summary - Timeline: RAP progress report to Council and FPAC 	<p>implemented and that it will continue to be refined as we move forward.</p> <ul style="list-style-type: none"> - That there have been many changes in staff and that FPAC is here to support the new Community Services Officer-Identified. - Noted that when implementing training there are cultural differences between Aboriginal and Torres Strait Islander people and this needs to be noted as well as understanding the role of religion as a major part of cultural activities. - That grants are limited to support cultural activities and Council might need to look at this. Jane West and Brett Spencer updated the FPAC on changes to the grants, including increasing the maximum amount to \$15K and having four rounds per year which address these concerns. - Requested information regarding grants being recurring instead of one off. Brett Spencer explained that this can be done via a Resource and Performance agreement for recurring events. - 2021 is 150 years since Coming of the Light and this should be considered in activities and celebrations in 2021. Brett explained that funding would need to be applied for via a NFP organisation as per the formal process. - Discussed the RAP strategy regarding increasing employment of Aboriginal and Torres Strait Islander people to %10. Council Officers explained that we need to undertake a campaign to get accurate baseline data first so employment is measurable. - Louise Hunter requested a CRC NAIDOC for the Queensland Library as part of an ongoing exhibition of indigenous shirts. Noting that shirts need to be procured using local artists and consider Indigenous providers for Council items. - It was suggested that Council ensure needs to ensure Indigenous businesses reported on in procurement are Indigenous owned not just fronted by staff. 	
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	Brett Spencer	<p>Council Update – First Peoples Engagement Guidelines</p> <p>Brett Spencer provided an overview of the proposed consultancy project to develop guidelines and terms for Council’s engagement with Aboriginal and Torres Strait Islander communities and Traditional Owner groups.</p>	<p>FPAC members noted the following:</p> <ul style="list-style-type: none"> - Brett Spencer explained the proposal and that FPAC will be consulted heavily in its development. 	<p>CSO to provide FPAC with examples of similar work from other Councils.</p>
General Business	Ray Rosendale	<p>Future FPAC meeting dates:</p> <p>It is proposed that FPAC meets on the First Thursday of every second month.</p>	<p>FPAC members noted the following:</p> <ul style="list-style-type: none"> - Brett Spencer explained that FPAC can make recommendations to Council for endorsement as one of only 2 advisory committees for Council. - Joann requested the CSO Position description to ensure a clear understanding of the role. - Yodie requested a copy of current Council committees and their makeup be emailed to FPAC. - Uncle Bill Buchanan spoke regarding the RAP and observations regarding cultural awareness that need to be considered when undertaking training, including unconscious bias and cultural safety. Discussed 	<p>All FPAC members to check and consider Council meeting dates in the scheduling and attending or watching the live stream to be better informed of how Council works.</p>

			legislation regarding RAPs and commercial engagement policies.	
Meeting closed at: 7:40 pm Next Meeting: 5:30pm, Thursday 4th February 2021 Committee Room, Level 3 Spence Street, Cairns				