

ORDINARY MEETING 23 NOVEMBER 2011	18
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ANNUAL REPORT FOR CAIRNS REGIONAL COUNCIL – 26 JUNE 2010 – 30 JUNE 2011

D Crees : 1/3/87-08 : #3340049

RECOMMENDATION:

That Council adopt the annual report (including the Audited Financial Statements) for the period 26 June 2010 to 30 June 2011 for the Cairns Regional Council in accordance with the requirements of the *Local Government Act 2009* and associated regulations.

That the Report now be posted on Council's web page and that this be the primary method of distribution.

Furthermore, Council delegate authority to the Chief Executive Officer in accordance with Section 257 of the Local Government Act 2009 to finalise all matters associated with publishing this report.

INTRODUCTION:

In accordance with Chapter 3, Part 3 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, Council must prepare an annual report for each financial year.

The Annual Report must be adopted by 30 November 2011.

BACKGROUND:

The annual report provides an assessment of operations of Council for the 2010/2011 financial year. Included in the report are Council's audited financial statements and a community financial report. The community financial report summarises and analyses Council's financial performance and position for the year.

COMMENT:

Corporate Services Department has coordinated the collation of information in accordance with legislative requirements for the period 26 June 2010 to 30 June 2011.

CONSIDERATIONS:

Corporate and Operational Plans:

The preparation and adoption of the attached Annual Report is in accordance with the Corporate Plan Goal 6: Striving for Organisational Excellence and 6.7: Consistently perform better, deliver on our objectives and operate sustainably.

Statutory:

Council's Annual Report for the 2010/11 financial year has been compiled in accordance with the *Local Government Act 2009* and associated regulations.

Risk Management:

Financial - The Annual Report provides detailed information on the budget performance. The 2010/11 Audited Financial Statements form part of this Annual Report.

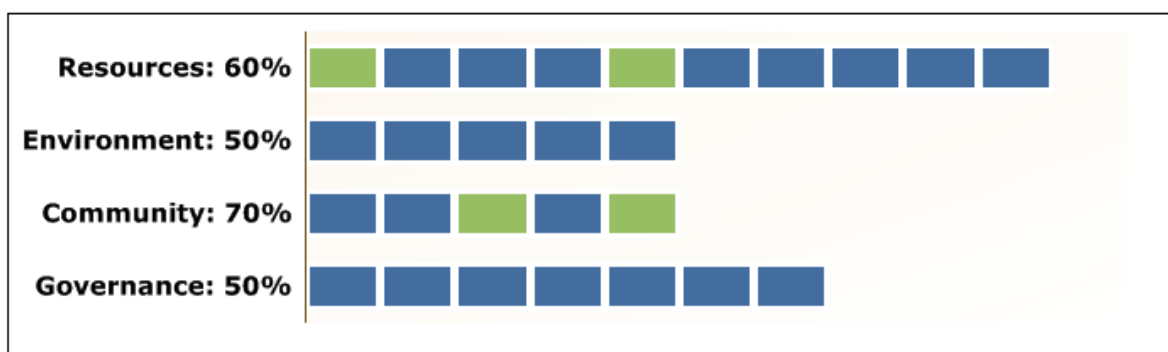
Reputation – The Annual Report provides the community consolidated data on the Council's performance for the last financial year. Whilst it is a statutory requirement, Council is being transparent and accountable in providing this information.

Regulatory – In accordance with the *Local Government Act 2009*, an annual report is required to be adopted by Council no later than 30th November in the year after the end of the financial year to which the report relates.

Sustainability:

Adoption of the Annual Report will enable Council and the community to better understand the operations of the Council for the period of 26 June 2010 to 30 June 2011.

Assessment ID 756
Activity / Project: Council Report - 2010/11 Annual Report



Positive Neutral Negative

The positive results in Resources refer to use of Council's website as the primary source of obtaining and/or viewing the Annual Report which reduces non travel related GHG emissions and subsequently reduce waste to landfill as hard copies are not printed.

Using Council's website as the primary method of distribution will not only lead to operational savings and reduction in resources but will provide greater access for all members of the community and exceed service standards.

CONSULTATION:

In past years, a large number of hard copies of the annual report were printed by both Cairns City Council and Douglas Shire Council and distributed to a wide audience around the state. In 2010, only a limited number of copies were produced in house and distributed to the relevant statutory bodies (eg Queensland Audit Office). Relevant organisations on Council's distribution list were notified by letter that the document had been adopted by Council and was available for viewing on Cairns Regional Council's web page and that a digital version would be provided on request. Council received minimal requests for a hard copy of the report and it is proposed that the same approach be taken this year.

In addition to the statutory version of the 2010/11 Annual Report, a community version of the Annual Report will be produced to present a concise, easy-to-read overview of Council's key functions, major achievements and financial management during the same reporting period. In line with Council's position on sustainability, the community version of the Annual Report will be produced as an online e-book. An advertising campaign promoting the online e-book and access to the community version of the Annual Report will be implemented.

OPTIONS:

That Council adopt the Annual Report and the proposed distribution process.

That Council advise of changes to the Annual Report or the proposed distribution mechanism.

CONCLUSION:

It is appropriate for Council to now adopt the Annual Report and revised distribution plan.

ATTACHMENTS:

A copy of the Annual report #3250908. (Attached separately)

Darryl Crees
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Linda Kirchner
General Manager Corporate Performance