



Date: Monday 18 July 2016 Start Time: 9.00am Finish Time: 11.00am Location: Council Chambers

Meeting Intent: **Flying Fox Advisory Committee Meeting**

Proposed Items

No	What	Timing	Who
1	<p>Welcome and Acknowledgement of Traditional Owners: <i>I would like to acknowledge the traditional custodians and owners of the land that we meet upon today; and pay respect to their Elders both past and present.</i></p> <p>Welcome and Acknowledgement of Councillors attending</p>	9.00	Chair
2	Welcome to members and guests	9.05	Chair
3	Previous minutes:	9.10	Chair
	<p>Business arising: a) Update by Brett Spencer</p>	9.20	Mr Brett Spencer
4	<p>New Business:</p> <ol style="list-style-type: none"> Flying Fox tracking within the Cairns region Invitation to the Mayor in August for presentation regarding Flying Fox update. 	9.40 9.50	Mr Brett Spencer Dr Martin Cohen
5	<p>General Business:</p> <ol style="list-style-type: none"> Update on Bat Chats at the City Library during the school holidays Update on marketing and community engagement strategy 	10.10 10.30	Ms Maree Treadwell-Kerr Gemma Gould

6	Next meeting:		All members
<p>Code of Cooperation</p> <ul style="list-style-type: none"> ○ We start on time and finish on time ○ We all participate and contribute - everyone is given opportunity to voice their opinions ○ We use improvement tools that enhance meeting efficiency and effectiveness ○ We actively listen to what others have to say, seeking first to understand, then to be understood 		<ul style="list-style-type: none"> ○ We follow-up on the actions we are assigned responsibility for and complete them on time ○ We give and receive open and honest feedback in a constructive manner ○ We use data to make decisions (whenever possible) ○ We strive to continually improve our meeting process and build time into each agenda for reflection 	