



Council Administration Centre
 119-145 Spence St, Cairns
 64 -66 Front St, Mossman
 Library, Cheviot St, Smithfield
 Library, Earlville Shopping Centre
 PO Box 359 Cairns QLD 4870

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CHANGE OF POSTAL ADDRESS DETAILS

RATES & WATER USAGE

Assessment No.

Location of Property

**** List All Properties - Rates & Water Accounts will be affected by this change**

**** Note: Any Rate Assessments not listed above will not be changed.**

Owners' Full Name/s & Date/s of Birth

OR Company Name

NEW POSTAL ADDRESS

Owner's Contact Details

Ph: _____ **Bus Ph:** _____ **Mob:** _____

Email: _____ **Fax:** _____

Are these new details applicable to ALL Council Departments? Yes / No

Note: Any Accounts under Business Names must be listed separately.

OWNERS Signature _____ **Date** ____ / ____ / ____

(If Company, please indicate full name and position of person signing)

IT IS A CAIRNS REGIONAL COUNCIL REQUIREMENT THAT PROPERTY OWNERS ADVISE, IN WRITING, THEIR MAILING ADDRESS DETAILS. RECORDS CANNOT BE UPDATED VIA TELEPHONE ADVICE.

PLEASE COMPLETE THIS FORM AND RETURN IT TO COUNCIL, OR EMAIL YOUR DETAILS TO THE ADDRESS ABOVE.