### Overview

Council’s Nature-Based Learning Grant provides up to $2,000 for school excursions that connect children with nature in a way that results in a greater awareness and appreciation of sustainable living and the natural world.

|  |  |
| --- | --- |
| **Grant Pool:** | $20,000 per financial year. |
| **Maximum Amount:** | $2,000 per school. |
| **Submission Times:** | 1 July – 30 July 2017. |
| **Applicable Period:** | Activities to be completed within twelve months of the approval date. |
| **Council Contact:** | Sustainabilty Officer | 07 4044 3044 | [sustainability@cairns.qld.gov.au](mailto:sustainability@cairns.qld.gov.au) |

|  |  |  |
| --- | --- | --- |
| Applications must: |  | Applications must NOT: |
| * Be for a school based in the Cairns Regional Council area. * Describe the activity and number of students. * List the schools financial contribution. * Provide evidence of adhering to the schools risk management procedures. * Provide evidence of activity costs, including quotes. |  | * Be for a school with outstanding Council grants that have not been acquitted satisfactorily. * Be for a school with overdue outstanding payments to Council. * Request funding retrospectively for an activity that has already occurred. * Request support for general operating costs, catering or staff wages. |
| Examples of Eligible Excursions include: |  | Application Process |
| * National Parks / Marine Parks / Great Barrier Reef * Sustainable Agriculture Farms / Community Gardens * Wildlife Parks / Environmental Education Centres * Habitat Restoration Sites * Waste / Recycling and Water / Wastewater Facilities   **Bus hire for nature-based excursions is eligible.** |  | Submit the signed application form along with supporting documentation to: [sustainability@cairns.qld.gov.au](mailto:sustainability@cairns.qld.gov.au) |
| **Assessment Criteria** |  | Acquittal Requirements |
| * Completeness and quality of the application, including supporting documentation. (70%) * Demonstrated need for financial support to deliver the proposed activity. (30%)   Council reserves the right to allocate grant funding on a needs basis. |  | Grant recipients are required to complete and submit a Council grant acquittal report template within twenty (20) working days of activity completion. The report must include:   * Evidence of expenditure (e.g. copy of receipts). * Evidence that the activity took place (e.g. group photo while on excursion). |

### Conditions

**Successful grant recipients will be required to:**

* Sign a funding agreement.
* Submit an invoice for the agreed amount.
* Complete the activity within 12 months of the approval date.
* Notify the Council in writing of any changes to the approved activity that will alter the level of nature-based learning outcomes to that declared in the application.
* Submit the grant acquittal report within twenty (20) days of activity completion.
* Return any unspent grant funds to Council within twenty (20) days of activity completion.
* Acknowledge the support of Cairns Regional Council in all publicity material prepared in relation to the Activity.

**School Details**

School Name:

Street Address:

Postal Address:

Phone:

Email:

**Applicant Details**

Applicant Name:

Position in Organisation:

Phone:

Email:

**Application Details**

Name of Excursion:

Start Date:       Completion Date:

Number of Students Participating:       Year Level / Grade:       Class Subject:

Grant funds to be used for: (e.g. bus hire, entry fees)

Has a Risk Management Plan for the excursion been approved by the school principal?

Description of activities to be undertaken on excursion:

Which of the following apply to the activities and learning outcomes being undertaken on the excursion?

|  |  |
| --- | --- |
| **Organising Ideas for the Cross-Curriculum Priority - Sustainability** | |
|  | **Systems** |
|  | OI.1 The biosphere is a dynamic system providing conditions that sustain life on Earth. |
|  | OI.2 All life forms, including human life, are connected through ecosystems on which they depend for their wellbeing and survival. |
|  | OI.3 Sustainable patterns of living rely on the interdependence of healthy social, economic and ecological systems. |
|  | **World views** |
|  | OI.4 World views that recognise the dependence of living things on healthy ecosystems, and value diversity and social justice, are essential for achieving sustainability. |
|  | OI.5 World views are formed by experiences at personal, local, national and global levels, and are linked to individual and community actions for sustainability. |
|  | **Futures** |
|  | OI.6 The sustainability of ecological, social and economic systems is achieved through informed individual and community action that values local and global equity and fairness across generations into the future. |
|  | OI.7 Actions for a more sustainable future reflect values of care, respect and responsibility, and require us to explore and understand environments. |
|  | OI.8 Designing action for sustainability requires an evaluation of past practices, the assessment of scientific and technological developments, and balanced judgements based on projected future economic, social and environmental impacts. |
|  | OI.9 Sustainable futures result from actions designed to preserve and/or restore the quality and uniqueness of environments. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Income Items** | **Amount**  **(ex GST)** | **Expenditure Items** | **Amount**  **(ex GST)** | **GST Amount** |
| Cairns Regional Council Grant |  |  |  |  |
| School / Parent Contribution |  |  |  |  |
| Other Income (please list) |  |  |  |  |
|  |  |  |  |  |
| **Total INCOME (ex GST)** |  | **Total EXPENDITURE** |  |  |

|  |  |  |
| --- | --- | --- |
| |  | | --- | | **Supporting Documentation – must be attached with the application** |   **Checklist – YES… I have included the following with my application:**  Letter of support (e.g. Principal or P&C) clearly demonstrating the need for financial support.  Quotation(s) for supply of services to be grant funded.   |  | | --- | | Please list below any other supporting documentation attached to this application e.g. student work sheets | |

|  |
| --- |
| Declaration I declare that I am authorised on behalf of the organisation to prepare and submit this application.  I declare that I have read the guidelines relating to the grant and certify that to the best of my knowledge the information provided in this form is correct.  I commit to disclosing full and accurate information of funding acquittal.  I agree to comply with all requirements of The Grant funding stream.  Name of applicant:       Signature of applicant:       Date:  Name of School Principal:       Signature of School Principal:       Date: |

Cairns Regional Council is collecting your personal information for the purpose of processing your grant application. The collection of this information is authorised under the Local Government Act 2009. Your personal information will not be disclosed to any other person or agency unless you have given your permission or Council is required to by law.